

**COMMISSIONERS' PROCEEDINGS**  
**Week of November 11, 2013**

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Wednesday, November 13, 2013 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 8:55 a.m. on November 13, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:10 a.m.; two cases were approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to include the filing of a separation from employment for Justin Olson to the Consent Calendar as notice of said separation was not received in order to make the required agenda notice and is time sensitive for payroll processing and therefore cannot wait until the next meeting of the Board.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of November 4, 2013.
- Approval of a 2 year incremental increase for Kyle Gehrlein, Detention Deputy; Sheriff, Detention; Department 04E, Line 12, effective November 1, 2013.
- Approval of a 10 year incremental increase for Ryan Weaver, Patrol Deputy; Sheriff, Operations; Department 04B, Line 11, effective November 1, 2013.
- Filed Public Defender hours for October, 2013 by D. Ray Barker (Conflict).
- Filed Court Assistance Office Monthly Tally for October 2013.
- Filed updated office information by Brandi Rouse.
- Filed Separation From Employment for Justin Olson, Patrol Deputy; Sheriff, Operations; Department 04B, Line 15, effective November 12, 2013.

By Motion and Order, approved and signed an Idaho Bureau of Homeland Security State Administering Agency Homeland Security Grant Programs Sub-Grant Award Document for additional year-end funds on the 2012 Emergency Management Program Grant (EMPG) in the amount of \$1,666.18 for a total of \$30,204.19 awarded. Performance period for this grant is October 1, 2011 through August 30, 2013; Sandy Rollins, Disaster Services Coordinator is the grant administrator.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Brian & Allison Yanites, Parcel Number RPM03200060070A; cancellation of 2013 taxes corresponding to amount for 2012 homeowner exemption and 2012 levy to be credited on 2013 property tax bill.

Approved, signed and filed an Indemnity Bond in the amount of \$278.03 for Charles Walters.

Approved, signed and filed an Indemnity Bond in the amount of \$2,550 for Let's Get It Started.

Approved, signed and filed a request to hire Marshall Comstock, Building Inspector II, Planning and Building, Department 10, Line 07, effective November 18, 2013.

By Motion and Order, approved and signed an Addendum to Professional Services Contract between Latah County and Deborah McCormick to include a provision addressing contempt proceedings representation into the Professional Services Contract and Retainer as Counsel for Indigent Persons signed by the parties. Effective November 13, 2013.

By Motion and Order, approved and signed an Addendum to Professional Services Contract between Latah County and D. Ray Barker to include a provision addressing contempt proceedings representation into the Professional Services Contract and Retainer as Counsel for Indigent Persons signed by the parties. Effective November 13, 2013.

By Motion and Order, approved and signed an Addendum to Professional Services Contract between Latah County and Brandi J. Rouse to include a provision addressing contempt proceedings representation into the Professional Services Contract and Retainer as Counsel for Indigent Persons signed by the parties. Effective November 13, 2013.

By Motion and Order, approved and signed an Addendum to Professional Services Contract between Latah County and Ashley Rokyta to include a provision addressing contempt proceedings representation into the Professional Services Contract and Retainer as Counsel for Indigent Persons signed by the parties. Effective November 13, 2013.

By Motion and Order, approved the closing of Latah County offices at 3:00 p.m. on Tuesday, December 24, 2013, and allow 2 hours holiday time for full-time employees and a fraction thereof for part-time regular employees. The Sheriff's Office and District Court will remain open as needed. This will not result in additional taxpayer expense.

By Motion and Order, adopted the Amended Department Head (DH) salary scale, effective November 4, 2013.

By Motion and Order, approved the Chair's signature on an Idaho Department of Juvenile Corrections Juvenile Justice Annual Financial Report for October 1, 2012 through September 30, 2013.

By Motion and Order, reappointed Dennis Falen to the Board of Community Guardians, Position #3, for a term to expire December 31, 2017.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:03 a.m. on November 13, 2013, to consider personnel matters. Adjourned at 11:18 a.m.

Reviewed and Approved Monthly Claims Report.

Signed and filed a request for comment regarding an application by City of Kendrick to USDA, Rural Development.

By Motion and Order, sitting as the County Board of Canvassers, having canvassed the returns, certified the results of the following elections held on November 5, 2013 as presented by the County Clerk, Susan R. Petersen: City of Bovill, City of Deary, City of Genesee, City of Juliaetta, City of Kendrick, City of Moscow, City of Onaway, City of Potlatch, City of Troy.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners