

COMMISSIONERS' PROCEEDINGS
Week of June 24, 2013

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, June 24, 2013 and again on Wednesday, June 26, 2013 the following actions were taken:

By Motion and Order, opened as a Board of Equalization at 9:06 a.m. on Monday, June 24, 2013 through Monday, July 8, 2013.

Approved, signed and filed the Commissioners' Proceedings for the week of June 17, 2013.

Approved, signed and filed a request by Clerk Susan Petersen to approve participating in the Idaho Counties Risk Management Program (ICRMP) Risk Management Discount Program.

By Motion and Order, approved the Chair's signature on a Tenant Estoppel Certificate for leased space for Department of Motor Vehicles/Driver's Licensing located at 1420 South Blaine Street, Suite 9, Moscow.

By Motion and Order, approved the 1st Amendment to Addendum C to the Service Level Agreement for Electronic Transaction and Access for Electronic Payments at Point of Sale to Latah County Assessor for service at Department of Motor Vehicles between Latah County and Idaho Information Consortium, LLC dba Access Idaho. Said Amendment replaces one signed by the Board on December 3, 2012.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Mobile Mini, Inc., Parcel Number PPM385; cancellation in the amount of \$46.16 as parcel was being double assessed.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (f), convened in executive session at 10:05 a.m. on June 24, 2013, to communicate with legal counsel regarding pending/imminently likely litigation. Adjourned at 10:48 a.m.

Budget Presentation on behalf of Juliaetta-Kendrick Senior Meals; no action taken at this time.

By Motion and Order, approved the signatures of the Board of Commissioners and the Auditor's signature on the representation letter and accepted that all pertinent information has been provided for audit year ending September 30, 2012; and approved Audited Financial Statement for year ending September 30, 2012 as prepared by Hayden & Ross, P.S., Certified Public Accountants, Moscow, Idaho.

By Motion and Order, in the matter of an Appeal of Property Assessment by Randall Russell & Tonna Whittlesey, Parcel Number RP38N01W047518A: granted Homeowner's Exemption for 2013. Commissioners McGraw and Walser vote yes,

Commissioner Stroschein vote no.

By Motion and Order, in the matter of an Appeal of Property Assessment by Daniel and Denise Johnson, Parcel Number RPM11800070100A: granted Homeowner's Exemption for 2013. Commissioners McGraw and Stroschein vote yes, Commissioner Walser vote no.

By Motion and Order, in the matter of an Appeal of Property Assessment by David Baker, Parcel Number RPM1120003011AA: upheld the Assessor's Valuation of \$142,697, less homeowners exemption for a net taxable value of \$71,348 for 2013.

By Motion and Order, in the matter of an Appeal of Property Assessment by Peter F Lish, Parcel Number RP39N05W224207A: granted the Homeowner's Exemption for 2013.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 8:56 a.m. on June 26, 2013, to consider personnel and records exempt from public disclosure, Indigent. Adjourned at 9:47 a.m.; no cases were approved and one case was denied.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2012-2013 Budget as follows:

1. **increase Current Expense – Building and Grounds 01-10 Budget** **\$3,224**
 - a. increase Current Expense – Building and Grounds 01-10 Budget line 01-10-0812-0000, Capital – Equipment in the amount of \$3,224 from \$13,000 to \$16,224 – revenue Avista Utilities Incentive Payments for improvements; and
 - b. authorize the transfer of cash in the amount of \$1,631 from Fund 40-00 Courthouse Expansion, to Current Expense – Building and Grounds Fund 01-10; and
2. **increase Current Expense – Disaster Service 01-11 Budget** **\$ 150**
 - a. establish Current Expense – Disaster Service 01-11 Budget line 01-11-0523-0006, Donations in the amount of \$150 – revenue – Donation; and
3. **increase Current Expense – General 01-18 Budget** **\$2,500**

increase Current Expense – General 01-18 Budget line 01-18-0455-0000, Insurance – Deductible in the amount of \$2,500 from \$25,000 to \$27,500 – revenue Reimbursement of \$2,500 Deductible for 2006 Jeep Commander repair; and
4. **increase Current Expense – General Reserve 01-29 Budget** **\$110,841**

increase Current Expense – General Reserve 01-29 Budget line 01-29-0526-0001, Contingency in the amount of \$110,841 from \$30,000 to \$140,841 – revenue Current Expense – General Fund; and
5. **increase Justice – Sheriff 08-45 Budget** **\$ 1,439**

increase Justice – Sheriff 08-45 Budget line 08-45-0812-0000, Capital – Equipment in the amount of \$1,439 from \$14,100 to \$15,539 – revenue Restitution from Court Cases; and
6. **increase Youth Services State Cigarette Tax 50-00 Budget** **\$ 454**

increase Youth Services State Cigarette Tax 50-00 Budget line 50-00-0525-0000, Program Expense in the amount of \$454 from \$2,000 to \$2,454 – revenue Idaho Department of Juvenile Correction; and

7. **increase Drug Free Community Support 247-00 Budget** **\$ 103**
 increase Drug Free Community Support 247-00 Budget line 247-00-0440-0000, Supplies - Office the amount of \$103 from \$1,000 to \$1,103 - revenue Refund for overpayment for supplies; and
8. **establish 2012 State Homeland Security Grant Fund 279-00** **\$7,000**
 - a. establish 2012 State Homeland Security Grant Fund 279-00 Budget lines in the following amounts:

<i>"A" Budget</i>	
279-00-0404-0015Salary – M&A SHSP	\$1,500
<i>"B" Budget</i>	
279-00-0523-0033Project – Planning SHSP	\$1,500
279-00-0569-0035Training – SHSP	\$ 500
279-00-0569-0039Exercises – SHSP	\$ 500

 for a total of \$7,000 – revenue Idaho Bureau of Homeland Security; and
 - b. establish 2012 State Homeland Security Grant Fund 279-00 Cash Fund in the amount of \$7,000 – revenue Idaho Bureau of Homeland Security; and
9. **increase Courthouse Expansion 40-00 Budget** **\$32,028**
 increase Courthouse Expansion 40-00 Budget line 40-00-0815-0000, Capital – Courthouse Expansion in the amount of \$32,028 from \$17,145 to \$49,173 – revenue Current Expense – General Fund.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:04 a.m. on June 26, 2013, to consider personnel matters. Adjourned at 11:12 a.m.

By Motion and Order, having held a public hearing, adopted Resolution 2013-10 to increase administrative fee for certifying delinquent taxing fees to property tax bills from \$Zero dollars to \$2.00; said fees are intended to offset the cost of applying certified fees to tax bills and will be charged to the affected taxpayer, not the tax districts; effective Date August 1, 2013; income from fees will be deposited in the Latah County Current Expense – General Fund.

Adopted, signed and filed Resolution 2013-10 increasing the administrative fee for certifying delinquent taxing fees to property tax bills.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 1:33 p.m. on June 26, 2013, to consider personnel matters. Adjourned at 2:26 p.m.

Budget Presentation on behalf of Latah County Disaster Services Department and Local Emergency Planning Committee (LEPC); no action taken at this time.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Ellis & Katheryn Bryngelson, Parcel Number RPO1500013001AA: filed said Appeal and take no further action as Appeal was withdrawn by Appellant.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Emmett and Renee Breedlovestrout by Isaak Julye, Parcel Number RPM0775000001DA: adjusted the assessed value for TY2013 on category 20 to \$32,670 for a total valuation of \$32,670 as agreed upon by Assessor and Appellant.

Continued the Appeal of Property Assessment by John Arno, Parcel Number RP41N05W024790A to Wednesday, July 3, 2013.

Budget Presentation on behalf of Latah County District Court; no action taken at this time.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners