

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B
(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)**

MONDAY, JANUARY 13, 2014

9:00 AM Consent Calendar:

(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

- File fully executed Memorandum of Agreement between Nez Perce County and Latah County for Juvenile Detention
- File fully executed Contract Amendment No. 1 to Contract No. ICDBG-12-II-24-IM with Idaho Department of Commerce
- File Certificates of Liability Insurance by Moreton & Company – Utah for: AllianceOne Incorporated and All Subsidiaries More Than 50% Owned (Three Certificates); and TPUSA Inc.
- Approval of Tuition Aid for: Erick Pitman, Judah Stelck (College of Southern Idaho); Amrinder Grewal, Larissa Ogden (North Idaho College)
- Approval of an Amended Personnel Change Request Form for the change in pay grade for Amanda Bashaw, Solid Waste Coordinator
- File Public Defender hours for December 2013 by D. Ray Barker (Conflict)
- *File fully executed Potlatch Special Use Permit between Clearwater County, Latah County and Potlatch Forest Holding, Inc. and Latah and Clearwater County Snowmobile Advisory Board Annual Operating Plan 2013-2014 for Snowmobile Grooming in Area 29*
- *File Separation From Employment for Keith Davis, Sheriff Investigations Deputy (January 12, 2014)*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve an Amended Personnel Change Request Form for the change in pay grade for Amanda Bashaw, Solid Waste Coordinator to
3. Request to approve the Change of Status from Full-time to Part-time for Kathleen Doyle, Youth Services Administrative Assistant
4. Request for approval to fly over congested areas of Latah County in the application of fertilizers and pesticides to agricultural land during the 2013 growing season by Fountain Flying Service
5. Request to reappoint Cliff Swanson to the Latah County Waterways Committee
6. *Request to reappoint Kevin Corder to the Board of Community Guardians*
7. Request to approve the following renewals of Retail Alcohol Beverage Licenses for:
 - Points of View LLC DBA Points of View, 141 W Walnut, Genesee
 - Bruce L and Janice J Baumgartner DBA Crossroads Convenience Store, 700 Second Ave., Deary

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 13, 2014

- Wal-Mart Stores Inc. DBA Walmart Store #5869, 2470 W Pullman Rd., Moscow
 - Hillbilly Bar & Grill LLC DBA Hillbilly Bar & Grill, 707 E Main, Kendrick
 - Red Bento LLC DBA Red Bento, 215 W Third St., Moscow
 - *Archie's Cafe LLC DBA Archie's Place, 607 E Main St., Kendrick*
 - *Padda LLC DBA Taj Grocery, 409 W 3rd Street, Moscow*
 - *Moscue Inc. DBA Mingles of Moscow, 102 S Main St., Moscow*
8. Request to approve the renewal of the following Renewal of Property Tax Exemptions:

(63-602B – Religious)

- All Souls Christian Church, Parcel Number RPM0600002011BA
- Assembly of God Church, Parcel Numbers RPK1470099003AA, RPK1470083002AA, & RPK1470096008AA
- Trinity Baptist Church, Parcel Number RPM07050000030A
- Fundamental Baptist Church, Parcel Number RPM06000040060A
- Mountain View Bible Church, Parcel Numbers RPM00000197070A, RPM00000197090A, & RPM0396000002BA
- Church of God, Parcel Numbers RPM07400020010A, RPM07400020020A, RPM07400020030A, RPM07400020040A, & RPM0740002005BA
- St. Mark's Episcopal Church, Parcel Numbers RPM0001010006AA & RPM0001010007AA
- Freeze Cemetery (Freeze Church), Parcel Number RP42N05W226612A
- Juliaetta Church of the Nazarene, Parcel Numbers RPJ1390014018AA & RPJ139000E005AA
- Full Gospel Lighthouse, Inc., Parcel Number RP01700007008AA
- First United Methodist Church, Parcel Numbers RPM0685001003AA & RPM0910002003AA
- Genesee Community Church, Parcel Numbers RPG1300005007AA & RPG1350012001AA
- Juliaetta Community Church, Parcel Number RPJ1390011011AA
- Country Chapel and Refuge, Inc., Parcel Number RP40N01W200755A

(63-602C – Fraternal, Benevolent, Charitable)

- Idaho Farm House Club Corp., Parcel Number LRM0220001001BA
- Sunset Perpetual Care, Inc., Parcel Number RPM00000177660A
- Latah County Grange, Parcel Number RP41N03W292299A
- Kappa Delta Housing Corp. (Steele House), Parcel Number RPM0190001004AA
- Lorang Farm Restoration / White Spring Ranch, Parcel Number RP37N05W034813A
- Silver Spurs Remuda Inc., Parcel Number RP42N05W355305A
- Troy-Deary Gun Club, Inc., Parcel Number RP40N03W360156A
- Alpha Kappa Lambda Fraternity, Parcel Number LRM0220001001DA
- Cayuse Kids Saddle Club, Inc., Parcel Numbers LR41N04W105400A & RP41N04W105400A

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 13, 2014

- Good Samaritan Society, Parcel Number RPM100000000HBA (67% exempt)
 - Pi Omega House Corporation (Kappa Kappa Gamma), Parcel Numbers RPM0130002001AA & RPM0130002003AA
 - Kenworthy Performing Arts Center, Parcel Number RPM0001005002BA
 - Potlatch Senior Citizens, Parcel Number RPP1520028006BA (63-602E – Educational)
 - Washington State University, Parcel Number RP42N05W310601A
9. Review and Approve Claims Report
- 10:00 AM Civil Counsel
1. Latah Trail Boundary Update
 2. Abandoned Trailer Update
 3. *City of Moscow Development Agreement Update and Discussion*
 4. Executive Session – Personnel, *Records Exempt from Public Disclosure*
 5. Department Update
 6. Items for Future Agenda
- 11:00 AM ITS Regular Meeting
1. Key Fob Discussion
 2. DVR Space Discussion
 3. Off-site Backups Discussion
 4. Department Update
 5. Items for Future Agenda
- 11:30 AM Museum Regular Meeting
1. Staffing Update and Discussion
 - Request to transfer Dulce Kersting from Museum Curator to Museum Director, effective January 27, 2014
 - Request to hire Zachary Wnek, Museum Curator, effective January 23, 2014
 2. Items for Future Agenda
- 1:15 PM Pay Monthly Bills
- 1:30 PM Meeting with John Wenger regarding Homeowner's Exemption
- 2:00 PM ICRMP Incentive Program Driver Safety Tailgate Sessions for Employees

WEDNESDAY, JANUARY 15, 2014

- 9:00 AM Request for Indigent Funds
Meeting Place: Gritman Federal Building, 220 East 5th Street, Moscow, 2nd Floor Conference Room (#204)
- 10:00 AM Executive Session – Personnel
- 11:00 AM Building and Grounds Regular Meeting
1. Records Storage Discussion
 2. Department Update
 3. Items for Future Agenda
- 1:30 PM Tax Deed Hearing
- *Lawrence & Judy Inderlied, Parcel Number RP41N05W131803A*
 - *Goodman Oil Co., Parcel Number RP39N05W197350A*
 - *Barbara Babcock, Parcel Number RPD1290014001AA*
 - *Donald Beyer Estate, Parcel Number RPB12600020050A*
 - *Scott Holbrook, Parcel Number RPB12600020040A*

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 13, 2014

- *Teddy Muck, Parcel Number RPO1490005004BA*
- BOCC Weekly Review
1. Committee and Meeting Reports
 2. Items for Future Agenda
- Approve/Deny, Sign, and File
1. Approval of the Commissioners' Proceedings for the week of January 6, 2014
 2. *File Separation of Employment for Adrienne K. Willems, Deputy Prosecutor B, Prosecuting Attorney effective February 1, 2014*
 3. *Request to approve an incremental increase for Mark Steele, Fairgrounds Maintenance (15 year)*
 4. *Request to approve the following renewals of Retail Alcohol Beverage Licenses for:*
 - *Thrifty Payless Inc DBA Rite Aid #5421, 1810 W. Pullman Rd., Moscow*
 - *Wine Company of Moscow Inc DBA Wine Company of Moscow, 113 E. Third St., Moscow*
 - *Plantation Tavern LLC DBA Plantation Tavern, 2021 S. Main St., Moscow*
 - *Apple Idaho LLC DBA Applebee's Neighborhood Grill & Bar, 105 Warbonnet Dr., Moscow*
 - *Bottoms Up Inc. DBA Bottoms Up, 309 Main St., Juliaetta*
 - *Zana L Sherman DBA First Bank of Pizza, 301 Main St., Juliaetta*
 5. Review and Approve Claims

OTHER MEETINGS

MONDAY, JANUARY 13, 2014

7:00 PM Kendrick City Council Swearing-In, Kendrick Fire Hall – Commissioners McGraw and Stroschein

TUESDAY, JANUARY 14, 2014

7:00 AM Moscow Chamber of Commerce Board, UIBW – Commissioner Walser

WEDNESDAY, JANUARY 15, 2014

12 NOON Moscow Chamber of Commerce General Membership Luncheon, Best Western Plus University Inn – Commissioner McGraw

3:00 PM *Moscow City Council Workshop, City Council Chambers – Commissioner Walser*

5:30 PM Zoning Commission, Room 2B, Courthouse

THURSDAY, JANUARY 16, 2014

9:00 AM Palouse Knowledge Corridor, Moscow-Pullman Airport Conference Room – Commissioner Stroschein

10:00 AM Wellness Planning Group, Room 2B, Courthouse

2:00 PM Palouse Basin Aquifer Committee (PBAC) – Commissioner Stroschein

4:00 PM Latah County Youth Advocacy Council (LCYAC), Gritman Federal Building Conference Room – Commissioner McGraw

5:00 PM Parks Board, Room 2B, Courthouse

1/14/2014 4:34 PM

Amended Agenda