

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, JANUARY 28, 2013

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Courthouse Recycling Program Update
 2. Microsoft Office Training Discussion – Laurel Caldwell
 3. 2013 Tax Changes Discussion
 4. Department Updates
 5. Items for Future Agenda
- 10:00 AM Civil Counsel
1. E911 Inquiries Update
 2. First Offense DUI Sentencing Update
 3. *Clearwater Management Council Charter Update and Discussion*
 4. Executive Session – Pending/Imminently Likely Litigation
 5. Department Update
 6. Items for Future Agenda
- 11:00 AM Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- Approval of the Commissioners’ Proceedings for the week of January 21, 2013
 - File Notice of Application and Notice of Modified Procedure before the Idaho Public Utilities Commission in the matter of the Application of Avista Corporation to approve an agreement allocating territory with Kootenai Electric Cooperative
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
 2. Request to approve the Chair’s signature on a Release of Promissory Note for Calvin Annis
 3. File Rotary Veterans Memorial Pavilion Inc dba Palouse Ice Rink and Profit & Loss July through December 2012 and Lease Payment in the amount of \$2,500
 4. Request to approve Professional Services Proposals by US Imaging for the Auditor Records Scanning Project – Phase 1 in the amount of \$44,171.30; Phase 2 in the amount of \$52,001.20
 5. Request to approve the designation of Mail Ballot Precincts for the 2013 elections
 6. *Request to approve termination of the Lease Agreement/Contract for the District Court Ricoh copier*
 7. Request to approve the following renewals of Retail Alcohol Beverage License for:
 - Lucinda Hites dba Little Bear Creek Café, 101 Hwy 8, Troy
 - Vinh Huy Tran dba Old Peking Restaurant, 505 S Main Street, Moscow
 - Thatuna Aerie FOE #2277 dba Eagles Lodge Thatuna Aerie 2277, 123 N Main, Moscow
 - Sodexho Management Inc. dba Bogey’s Grill – University of Idaho, 1215 Nez Perce Dr., Moscow
 - The Moscow Brewing Company LLC dba The Moscow Brewing Company LLC, 630 N Almon St, Ste 130, Moscow

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 28, 2013

- PHP-1 LLC dba Pie Hole, 125 E 2nd Street Suite B, Moscow
- *H & S Associates Inc. dba Winger's, 1710 W Pullman Rd., Moscow*
- *H & S Associates Inc. dba Angry Bear, 1484 S Blaine St., Moscow*
- *BS Kooner & Sons LLC dba Taj Grocery, 409 W 3rd Street, Moscow*
- *Punjabi Lucky Jatt LLC dba Bawa Smoke Shop #3, 317 W 6th St., #108, Moscow*
- *Mark Hadaller dba Dad's Diner, 5497 Hwy 95, Potlatch*

8. Review and Approve Claims Report

9. Request to approve the following Applications for Renewal of Property Tax Exemption (Idaho Code 63-602C – Fraternal, Benevolent, or Charitable) by:

- Alpha Kappa Epsilon, Parcel Number RPM0130002004BA
- Alpha Kappa Lambda Fraternity, Parcel Number LRM0220001001DA
- American Legion Post No. 81, Parcel Number RPP00000065150A
- Appaloosa Horse Club Inc., Parcel Number RPM00000125850A (museum portion only)
- Avon Busy Bees, Inc., Parcel Number RP01830001013AA
- Beta Chi Fraternity, Inc. - Delta Tau Delta, Parcel Number RPM0760001014AA
- Cayuse Kids Saddle Club, Inc., Parcel Numbers RP41N04W105400A & LR41N04W105400A
- Delta Sigma Phi Fraternity, Parcel Number RPM0190001001AA
- Disability Action Center - NW, Inc., Parcel Numbers RPM00000072260A, RPM00000071930A, & RPM00000072255A
- Elks Lodge #249, Parcel Number RP39N05W151255A
- Epsilon Gamma Zeta of Lambda Chi Alpha Fraternity, Parcel Numbers RPM1150001003AA & RPM1150001005BA
- Fraternal Order of Eagles, Inc., Parcel Number RPM0680001013AA
- Good Samaritan Society, Parcel Number RPM100000000HBA (67% exempt)
- Goodwill Industries, Parcel Number RPM0395002003CA
- Idaho Alumni Association of Alpha Gamma Rho, Inc., Parcel Number LRM0220002001AA
- Idaho Farm House Club Corp., Parcel Number LRM0220001001BA
- Idaho Institute of Christian Education, Parcel Numbers RPM01300030060A & RPM0130003007AA
- Inland Northwest Council Endowment Properties LLC, Parcel Numbers RP41N03W010001A, RP42N03W364846A, & RP42N03W367886A
- Kappa Alpha Theta - Beta Theta Facility Corporation, Parcel Number LRM1050001007AA
- Kappa Delta Housing Corp. (Delta Chi fraternity), Parcel Number RPM0190001004AA
- Kappa Delta Sorority, Parcel Number RPM0190001008AA

1:30 PM Meeting the Tedi Roach regarding Express Employee Pros

2:00 PM Request to approve an Application for Property Tax Exemption by Salvation Army, Parcel Numbers RPM0540002004AA & RPM0540002041AA

2:30 PM ITS Regular Meeting

1. Training Discussion
2. Department Update
3. Items for Future Agenda

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 28, 2013

3:00 PM Approve/Deny, Sign, and File Continued

1. Request to approve the following Applications for Renewal of Property Tax Exemption (Idaho Code 63-602C – Fraternal, Benevolent, or Charitable) by:
 - Lael, Inc., Parcel Number RP40N03W228512A
 - Latah County Grange, Parcel Number RP41N03W292299A
 - Lorang Farm Restoration / White Spring Ranch, Parcel Number RP37N05W034813A
 - Moscow Chamber Foundation, Parcel Number RPM0680004006AA (60% exempt)
 - Nu House Corporation of Delta Gamma, Parcel Number RPM1050002006AA
 - Open Door Pregnancy Center, Parcel Number RPM00000120165A
 - Opportunities Unlimited, Inc., Parcel Number RPM0001004008AA
 - Palouse-Clearwater Environmental Institute, Parcel Numbers RPM0435058001AA, RPM00000058630A, & RPM00000080840A
 - Palouse River Community Center, Parcel Number RP01810007003BA
 - Paradise Lodge 17 - AF&AM, Parcel Number RPM10400010060A
 - Peters Trust Co. - Beta Theta Pi fraternity, Parcel Number RPM1050003004AA
 - Phi Alpha Psi - Sigma Chi Fraternity, Parcel Number LRM0220002001BA
 - Potlatch Senior Citizens, Parcel Number RPP1520028006BA
 - Princeton Community Club, Parcel Number RP41N04W091655A
 - Richmond Property Group, Ltd. (Alpha Tau Omega). Parcel Number RPM1050002005AA
 - Sigma Nu Fraternity, Parcel Number RPM1050002007AA
 - Smilemakers International Inc., Parcel Number PP9001A
 - Troy Lions Club Inc., Parcel Number RPT1540004005BA
 - Troy-Deary Gun Club, Inc., Parcel Number RP40N03W360156A
 - Veterans of Foreign Wars Post 3913, Parcel Number RPK1450027001AA
 - Veterans of Foreign Wars Post 10300, Parcel Number RPP1520015009AA
 - Viola Community Club, Parcel Number RP01640001001AA
 - Washington, Idaho & Montana Railway Preservation Group, Inc., Parcel Number RPP00000013380A
 - Xi Chapter of Gamma Phi Beta Corporation, Parcel Number RPM1050003001BA
 - Zeta Chi Alpha Trust Corp. (Sigma Alpha Epsilon), Parcel Numbers RPM00000181975A & RPM00000182000A

WEDNESDAY, JANUARY 30, 2013

9:00 AM Request for Indigent Funds

Meeting Place: US Federal Building, 220 East 5th Street, Moscow, Room 221

10:15 AM Request to approve an Application for Property Tax Exemption by Viola Community Center Inc, Parcel Number RP40N06W018491A

10:45 AM *Executive Session – Personnel*

11:00 AM Disaster Services Regular Meeting

1. CERT Program Update
2. County Plans Discussion
3. Department Update
4. Items for Future Agenda

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 28, 2013

- 1:30 PM Executive Session – Acquisition of an Interest in Real Property
- 2:00 PM *Meeting with the North Latah Highway District regarding Subdivisions and the Latah County Land Use Ordinance*
- 3:00 PM BOCC Weekly Review
1. *Discuss letter of support regarding US Hwy 95 Project*
 2. Committee and Meeting Reports
 3. Schedule/Calendar Review
 4. Review and Approve Claims
 5. Items for Future Agenda
- Approve/Deny, Sign, and File – ***Motion to amend the agenda***
1. Request to adopt Ordinance 311 amending the Latah County Land Use Ordinance for the Viola Community Center Rezone (RZ#859) on Parcel Number RP40N06W018491A
 2. Request to approve the following Applications for Renewal of Property Tax Exemption (Idaho Code 63-602B – Religious) by:
 - Church of God, Parcel Numbers RPM07400020010A, RPM07400020020A, RPM07400020030A, RPM07400020040A, & RPM0740002005BA
 - Jehovah's Witnesses, Parcel Number RPM1210028002AA
 - Unitarian Universalist Church of the Palouse, Parcel Numbers RPM08900010080A & RPM08900010090A
 - Westdale Swedish Lutheran Church, Parcel Numbers RPT1540008020AA & RPT1570008001AA
 - Wild Rose Mennonite Church, Parcel Number RP41N05W205410A
 - Zion Lutheran Church, Parcel Number RPD1280006011AA
 3. Request to approve the following Applications for Renewal of Property Tax Exemption (Idaho Code 63-602E – Educational) by:
 - Faith Ministries Inc / dba Logos School, Parcel Numbers RPM0040001001CA, RPM0040001001DA, RPM00400010020A, RPM0040001004BA, RPM0040001004CA, MHM00400010020A, & RPM00000075875A
 - Timothy Brown (Palouse Prairie Educational Organization Inc.), Parcel Numbers RPM05150040020A & RPM05150040010A
 - Washington State University, Parcel Number RP42N05W310601A
 4. Request to approve the following Applications for Renewal of Property Tax Exemption (Idaho Code 63-602C – Fraternal, Benevolent, or Charitable & 6306-2GG – Low Income Housing) by:
 - Community Action Agency, Parcel Numbers PRG1350006011AA & RPG1350008001AA
 - Community Action Partnership, Parcel Numbers PPC9005A & PPC9006A
 5. *Request to approve the following renewals of Retail Alcohol Beverage License for:*
 - *Maialina Moscow INC dba Maialina, 602 South Main Street, Moscow*
 - *Sangria Moscow Inc dba Sangria Grille, 2124 W Pullman Rd, Moscow*
 - *Punjabi Lucky Jatt LLC dba The Perch, 509 University Ave, Moscow*
 - *Diana Lynn Branting dba BD Troy Tavern, 525 S Main St., Troy*
 - *Sarah T. Roberts dba Helmer Store, 5588 Hwy 8, Helmer*
 - *Oro Enterprises Inc. dba La Casa Lopez, 415 S Main Street, Moscow*
 - ***D. Willy's Blues Brew and BBQ LLC dba D Willy's Blues Brew & BBQ, 112 W 6th St., Moscow***

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 28, 2013

- *Barry Tassler dba Champions Grill & Bar, 302 S Main Street, Moscow*
- *Padda LLC dba Taj Grocery, 409 W 3rd Street, Moscow (corrected renewal)*
- *Fuzzy's Bar & Grill LLC dba Fuzzy's, 115 Main, Deary*
- *Big Smoke LLC dba Big Smoke, 730 Pullman Rd., Moscow*
- *Monte Martson dba Southside Mini Mart, 202 Spotswood, Moscow*
- *CSJ Corporation dba Tokyo Seoul Restaurant, 100 W 4th Street, Moscow*
- *Patty's LLC dba Patty's Mexican Kitchen, 450 W 6th Street, Moscow*
- *Walgreen Co dba Walgreens #12503, 414 N Main Street, Moscow*
- *Dianne L Ireland dba Ireland's Kozy Korner, 401 2nd Ave, Deary*
- *Niche LLC dba Gnosh at the Red Door, 215 S Main St., Moscow*
- *Moose Lodge #871 LOM Inc dba Moost Lodge #871, 210 N Main Street, Moscow*
- *Moscow Lodge BPOE #249 dba Moscow Elks Golf Club, 3080 Highway 8 East, Moscow*
- *Moscow Alehouse Inc dba Moscow Alehouse, 226 W 6th St., Moscow*
- *Nicole Tyllas dba Wanderers' Tavern, 205 S Washington St., Moscow*

4:00 PM Meeting with Jim Hammond with Hammond and Dickinson regarding 129,000 Pound Increase Study Conducted by Idaho Transportation Department

OTHER MEETINGS

MONDAY, JANUARY 28, 2013

9:00 AM Palouse Clearwater Food Innovation Summit, 1912 Center
6:30 PM CERT Training, Room 2B, Courthouse

WEDNESDAY, JANUARY 30, 2013

12 NOON League of Women Voters, Fiske Room, 1912 Center – Commissioner McGraw

THURSDAY, JANUARY 31, 2013

10 AM & Employee Wellness Workshop, Room 2B, Courthouse
3 PM
1:30 PM Public Health Board, Lewiston – Commissioner McGraw
5:00 PM Parks Board, Room 2B, Courthouse

1/29/2013 1:01 PM PROPOSED Amended Agenda