

COMMISSIONERS' PROCEEDINGS
Week of April 22, 2013

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, April 22, 2013 and again on Wednesday, April 24, 2013 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of a three year incremental increase for Marty Hardy, Vehicle Registration Specialist; Assessor, Motor Vehicles; Department 02B, Line 06, effective April 1, 2013.
- Approval of a two year incremental increase for Douglas Fairley, Patrol Deputy; Sheriff, Operations; Department 04B, Line 16, effective April 1, 2013.
- Approval of a four year incremental increase for Nathan Reetz, Communications Specialist; Sheriff, Communications; Department 04D, Line 03, effective April 1, 2013.
- Approval of a ten year incremental increase for Michael Neelon, Patrol Corporal; Sheriff, Operations; Department 04B, Line 08, effective April 1, 2013.
- Filed Public Defender hours for March 2013 by Charles E. Kovis.
- Filed a Separation From Employment for Brad Broenneke, Senior Appraiser/Residential; Assessor, Revaluation; Department 02A, Line 04, effective April 26, 2013.
- Filed a Separation From Employment for Kaycee Royer, Intern, County Extension Office, Department 09, Line 08, effective April 1, 2013.
- Approval to hire Courtney Simmons, Intern, County Extension Office, Department 09, Line 08, effective May 13, 2013.
- Approval to transfer surplus equipment from Probation Services to Sheriff Detectives.
- Filed fully executed Memorandum of Agreement between Latah County and Idaho State Historic Preservation Office, Idaho State Historical Society as approved by the Board on April 8, 2013.

Approved, signed and filed a Retail Alcohol Beverage License for Insanewich LLC dba Insanewich, 948 W Pullman Rd., Moscow.

Approved, signed and filed an Alcohol Beverage Catering Permit for Moscue Inc. dba Mingles, for a private wedding for Shaw to be held at 2493 Blaine Rd./"Meadowinds", Moscow on June 1, 2013.

Approved, signed and filed the Latah County Polling Places for the May 21, 2013 Consolidated Elections.

Signed and filed Courthouse Security Committee Meeting Minutes dated April 12, 2013.

Approved, signed and filed Courthouse Security Committee Recommendations dated April 12, 2013.

By Motion and Order, pursuant to § 4.04 of the Latah County Land Use Ordinance, approved a temporary second dwelling renewal for Dorothy Smith for the residence located at 1064 Tamarack Road, Troy, Parcel Number RP40N04W264886A. This renewal shall begin on April 13, 2013 and expire on April 13, 2014.

By Motion and Order, pursuant to § 4.04 of the Latah County Land Use Ordinance, approved a temporary second dwelling renewal for Elmer and Tammi Johnson at 1129 Onaway Rd., Potlatch, ID, Parcel Number RP41N04W060146A. The renewal begins April 11, 2013 and ending April 11, 2014.

By Motion and Order, pursuant to § 4.04 of the Latah County Land Use Ordinance, approved a temporary second dwelling renewal for David Lewis at 2280 Big Bear Ridge Rd., Deary, ID, Parcel Number RP40N02W345514A owned by Richard Abbott and Jesse Gorman, Estate. This renewal begins April 10, 2013 and ending April 10, 2014.

Approved, signed and filed a Taxpayer's Adjustments on behalf of Jody & Robert Richards, Parcel Number MH17CT00012AA; cancellation in the amount of \$53.80 as mobile is gone and are unable to locate owners.

Approved, signed and filed a Request for Taxpayer's Adjustments on behalf of Richard Dorendorf, Parcel Number MH11CT00012BA; cancellation in the amount of \$26.86 as motor home was sold and is gone and are unable to locate owners.

Approved, signed and filed a change in office hours for Planning and Building Department to be 7 a.m. to 5 p.m.

Approved, signed and filed a request to proceed with hiring of vacant Project Specialist Position, Planning and Building.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by Board of Trustees of New St. Andrews College Trust, Parcel Numbers RPM0680004007AA & RPM06800040080A (82.7%) pursuant to Idaho Code 63-602B for 2013.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by Church of Christ, Parcel Number RPM10300130100A pursuant to Idaho Code 63-602B for 2013.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by United Church of Moscow, Parcel Number RPM0680002001AA (86.7%) pursuant to Idaho Code 63-602B for 2013.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by Gritman Medical Center, Parcel Numbers RPM00000189500A, RPM0600005001BA, RPM0600005002AA, RPM0600005005BA, RPM0600006001CA,

RPM0600006005BA, RPM0600006007AA, RPM0810004007BA, RPM1030001003CA, RPM1030010001AA, RPM10300100030A, & RPM10300100040A pursuant to Idaho Code 63-602D for 2013.

Approved, signed and filed an Application for Renewal of Property Tax Exemption by Moscow Hospital Association, Parcel Number RPM1030001002AA pursuant to Idaho Code 63-602D for 2013.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Eckhardt Properties LLC, Parcel Number RPM04970050210A; cancellation in the amount of \$1,005.20 due to Idaho Board of Tax Appeals Decision and Order.

Signed and filed Order Granting Leave to Deposit Funds with Court, Case No. CV 2010-00890, CV 2010-00891, CV 2011-00837, CV 2012-00841, Thompson Development, LLC vs. Idaho Board of Tax Appeals and Latah County Board of Equalization.

Reviewed and Approved Claims Report.

Signed and filed Separation From Employment for Brian Dulin, Director, Probation Services, Department 08A, Line 01, effective August 31, 2013.

By Motion and Order, approved the Chair's signature on a Settlement Agreement and Release between Latah County and Brian Dulin, Probation Services Director, to govern the terms of severance of employment; as signed by employee Brian Dulin on April 17, 2013; to be effective March 29, 2013.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:30 a.m. on April 22, 2013, to consider personnel and records exempt from public disclosure. Adjourned at 10:50 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:00 p.m. on April 22, 2013, to consider personnel matters. Adjourned at 3:45 p.m.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to appoint an Interim Director of Probation Services as said item is time sensitive.

By Motion and Order, designate Skye Taylor as the interim Director of Probation Services department pending a final determination by the Board of County Commissioners.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:01 a.m. on April 24, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:40 a.m.; four cases were approved and one case was denied.

Signed and filed Idaho Department of Juvenile Corrections Distribution of Juvenile Corrections Act & Tobacco Tax Funds to the Counties for October 2013 – July 2014.

Approved, signed and filed a request for a letter of support for the Potlatch Ambulance for inclusion in a grant application.

Reviewed and approved Claims Report.

Budget Presentation on behalf of Public Health North Central District; no action taken at this time.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners