

COMMISSIONERS' PROCEEDINGS
Week of May 20, 2013

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, May 20, 2013 and again on Wednesday, May 22, 2013 the following actions were taken:

Approved, signed and filed a Request to add a line to the Table of Organization for the Prosecuting Attorney.

Approved, signed and filed the hire of Debra Groberg, Part-time Irregular, Law Student Pro Bono/Extern, Prosecuting Attorney, Department 07, Line 16, effective May 28, 2013.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:07 a.m. on May 20, 2013, to discuss records that are exempt from public disclosure. Adjourned at 10:34 a.m.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of May 13, 2013.
- Filed Separation From Employment for Hope Ann Catt, Part-time Regular, Operations Coordinator; BOCC, Museum; Department 05B, Line 02, effective June 28, 2013.
- Filed Separation From Employment for Jeff Aronson, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 03, effective May 10, 2013.
- Filed Separation From Employment for Courtney Casperson, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 06, effective May 10, 2013.
- Approval to hire Luke Adkins, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 03, effective May 29, 2013.
- Approval to hire Jessica Deno, Part-time Irregular, Tracker, Youth Services Trackers, Department 08C, Line 06, Effective May 29, 2013.
- Approval to hire Taylor Minshall, Part-time Regular, Project Specialist, Planning and Building, Department 10, Line 11, effective May 28, 2013.
- Approval of an seven year incremental increase for Sandy Kilborn, Part-time Irregular, Parks Maintenance Worker; BOCC, Parks and Recreation; Department 05G, Line 04, effective May 1, 2013.

Approved, signed and file retroactive pay for Latah County Coroner for October 2012 – April 2013 as was approved in the 2012-2013 Budget.

Signed and filed ICRMP annual premium renewal notification for FY2013-2014; annual premium in the amount of \$139,854 which includes a 5% decrease due to successful completion of the ICRMP Loss Control Incentive Program.

Approved, signed and filed a Taxpayer's Adjustment on behalf of City of Potlatch, Parcel Number RPP00000014861A; cancellation in the amount of \$1,021.26 as the City is tax exempt.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Unknown Property Owner, Parcel Number MH25CT00066; cancellation in the amount of \$26.90 as mobile burned and owner is gone.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:28 a.m. on May 20, 2013, to consider personnel matters. Adjourned at 11:45 a.m.

Approved, signed and filed a Class B Large Gathering Permit (for 300-600 people) for ABATE of North Idaho Inc. for an event at Pines RV Park, 4510 Hwy 6, Harvard on June 7, 8, & 9, 2013.

Signed and filed Region II Juvenile Detention Funding Model Proposal Comparisons information as submitted by Nez Perce County.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:00 a.m. on May 22, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:25 a.m.; six cases were approved and two cases were denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:45 p.m. on May 22, 2013, to consider personnel matters. Adjourned at 3:00 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 3:00 p.m. on May 22, 2013, to discuss records that are exempt from public disclosure. Adjourned at 3:13 p.m.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to consider Personnel Change Request Forms on the Approve/Deny, Sign and File proposed amended agenda a published as items are time sensitive for payroll processing and cannot wait until the next meeting of the Board on Wednesday, May 29.

Approved, signed and filed a building permit fee waiver for the Latah County Sheriff's Office remodel.

Reviewed and Approve Claims Report.

Approved, signed and filed a request to hire Christopher Gilbertson, Patrol Deputy; Sheriff, Community Policing; Department 04G, Line 01, effective May 28, 2013.

Approved, signed and filed a one year incremental increase for Martha Groves, Part-time Regular, Communications Deputy; Sheriff, Communications; Department 04D, Line 09, effective May 1, 2013.

Approved, signed and filed a one year incremental increase for Jennifer McMillan, Communications Deputy; Sheriff, Communications; Department 04D, Line 04, effective May 1, 2013.

Approved, signed and filed a ten year incremental increase for Scott Storrs, Detention Deputy; Sheriff, Detention; Department 04E, Line 04, effective May 1, 2013.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to consider the transfer of a Retail Alcohol Beverage License from H&S Associates Inc. dba Angry Bear to H&S Associates Inc. dba Winger's Roadhouse Grill, 1484 S. Blaine St., Moscow as item is time sensitive.

By Motion and Order, approved and signed the transfer of a Retail Alcohol Beverage License from H&S Associates Inc. dba Angry Bear to H&S Associates Inc. dba Winger's Roadhouse Grill, 1484 S. Blaine St., Moscow. Said License to be released to the business owner only upon receipt by the Clerk/Auditor's Office of all necessary documentation and payment in full.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners