

COMMISSIONERS' PROCEEDINGS
Week of September 9, 2013

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, September 9, 2013 and again on Wednesday, September 11, 2013 the following actions were taken:

By Motion and Order, approved the consent calendar as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of September 2, 2013.
- Filed Court Assistance Office (CAO) Monthly Tally through August 2013.
- Filed Public Defender hours by McCormick & Rokyta, PLLC (August, 2013).
- Filed Public Defender hours by D. Ray Barker, Conflict (July, 2013).
- Approval of tuition aid for Emily Plummer (North Idaho College).
- Approval of tuition aid for Todd Marshall (North Idaho College).
- Filed letter from the State Board of Tax Appeals acknowledging receipt of the Notice of Appeal filed by Cobb Irrevocable Trust, Parcel Number RPM00000180045A.
- Filed letter from the State Board of Tax Appeals acknowledging receipt of the Notice of Appeal filed by Eric Swanson, Parcel Number RP41N05W334203A.
- Filed letter from the State Board of Tax Appeals acknowledging receipt of the Notice of Appeal filed by Equine Athletics, Inc., Parcel Number RP42N05W356605A.
- Filed copy of Administrative Order No. 2013-4 setting the minimum rate of compensation for conflict counsel in indigent cases for the Second Judicial District at \$85 per hour.
- Approval of a 5 year incremental increase for Sheila Krehbiel, Vehicle Registration Specialist; Assessor, Motor Vehicles; Department 02B, Line 05, effective September 1, 2013.

By Motion and Order, approved and signed Contract between Latah County and Computer Arts, Inc. (CAI) for information services, software and licensing fees for fiscal year 2013-2014 as follows: Addendum A – Annual License fees for all CAI county software applications (\$42,743); Addendum B – Annual CAI county support full support fees (\$9,775 plus travel expense of \$80 per day, per person); Addendum C – Annual Networking, Hardware and IT services fees (PC hourly rate and travel expenses as listed); and Addendum D – Annual Public Safety Software maintenance (\$20,065) and support fees (\$3,000) plus travel and miscellaneous expenses as listed. There is an increase to the total amount for Addendum D from \$18,465 to \$20,065.

By Motion and Order, accepted certain real property from James. H. Cooley and Zoe Ann Cooley described as follows: all that certain portion of the former Palouse River and Coulee City Railroad, Inc. right-of-way lying in Sections 33, 32 and 29 of Township 39 North, Range 3 West, Boise Meridian located within Latah County (more particularly described in attached Quitclaim Deed) as presented to the Board by the Latah Trail Foundation. Said Land is to be held, developed and /or used perpetually for public trail, public recreational and/or public educational purposes only. Effective upon the signing and recording of a Quitclaim Deed by James and Zoe Cooley.

By Motion and Order, adopted the following salary scales to be effective October 1, 2013: Administrative Office – AO; Public Safety – PS; Department Head – DH; Prosecuting Attorney/Attorney Positions – PA. Each scale reflects a 4% increase.

By Motion and Order, approved the Chair’s signature on an Independent Contractor Agreement between Latah County and Giese Paving & Excavation, Inc. for work to be completed on the Juliaetta/Kendrick Path Repair Project in an amount not to exceed \$20,524 payable upon completion of the project. Work to commence on September 4 and be complete by October 1, 2013. Said Project is funded by grant funds awarded to Latah County.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to hold an executive session to discuss personnel as the matter is time sensitive.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 9:32 a.m. on September 9, 2013, to consider personnel matters. Adjourned at 10:02 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:08 a.m. on September 9, 2013, to consider personnel and records exempt from public disclosure. Adjourned at 10:40 a.m.

Signed and filed Public Entity Multi-Lines Insurance Policy for Latah County through Idaho Counties Risk Management Program (ICRMP) for Policy Year 2013-2014.

Reviewed and Approved Monthly Claims Report.

By Motion and Order, determined to not conduct a public hearing, approved the Zoning Commission’s recommendation of approval, and adopted the Findings of Fact and Conclusions of Law signed by the Latah County Zoning Commission on August 21, 2013, for the request in File Number RZ 892, made by David Wagner to rezone an approximately 2.96 acre parcel (Assessor’s Parcel Number RP41N05W034853A) to Rural Residential from the current zoning of Agriculture/Forest.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:32 p.m. on September 9, 2013, to consider personnel matters. Adjourned at 3:03 p.m.

Signed and filed notice of water right applications to the Idaho Department of Water Resources by Abraham Adams and Dorothy Mae Libey Trust. Board directs staff to schedule a meeting with Dorothy Mae Libey Trust.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 9:31 a.m. on September 11, 2013, to consider personnel matters. Recessed at 9:55 a.m. Reconvened at 10:12 a.m., and adjourned at 11:06 a.m.

By Motion and Order, having published Notice of ‘Fee Increases’ in the Moscow-Pullman Daily News on August 28, 2013 and September 4, 2013, and held a public hearing on September 11, 2013, pursuant to Idaho Code 63-1311A, shall adopt Resolution No. 2013-19 "FEE SCHEDULE OF THE LATAH COUNTY PLANNING DEPARTMENT". Further, Resolution 2002-15 and all amendments are repealed upon adoption of this resolution.

Adopted, signed and filed Resolution 2013-19, repealing Resolution #2002-15 and adopting a fee schedule for the County Planning Department.

By Motion and Order, having held a public hearing on September 11, 2013 pursuant to Idaho Code 63-1311A, shall adopt Resolution # 2013-20, “FEE SCHEDULE OF THE LATAH COUNTY BUILDING CODE, “APPENDIX A – BUILDING VALUATION AND FEES”.

Adopted, signed and filed Resolution 2013-19, setting building code fees, which will be referenced in “Appendix A” of the Latah County Building Code Ordinance #299 as amended by Ordinance #313; providing for severability; and providing for an effective date.

By Motion and Order, having held a public hearing pursuant to Idaho Code 63-1311A, adopt Ordinance #313, Amendment to Latah County Building Code Ordinance (Ordinance #299); repealing ‘Exhibit A’ and Adding ‘Appendix A’ updating violation penalties; providing for severability and providing an effective date.

By Motion and Order, having published notice in the Moscow-Pullman Daily News on August 31, 2013 and September 7, 2013 and held a public hearing on September 11, 2013, pursuant to Idaho Code 63-1311A, shall adopt Resolution No. 2013-21 which will establish a fee to access trial/hearing records on a dedicated web site and will be \$50.00 for limited designated web site access and \$10 for each day of hearing and \$10 for thumb drives to be provided by the County; revenue from said fees will be deposited 50-50 in the Latah County District Court Fund 06-00 and Current Expense Fund 01-00; effective October 1, 2013.

Adopted, signed and filed Resolution 2013-21, to establish fee to access trial/hearing records from dedicated web site (\$50 setup fee and \$10 per day of hearing fee) and establish a thumb drive fee (\$10).

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 1:08 p.m. on September 11, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 1:45 p.m.; three cases were approved and five cases were denied.

Reviewed and approved Claims Report.

By Motion and Order, approved the L-1 Certificate of County Levies for the Taxing Districts, as submitted, for Latah County as prepared by Auditor Susan R. Petersen; said certificate to be submitted to the State Tax Commission for certification pursuant to Idaho Code 63-803(3).

By Motion and Order, approved the summary of Ordinance #313, an amendment to the Latah County Building Code Ordinance (Ordinance #299), for publication.

Approved, signed and filed a letter of termination of vision benefits to Ameritas.

By Motion and Order, approved the consent calendar as published on the agenda:

- Approval of Tuition Aid for Taylor Resevear (North Idaho College);
- Filed Separation From Employment for MacKenzie Femreite, Extension Nutrition Advisor, County Extension Office, Department 09, Line 11, effective September 6, 2013.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:34 p.m. on September 11, 2013, to consider personnel matters. Adjourned at 4:59 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners