

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, JULY 15, 2013

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. Quarterly LEVEL Club Update
 2. Employee Benefits Committee Update – Jerry Coleman
 3. Key Fobs Discussion – Laurel Caldwell
 4. ICRMP Risk Management Program – Susan Petersen
 5. Vehicle Maintenance Discussion
 6. Annual Employee BBQ/Picnic
 7. Department Updates
 8. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Request to approve a Memorandum of Understanding between Latah County and Gritman Medical Park, LLC for office space at the Federal Building, 220 East Fifth Street
 2. Department Update
 3. Items for Future Agenda
- 11:00 AM Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- Approval of incremental increases for: Crystal Burrows, Drivers License Examiner (1 year); Michael Rosen, Sheriff Support Services Administrator (5 year); Brian Pfiffner, Sheriff Patrol Deputy (3 year); Jason Alexander, Sheriff Detention Deputy (7 year); Justin Olson, Sheriff Detention Deputy (2 year); Danielle Sunderland, Sheriff Communications Specialist (4 year); Amy Miller, Assessor Data Entry Clerk (7 year)
 - Approval to transfer Rod Wakefield from Certified Appraiser II to Senior Appraiser/Residential
 - File fully executed Contract between BullBerry Systems, Inc. and Latah County
 - File fully executed GIS Data Sharing Memorandum of Understanding between Latah County and City of Moscow
 - Approval of tuition aid for Emily Whitney (North Idaho College)
 - File Public Defender hours for Charles E. Kovis (April, May, June 2013)
 - Approval to surplus equipment – Prosecuting Attorney
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
 2. Request to appoint Election Personnel for precincts 19 & 29 for the Troy School District Plan Facility Election on August 27, 2013
 3. Request to approve the Latah County Polling Places for the Troy School District Plan Facility Levy Election on August 27, 2013

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JULY 15, 2013

4. Request to approve a Troy Lions Club Community Center Policy and Use Agreement for the August 27, 2013 Election
 5. Request to approve fee increases at Department of Motor Vehicles
 6. Request for a Solid Waste Exemption on behalf of Sarah Hultin, Parcel Number MH39N04W207213A
 7. Request to approve an Idaho Emergency Communications Commission FY2014 Dedicated Enhanced Emergency Communications Grant Fee Fund Application for the Latah County Sheriff's Office
 8. Request to approve the renewal of a Temporary Second Dwelling for Robert Hadaller, Parcel Number RP41N04W263616A
 9. *Request to approve an Event Order with Catering Services, University of Idaho for the Quarterly Regional Breakfast*
 10. Review and Approve Claims Report
- 11:30 AM Planning and Building Regular Meeting
1. Review of Hearing Procedures
 2. *Review of Information for Public Hearing on Tuesday, July 16th*
 3. *Review of meeting with City of Moscow*
 4. *Building Permit Update*
 5. Items for Future Agenda
- 1:15 PM Budget Presentation on behalf of Clearwater Resource Conservation and Development – Alan Martinson
- 1:45 PM Budget Presentation on behalf of Latah County Solid Waste Department – Amanda Bashaw
- 2:15 PM Budget Presentation on behalf of Latah County Building and Grounds Department – Jim Kremer
- 2:45 PM Budget Presentation on behalf of Humane Society of the Palouse – Lori Freeman
- 3:15 PM Budget Presentation on behalf of Historic Preservation Commission – Elizabeth Lind
- 3:45 PM Budget Presentation on behalf of Search and Rescue Council – Marv Pillars
- 4:15 PM Budget Presentation on behalf of Sojourners Alliance – Steven Bonnar

TUESDAY, JULY 16, 2013

- 5:30 PM Public Hearing –*Latah County* Land Use Ordinance #269 Modifications

WEDNESDAY, JULY 17, 2013

- 9:00 AM Idaho Association of Counties Webinar - Emergency Preparedness
- 11:00 AM Budget Presentation on behalf of Shared Council of Deary and Spud Hill Seniors – Lee Horning
- 11:30 AM Budget Presentation on behalf of Orphan Acres – Brent Glover
Request to approve Ordinance #312 Amending Land Use Ordinance #269 Summary for Publication
- 1:15 PM Request for Indigent Funds
Meeting Place: US Federal Building, 220 East 5th Street, Moscow, Room 221
- 2:45 PM Budget Presentation on behalf of Potlatch Seniors – Ellen McWilliams
- 3:15 PM Budget Presentation on behalf of Idaho Volunteer Lawyer Program – Nancy Leubbert

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JULY 15, 2013

- 3:45 PM BOCC Weekly Review
1. Dispatch Renovations Update
 2. Committee and Meeting Reports
 3. Schedule/Calendar Review
 - 4. *Vehicle Maintenance Discussion***
 - 5. *IAC Public Lands Trust Invoice Discussion***
 6. Items for Future Agenda
- Approve/Deny, Sign, and File
1. Request to approve the Commissioners' Proceedings for the week of July 8, 2013
 2. Review and Approve Claims
- Executive Session – Personnel*

OTHER MEETINGS

TUESDAY, JULY 16, 2013

- 11:45 AM Employee Healthy Lunch Bunch, *Outdoor Picnic Area*, Courthouse
– 1:15 PM
5:30 PM Public Hearing – Land Use Ordinance Modifications, Room 2B, Courthouse

WEDNESDAY, JULY 17, 2013

- 5:30 PM Zoning Commission, Room 2B, Courthouse

THURSDAY, JULY 18, 2013

- 10:00 AM Wellness Planning Group, Room 2B, Courthouse
2:00 PM Palouse Basin Aquifer Committee (PBAC) – Commissioner Stroschein
4:00 PM Latah County Youth Advocacy Council (LCYAC), Federal Building
Conference Room
5:00 PM *Parks Board, Room 2B, Courthouse*

7/15/2013 12:16 PM ***Amended Agenda***