

COMMISSIONERS' PROCEEDINGS
Week of May 6, 2013

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, May 6, 2013 and again on Wednesday, May 8, 2013 the following actions were taken:

By Motion and order, opened as a Board of Equalization at 9:04 a.m. on Monday, May 6, 2013.

By Motion and Order, approved the consent calendar as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of April 22, 2013.
- Approval of tuition aid for Garrett Adair (North Idaho College).
- Approval of tuition aid for Jadee Tucker (College of Southern Idaho).
- Approval to surplus equipment – Assessor's Office.
- File Public Defender hours for February 2013 by D. Ray Barker (Conflict).
- Approval to hire Dan Johnson, Housekeeper; BOCC, Fairgrounds; Department 05D, Line 05, effective May 6, 2013.
- Approval of an two year incremental increase for Tracy Dixon, Deputy Auditor/Payroll/Accounts Payable/Insurance Records, Auditor/Recorder; Department 01B, Line 04, effective May 1, 2013.
- Approval of a ten year incremental increase for Rusty Goulding, Maintenance Tech I; BOCC, Building and Grounds; Department 05F, Line 04, effective May 1, 2013.

By Motion and Order, corrected the percentage of property tax exemption for United Church of Moscow, Parcel Number RPM0680002001AA from 86.7% exempt as approved on April 22, 2013 to 73.2% exempt to reflect a more accurate calculation of exempt square footage by the Assessor's Office.

Signed and filed Order Granting Release of Deposited Funds to Thompson Development, LLC in the matter of the Appeal of Denial of Agricultural Exemption for Tax Years 2009, 2010, 2011, and 2012.

By Motion and Order, approved the Chair's signature on the Idaho JABG Request For Wavier to Neighboring Jurisdiction for the FY12 Juvenile Accountability Block Grant Program in the amount of \$3,200 to Nez Perce County.

By Motion and Order, changed the name of the 'Latah County Fairgrounds' to the 'Latah County Fairgrounds and Event Center' as requested by the Latah County Fair Board in a memo dated May 2, 2013.

Approved, signed and filed a request by the Latah County Fair Board for designation of Rotary Veterans Memorial lease funds for fairgrounds capital improvements; Auditor to prepare resolution.

Signed and filed notification to Sandy Rollins, Disaster Services Coordinator, of change of date for Emergency Management Institute Class from July 15-18, 2013 to September 9-12, 2013.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Thompson Development, Parcel Numbers RPM04970020040A, RPM04970020060A, RPM04970030020A, RPM04970030050A, RPM04970030060A, RPM04970050030A, RPM04970050040A, & RPM04970050050A; total cancellations in the amount of \$2,325.31 per Idaho Code 63-1305 per Judgment 2012-00841 for tax year 2012.

By Motion and Order, pursuant to Idaho Code 34-303 approved the appointment of the Election Personnel for the upcoming Consolidated Election which includes a Bond Election for Moscow School District No. 281 and City of Kendrick, Levy Elections for Troy School District No. 287 and Whitepine Joint School District No. 288 (Joint with Clearwater County), Trustee Elections for the Latah County Library District and Potlatch School District No. 285 Zone No. 1 and the Elections for the North Latah County highway District and Helmer Water and Sewer District, these elections will be held on May 21, 2013.

Approved, signed and filed a request for letter of support for Latah Economic Development Council (LEDC) for inclusion in an Idaho Department of Commerce grant application.

Signed and filed letter dated April 15, 2013 from Idaho Department of Commerce regarding the Community Development Block Grant Application for the Viola Community Center Project, additional information is needed and will be provided by Clearwater Economic Development Association (CEDA) as grant administrator.

Approved, signed and filed a request for funding for printing Latah County road maps by GIS Committee; to be paid out of budget line 01-18-440-0000.

Adopted, signed and filed Resolution 2013-08 to Purge Social Services Records dated June 6, 1991 through July 10, 2003; all records have been scanned.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:04 a.m. on May 6, 2013, to consider personnel and records exempt from public disclosure. Adjourned at 10:40 a.m.

Approved, signed and filed a request by Friends of the Moscow Library for funding from the Latah County Community Forestry Program; request to be reviewed by legal counsel then proceed with 45-day comment period.

Approved, signed and filed a request by Kendrick Urban Forestry; request to be reviewed by legal counsel then proceed with 45-day comment period.

By Motion and Order, approved the Board's signature on the Latah County Parks & Recreation Volunteer Camp Host Agreement between Latah County and Ron Barley for services as Camp Host for Moose Creek Park for the 2013 season. As reimbursement

for expenses, Latah County will pay the Camp Host the amount of \$18.50 per day, will provide propane in an amount not to exceed \$20 per week and will pay mileage as necessary at the rate of \$0.43 per mile. Camp Host services will be performed from May 1 to September 30, 2013.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:23 a.m. on May 6, 2013, to consider personnel matters. Adjourned at 11:33 a.m.

By Motion and Order, sitting as a Board of Equalization, closed as a Board of Equalization at 11:45 a.m. on Monday, May 6, 2013.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 8:56 a.m. on May 8, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:43 a.m.; five cases were approved and two cases were denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:18 a.m. on May 8, 2013, to consider personnel matters. Adjourned at 10:52 a.m.

Approved, signed and filed a request dated May 8, 2013 from the Latah County Historical Society for the County to authorize an extraordinary expenditure in the amount of \$296 for training of new Curator.

Signed and filed Moscow Chamber of Commerce 2013-2014 Board of Directors Election ballot.

Reviewed and Approve Claims Report.

Approved, signed and filed the Commissioners' Proceedings for the week of April 29, 2013.

By Motion and Order, approved the conversion of the Latah County fixed assets Excel file into the Fixed Asset program by Computer Arts, Inc. (CAI); project is considered custom programming to Latah County and is outside the existing contract with CAI; therefore the cost for project is at a standard programming rate of \$150.00 per hour for a total cost of \$900.00 for said project; cost has been included in the approved Current Expense – General 01-18-2012-2013 Budget, line 01-18-0484-0000, Professional Svc – Inventory.

By Motion and Order, Pursuant to Idaho Code 31-808(9) having published notification on April 27, 2013 of transfer of County property from recently concluded drug asset forfeiture proceedings, to the City of Moscow Police Department and having held a public hearing on May 8, 2013 to consider said transfer adopt Resolution 2013-06; adopted a resolution to Transfer Cash in the amount of One Thousand Six Hundred Sixty-Five Dollars (\$1,665.00) in U.S. Currency and one (1) 2000 Ford Expedition VIN # 1FMPU16L6YLB71951 and keys from said vehicle from the County of Latah to the City of Moscow Police Department; effective May 8, 2013.

Adopted, signed and filed Resolution 2013-06 to transfer personal property from the County of Latah to the City of Moscow as forfeited by Court Order in Case No. CV. 2011-00252 and found to have been used in drug case for the following items:

\$1,665.00 U.S. Currency, and One 2000 Ford Expedition, VIN 1FMPU16L6YLB71951.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:18 p.m. on May 8, 2013, to consider personnel matters.

Adjourned at 3:37 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners