

COMMISSIONERS' PROCEEDINGS
Week of June 3, 2013

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, June 3, 2013 and again on Wednesday, June 5, 2013 the following actions were taken:

By Motion and Order, approved the consent calendar items as published in the agenda:

- Approval of the Commissioners' Proceedings for the week of May 27, 2013.
- Filed resignation of Monte Garrison and Jeana Boyd from the Board of Community Guardians.
- Filed Moscow Chamber of Commerce Board of Directors election results.
- Filed the Transfer of a Retail Alcohol Beverage License for H&S Associates Inc. from Angry Bear to Winger's Roadhouse Grill, 1484 S. Blaine St., Moscow.
- Approval to surplus equipment – ITS.

Approved, signed and filed the Transfer of a Retail Alcohol Beverage License for H&S Associates Inc. from dba Winger's to Moscow Idaho Firehouse Grill & Pub, 1710 W Pullman Rd., Moscow.

By Motion and Order, approved and signed a GIS Data Sharing Memorandum of Understanding (MOU) between Latah County and City of Moscow to clarify the expectations and responsibilities of facilitating the transfer and/or sharing of GIS data as outlined in said MOU for a term of five years.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 9:30 a.m. on June 3, 2013, to consider personnel matters. Adjourned at 9:58 a.m.

By Motion and Order, approved that the Latah County Treasurer proceed with the necessary steps to begin assessing a \$2.00 administrative fee for certifying delinquent taxing district fees to property tax bills. These steps include, but are not limited to: scheduling required public hearing for public input into this matter; and adoption of a Latah County Resolution to establish this fee. The Board understands that said fees are intended to: offset the cost of applying certified fees to tax bills; will be charged to the affected taxpayer, not the taxing districts; and the income from fees will be deposited in the Latah County general fund.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d) & (f), convened in executive session at 10:50 a.m. on June 3, 2013, to discuss records that are exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation. Adjourned at 11:34 a.m.

Budget Presentation on behalf of Latah County Probation and Youth Services Department; no action taken at this time.

Budget Presentation on behalf of Latah County ITS Department; no action taken at this time.

Budget Presentation on behalf of Latah County Prosecuting Attorney Department; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 3:02 p.m. on June 3, 2013, to discuss records that are exempt from public disclosure. Adjourned at 3:30 p.m.

Denied, signed and filed an Application for Hardship by Ronal Mortimer, Parcel Number RPM0290001005AA.

Budget Presentation on behalf of Latah County Noxious Weeds Department; no action taken at this time.

Budget Presentation on behalf of Second Judicial District CASA (Court Appointed Special Advocates); no action taken at this time.

Budget Presentation on behalf of Emergency Medical Services; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 8:57 a.m. on June 5, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:24 a.m.; three cases were approved and three cases were denied.

Budget Presentation on behalf of Clearwater Economic Development Association (CEDA); no action taken at this time.

Budget Presentation on behalf of Latah County Veterans Services Department; no action taken at this time.

Budget Presentation on behalf of Latah County Planning and Building Department; no action taken at this time.

Budget Presentation on behalf of Latah County Assessor Department; no action taken at this time.

Budget Presentation on behalf of Latah County Historical Society (Museum Department); no action taken at this time.

Budget Presentation on behalf of Latah County Arts & Culture; no action taken at this time.

Approved, signed and filed a letter to Department of Commerce for the Viola Community Center Idaho Community Development Block Grant Application and supplementary information.

Signed and filed Compensation Committee Minutes dated May 30, 2013.

Approved, signed and filed the Compensation Committee Recommendations dated May 30, 2013; Vehicle Registration Team Leader job description approved, will consider removal of +2% from DH scale, will consider the 2008 approved 4% salary scale

increase recommendation.

Reviewed and Approved Claims Report.

Budget Presentation on behalf of Latah County Parks and Recreation Department; no action taken at this time.

Budget Presentation on behalf of Board of Community Guardians; no action taken at this time.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners