

**COMMISSIONERS' PROCEEDINGS**  
**Week of January 20, 2014**

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Wednesday, January 22, 2014 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (d), & (f) convened in executive session at 10:12 a.m. on January 22, 2014, to consider personnel, records exempt from public disclosure, and to communicate with legal counsel regarding pending/imminently likely litigation, Attorney/Client Communication. Adjourned at 10:50 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 12:55 p.m. on January 22, 2014, to consider personnel matters, Exit Interview. Adjourned at 1:05 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 1:17 p.m. on January 22, 2014, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 1:43 p.m.; six cases were approved and two cases were denied.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of January 6, 2014;
- Approval of the Commissioners' Proceedings for the week of January 13, 2014;
- Filed fully executed First Lease Amendment with Gritman Medical Park, LLC for Latah County office space located at the Federal Building;
- Approval of tuition aid for Brooklyn Schumaker (North Idaho College);
- Filed fully executed Idaho Department of Correction Vocational Work Project Work and Financial Plan;
- Filed Separation From Employment for Courtney Simmons, Part-time Irregular, Clerical Assistant, County Extension Office, Department 09, Line 04, effective January 17, 2014;
- Approval to hire Leah Hart, Part-time Irregular, Clerical Assistant, County Extension Office, Department 09, Line 04, effective January 20, 2014;
- Approval to transfer surplus equipment to Youth Services.

Signed and filed the resignation of Wayne Sprouse from the Latah County Zoning Commission.

Approved, signed and filed a Taxpayer's Adjustment on behalf of John Wenger, Parcel Number RPM06500040030A; cancellation in the amount of \$1,390.24.

By Motion and Order, approved and signed a Development Agreement between City of Moscow and Latah County for the property located at 520 East Sixth Street for the rezone of said property from Multiple Family Residential (R-4) to General Business (GB). Also file with said Agreement a letter from the City of Moscow dated January 9, 2014 regarding clarifications pertaining to storage of utility trailers on said property.

Approved, signed and filed a Taxpayer's Adjustment on behalf of State of Idaho, Parcel Number RP41N02W220712A; cancellation in the amount of \$91.32 for tax year 2012 as owner is tax exempt.

Approved, signed and filed a Taxpayer's Adjustment on behalf of State of Idaho, Parcel Number RP41N02W220022A; cancellation in the amount of \$117.34 for tax year 2012 as owner is tax exempt.

Approved, signed and filed a Taxpayer's Adjustment on behalf of State of Idaho, Parcel Number RP41N05W298829A; cancellation in the amount of \$42.13 for tax year 2012 as owner is tax exempt.

Approved, signed and filed a Taxpayer's Adjustment on behalf of State of Idaho, Parcel Number RP37N04W152405A; cancellation in the amount of \$1,311.13 for tax year 2012 as owner is tax exempt.

Approved, signed and filed a Taxpayer's Adjustment on behalf of State of Idaho, Parcel Number RP41N05W320642A; cancellation in the amount of \$458.58 for tax year 2012 as owner is tax exempt.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Josh Behrends, Parcel Number MH02CT00014AA; cancellation in the amount of \$59.82 due to casualty loss in May 2013.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Melissa Williams, Parcel Number MH25CT00016A; cancellation in the amount of \$27.58.

By Motion and Order, approved the change in the title page of the April 2012 publication, and revised December 16, 2013, of the Latah County Personnel Policy Handbook to add the following notifications: "This paper copy is for convenience only. The official and current Latah County Personnel Policy Handbook can be found on the Latah County Intranet webpage. Please do not rely on paper copies for currentness."

Signed and filed payment from Idaho State Insurance Fund for January 1, 2012 through January 1, 2013.

By Motion and Order, pursuant to Idaho Code 34-301 approved and adopted the changes in the Election Precinct Boundary lines as proposed by Susan R. Petersen, County Clerk and drafted by the County Surveyor, John Elsbury, presented by the County Clerk – *amended to include corrected legal description for precinct 27 Potlatch and 28 Princeton in the original attachments for Motion and Order approved and adopted on December 30, 2013.*

By Motion and Order, approved the designation of Latah County Precinct 20, Farmington, with 24 registered electors and Precinct 25, Linden, with 82 registered electors, to be Mail Ballot Precincts. This is pursuant to Idaho Code 34-308 which states ... "A precinct within the county which contains no more than one hundred twenty-five (125) registered electors at the last general election, may be designated by

the Board of County Commissioners as a mail ballot precinct no later than April 1 in an even-numbered year...” this will apply to all elections conducted by County Clerk for year 2014; effective January 22, 2013.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Bac Van Truong DBA Chang Sing Restaurant, 512 S Washington, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Floyd's Thrift Store Inc. DBA Floyd's Harvest Foods, 150 6<sup>th</sup> Street SE, Potlatch.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Diana Lynn Branting DBA BD Troy Tavern, 525 S Main St., Troy.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Mark Hadaller DBA Dad's Diner, 5497 Hwy 95, Potlatch.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Garry P Collins DBA Troy Market, 339 Main Street, Troy.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Garry Collins DBA Genesee Food Center, 216 W Chestnut St., Genesee.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Los Acuorios DBA Lamadrid Mexican Restaurant, 1420 S Blaine St., Suite 20, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Moose Lodge #871 LOM Inc., DBA Moose Lodge #871, 210 N Main Street, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for New Big Smoke LLC DBA Big Smoke #118, 730 W Pullman Rd., Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Punjabi Lucky Jatt LLC DBA Bawa Smoke Shop #3, 317 W 6<sup>th</sup> St. #108, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for Bucer's LLC DBA Bucer's Coffeehouse Pub, 201 S Main Street, Moscow.

Approved, signed and filed the renewal of a Retail Alcohol Beverage License for D Willy's Blues Brew and BBQ LLC DBA D Willy's Blues Brew & BBQ, 112 W 6<sup>th</sup> St., Moscow.

By Motion and Order, approved the Chair's signature on the Idaho Community Development Block Grant (ICDBG) Progress Report and Final Request for Payment to Idaho Department of Commerce for the South Latah Highway District Troy-Genesee Culvert Replacement project (IDCBG 12-II-24-IM). Payment amount requested in the amount of \$22,978 to be paid to South Latah Highway District (SLHD) upon receipt. SLHD shall disburse said funds as follows: \$20,817.56 reimbursement to SLHD for work completed, and \$2,160.44 to Clearwater Economic Development Association for grant administration.

By Motion and Order, approved the Chair's signature on the Closeout Agreement and Final Performance Report between Latah County (on behalf of South Latah Highway District) and Idaho Department of Commerce for IDCBG 12-II-24-IM Imminent Threat project – Troy-Genesee Culvert Replacement.

Approved, signed and filed a Request for letter of support and funding assistance by the Palouse Knowledge Corridor for the Entrepreneurial Boot Camp to be held in June 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Moscow Christian Life Center, Parcel Numbers LPM0540002014AA & RPM0540002014AA pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Emmanuel Lutheran, Parcel Numbers RPM00000074950A, RPM01270010020A, & RPM0127001003AA pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Emmanuel Lutheran – Cordelia Church, Parcel Number RP38N05W019260A pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for United Methodist Church of Kendrick, Parcel Number RPK1450016016AA pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Impact Ministries, Parcel Number RPM0985004002BA pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Wild Rose Mennonite Church, Parcel Number RP41N05W205410A (homesite and buildings) pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Church of Christ, Parcel Number RPM10300130100A pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for The CROSSing Ministries, Inc., Parcel Number RPM00000174820A pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Church of the Nazarene, Parcel Numbers RPM00000170125A, RPM0260002001AA, RPM0260002001BA, RPM02600020020A, RPM02600020030A, RPM02600020040A, RPM02600020050A, RPM02600020060A, RPM02600020070A, RPM02600020080A, RPM02600020090A, RPM06500020010A, RPM02600030080A, & RPM02500010060A pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Elmore United Methodist Church, Parcel Numbers MH43N04W318250A & RP43N04W318250A pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for St. Johannes Evangelist Lutheran Church, Parcel Numbers RPG1380005007AA & RP37N05W150305A pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Genesee Valley Lutheran Church, Parcel Number RP38N05W261650A pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Unitarian Universalist Church of the Palouse, Parcel Numbers RPM08900010080A & RPM08900010090A pursuant to Idaho Code 63-602B for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Beta Chi Fraternity, Inc. - Delta Tau Delta, Parcel Number RPM0760001014AA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Alpha Kappa Epsilon, Parcel Number RPM0130002004BA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Appaloosa Horse Club Inc., Parcel Number RPM00000125850A (museum portion) pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Fraternal Order of Eagles, Inc., Parcel Number RPM0680001013AA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Opportunities Unlimited, Inc., Parcel Number RPM0001004008AA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Golden Sunset Senior Citizens, Parcel Number RPK1450004009BA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Veterans of Foreign Wars Post 3913, Parcel Number RPK1450027001AA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Delta Sigma Phi Fraternity, Parcel Number RPM0190001001AA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Juliaetta - Kendrick Heritage Foundation, Parcel Number RPK14500140120A pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Disability Action Center - NW, Inc., Parcel Numbers RPM00000071930A, RPM00000072255A, & RPM00000072260A pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Elks Lodge #249, Parcel Number RP39N05W151255A pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Harvard Ladies Aid Society Inc., Parcel Number RP01660010006AA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Unity Lodge #32 - AF&AM of Idaho & Masonic Lodge, Parcel Number RPG1300005010BA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Troy Volunteer Fire & Ambulance, Inc., Parcel Numbers RPT1540003021AA & RPT1540003023AA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Blaine Community Association, Parcel Number RP38N05W100759A pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Princeton Community Club Inc., Parcel Number RP41N04W091655A pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Bear Ridge Community Club, Parcel Number RP39N02W291047A pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Goodwill Industries, Parcel Number RPM0395002003CA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Omega Phi Alpha Sorority - Pi Beta Phi, Parcel Number RPM0130003001AA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Sigma Nu Fraternity, Parcel Number RPM1050002007AA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Xi Chapter of Gamma Phi Beta Corporation, Parcel Number RPM1050003001BA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Rotary Veterans Memorial Pavilion, Inc., Parcel Number LRM03100010010A pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Viola Community Club Inc., Parcel Number RP01640001001AA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Viola Community Center Inc., Parcel Number RP40N06W018491A pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Palouse-Clearwater Environmental Institute, Parcel Numbers RPM0435058001AA, RPM00000058630A, & RPM00000080840A pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Richmond Property Group, Ltd. (Alpha Tau Omega), Parcel Number RPM1050002005AA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Community Action Agency, Parcel Numbers PRG1350006011AA & PRG1350008001AA pursuant to Idaho Code 63-602C and 63-602GG for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Salvation Army, Parcel Numbers RPM0540002004AA & RPM0540002041AA pursuant to Idaho Code 63-602C for 2014.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Veterans of Foreign Wars Post 10300, Parcel Number RPP1520015009AA pursuant to Idaho Code 63-602C for 2014.

Reviewed and Approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners