

COMMISSIONERS' PROCEEDINGS
Week of October 7, 2013

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, October 7, 2013 and again on Wednesday, October 9, 2013 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of September 16, 2013.
- Approval to surplus equipment – Auditor's Office.
- Filed Notice of Application and Notice of Modified Procedure before the Idaho Public Utilities Commission in the matter of Avista Corporations' Application to Fund Selected Research and Development Efficiency Projects.
- Filed Court Assistance Office Monthly Tally for September 2013.
- Filed Public Defender hours for Charles E. Kovis (September 2013).
- Filed Public Defender hours for D. Ray Barker, Conflict (September 2013).
- Approval of tuition aid for Rhandi Manderville (North Idaho College).
- Filed fully executed Gritman Medical Park, LLC Office Lease for Latah County offices located at the Federal Building.

By Motion and Order, approved the *amended* L-1 Certificate of County Levies for the Taxing Districts, as submitted, for Latah County as prepared by Auditor Susan R. Petersen; said certificate to be submitted to the State Tax Commissioner for certification pursuant to Idaho Code 63-803(3).

Approved, signed and filed a Taxpayer's Adjustment on behalf of Monte & Terri Nelson, Parcel Number RP41N05W337803A; cancellation in the amount of \$1,032.40 due to office error in removing the 2012 Homeowner's Exemption.

Approved, signed and filed the Employee Benefits Recommendations; for those employees that are PERSI eligible for retirement to receive: 50% of their vacation payout into their HRA/VEBA and 50% payout in their final paycheck; also 10% of sick leave to be paid out into HRA/VEBA. Direct Auditor's office to take necessary steps to make this happen.

Approved, signed and filed a request to trade-in of two vehicles and purchase of two replacement vehicles for Latah County Sheriff Detectives.

Reviewed and approved Claims Reports.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in

executive session at 10:05 a.m. on October 7, 2013, to consider personnel and records exempt from public disclosure. Adjourned at 10:28 a.m.

By Motion and Order, pursuant to Idaho Code 67-2343, Amend the agenda to make corrections to a Personnel Change Request Form for the Separation of Employment of David Douglas previously approved on September 30, 2013 as item is time sensitive.

By Motion and Order, approved the changes to a Personnel Change Request Form dated September 30, 2013 for the Separation From Employment for David Douglas to correct the effective date of the separation and comments section as noted.

Approved, signed and filed a request by William Bowe regarding property assessment and taxes for Parcel Number RP39N05W297955A; Assessor to prepare a Taxpayer's Adjustment for the refund of taxes paid on this parcel due to the error on the assessment.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 1:46 p.m. on October 7, 2013, to consider personnel matters. Adjourned at 2:27 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:00 a.m. on October 8, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:14 a.m.; no cases were approved or denied.

Signed and filed the Quarterly Jail Inspection Report dated Tuesday, October 8, 2013.

Commissioners David McGraw, Toms Stroschein and Richard Walser, along with Clerk Susan R. Petersen, attended the Greater Moscow Alliance luncheon at the University Inn Best Western in Moscow on Tuesday, October 8, 2013 Minutes are on file.

Signed and filed Latah County GIS Committee Plan for Fiscal Year 2013-2014.

Signed and filed ICRMP, District II Representative to the Board of Trustees nomination form.

By Motion and Order, approved and signed a Customer Service Agreement between Latah County Treasurer and Billing Document Specialists (BDS) for Print and Mail Services for Tax Notices as outlined in said Agreement in an amount not to exceed \$7,673.50 per year. Postage amount to be paid out of Current Expense – General, and other costs to be paid out of Current Expense – Treasurer.

Approved, signed and filed the Commissioners' Proceedings for the week of September 30, 2013.

Approved, signed and filed an Application for Hardship by Bruce Anderson, Parcel Number RPM02500010040A.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 1:23 p.m. on October 11, 2013, to consider personnel matters. Adjourned at 2:00 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners