

COMMISSIONERS' PROCEEDINGS
Week of December 23, 2013

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, December 23, 2013 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:00 a.m. on December 23, 2013, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:47 a.m.; two cases were approved and one case was denied.

Motion to approve and sign a Lease between Latah County and the Latah County Historical Society, Inc. for the property known as the McConnell Mansion for a term of six years effective January 1, 2014 through December 31, 2019 in the amount of One Dollar (\$1.00). Commissioner McGraw abstains, Commissioner Stroschein votes yes, Richard Walser votes no. Motion failed.

By Motion and Order, approved and signed a Lease between Latah County and the Latah County Historical Society, Inc. for the property known as the McConnell Mansion for a term of five years effective January 1, 2014 through December 31, 2018 in the amount of One Dollar (\$1.00).

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of December 9, 2013;
- Approval of the Commissioners' Proceedings for the week of December 16, 2013;
- Filed Separation From Employment for Brittany Nelson, Clerk; BOCC, Fairgrounds Management; Department 05D, Line 02, effective December 20, 2013;
- Filed Separation From Employment for Daniel Crandall, Museum Director; BOCC, Historical Museum; Department 05B, Line 01, effective February 17, 2014;
- Approval of a fifteen year incremental increase for Michelle Fuson, Planning Director, Planning and Building, Department 10, Line 01, effective December 1, 2013;
- Filed resignation of Becky Kellom from the Latah County Historic Preservation Commission;
- Filed resignation of Bob Callison from the Latah County Historic Preservation Commission.

Approved, signed and filed a request to surplus equipment and to transfer equipment – District Court to Building and Grounds.

By Motion and Order, pursuant to §4.04 of the Latah County Zoning Ordinance, approved the temporary second dwelling renewal request for Gary and Salie Anderson for the residence located at 1007 McBride Road, Potlatch, Parcel Number RP41N05W163016A. This renewal shall begin on December 16, 2013 and expire December 16, 2014.

Signed and filed Water Right Application information to Idaho Department of Water Resources; Wayne and Annette Olson. No action taken.

By Motion and Order, approved the Chair's signature on a Potlatch Special Use Permit between Latah County, Clearwater County and Potlatch Forest Holdings, Inc. for the grooming and maintenance of recreational snowmobile trail system on roads and lands owned by Potlatch Forest Holdings, Inc. for a term to expire on June 30, 2014. Further, approve and sign the Latah and Clearwater County Snowmobile Advisory Board Annual Operating Plan 2013-2014 between Latah County, Clearwater County and Potlatch Corporation.

By Motion and Order, approved the Chair's signature on Contract Amendment No.1 for Contract No. ICDBG-12-II-24-IM between Idaho Department of Commerce and Latah County for budget adjustments for the Troy-Genesee Culvert Replacement Project by the South Latah Highway District.

Signed and filed Courthouse Security Committee Minutes dated December 10, 2013.

Approved, signed and filed the Courthouse Security Committee Recommendations dated December 10, 2013; Federal Building key card for Auditor's Office, staff review of Evacuation Plan, Closure Protocol and update Emergency Contact List, and meet with ITS regarding key fobs for office doors.

Signed and filed Compensation Committee Minutes for December 17, 2013.

Approved, signed and filed the Compensation Committee Review and Recommendations dated December 17, 2013; Job Descriptions for Solid Waste Coordinator, Adult Misdemeanor Probation Officer, Juvenile Probation Officer.

Signed and filed Latah County Search and Rescue Council officers; update on Table of Organization.

Approved, signed and filed an Extension of Personal Property Taxes for James Hendrix, Parcel Number MH01660013001CA; will pay by February 15, 2014.

Approved, signed and filed an Extension of Personal Property Taxes for Michelle Clark, Parcel Number MH22CT00044AA; will pay by April 14, 2014.

Approved, signed and filed an Extension of Personal Property Taxes by Mylissa Ward, Parcel Number MH22CT00055A; will pay by April 15, 2014.

Approved, signed and filed an Extension of Personal Property Taxes by Jeffrey Guier, Parcel Number MH39N02W024821A; will pay by April 15, 2014.

Approved, signed and filed an Extension of Personal Property Taxes by Brenda & Freeman Fisher, Parcel Number MH24CT00316A; will pay by April 15, 2014.

Approved, signed and filed an Extension of Personal Property Taxes by Shawn Kreibel, Parcel Number MH10CT00002A; will pay by April 15, 2014.

By Motion and Order, approved and signed the Exhibit A - Financial and Operating Plan for FY 2014 under the provision of the Cooperative Law Enforcement Agreement #12-LE-11015600-023 between Latah County Sheriff's Office and the USDA Forest Service, Nez Perce-Clearwater National Forests; effective January 1, 2014 through December 31, 2014. Reimbursement for all types of enforcement activities shall be at an hourly rate of \$32.00, including mileage (at \$.585/mile) for total reimbursement in an amount not to exceed \$16,500. Commissioners McGraw and Walser voted yes, Commissioner Stroschein voted no.

By Motion and Order, reappointed Kendria Cada to Position G of the Latah County Planning Commission for a six-year term to expire on December 31, 2019.

By Motion and Order, appointed the following individuals to the Latah County Historic Preservation Commission: Cathleen Fabich to position 3 for a 3-year term to expire on December 31, 2016; and Sandye Crooks to position 7 to completed the vacated term to expire December 31, 2015.

By Motion and Order, reappointed Michael Young, Jim Cash, and Maurice "Pat" Ronan to the Latah County Waterways Committee for a three-year term to expire December 31, 2016.

By Motion and Order, approved and signed a SpringHill Suites by Marriott – Boise ParkCenter Credit Application on behalf of the Latah County Assessor's office for a direct billing account for use by said office.

By Motion and Order, approved and directed County Auditor to prepare, have approved and process the "Annual" HRA VEBA Health Reimbursement/Voluntary Employees 'Beneficiary payment for eligible Latah county employees in the amount of \$250.00 per eligible employee; HRA/VEBA provides a tax-free defined contribution account for eligible employees to pay for medical, dental, vision and tax qualified long-term care premiums and non-covered health care expenses; the payment will be made with the January regular bills; this benefit was approved by the BOCC for the fiscal year 2013-2014 by Motion and Order on November 4, 2013.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Zions Credit Corp. Parcel Number TPZ017A; cancellation in the amount of \$1,658.38 due to clerical error.

By Motion and Order, approved the Estimate as received from Norm's Custom Glass for Door replacement for Courtroom One and Jury Room; County will accept the Estimate to include the STC45 Rating Doors in an amount not to exceed \$12,892; Norm's Custom Glass has provided Public Works License PWC C-11468; upon approval of the Board of Commissioners, Clerk will forward approval to Norm's Custom Glass, Norm's will prepare Work Order as approved; Norm's will provide proof of Worker's Comp Insurance; project will be under the supervision of County Clerk, Susan R. Petersen and Jim Kremer, Building and Grounds Director; funds have been budgeted for this project.

By Motion and Order, in regards to the Secure Rural Schools and Community Self-Determination Act of 2000, Title III County Projects, commonly referred to as Craig-Wyden Bill; having published a notification of a 45 Day Comment Period in the Moscow-Pullman Daily News on November 2, 2013; having held a public hearing on December 23, 2013 pursuant to Section 302 (a) Public Law 106-393; shall approve the following expenditures based on the statutes in use prior to 2008 at which time said monies were received by the County. Project Proposal: Latah County, Trees, Mulch, Tree Tubes, Stakes, and Planters in the City of Troy - \$4,500. The project is to plant trees in the city park in Troy to continue with long term forestry goals including updating tree inventory, enhancement of community lands, and actively engaging the citizens of the community in the design, and to provide for short term and long term maintenance of the landscaping and trees.

Signed and filed letter from John Harrell regarding property assessment value.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:19 p.m. on December 23, 2013, to consider personnel matters. Adjourned at 2:45 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners