

**COMMISSIONERS' PROCEEDINGS**  
**Week of May 19, 2014**

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, May 19, 2014 and again on Wednesday, May 21, 2014 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c) & (d), convened in executive session at 10:02 a.m. on May 19, 2014, to deliberate regarding an acquisition of an interest in real property and consider records that are exempt from public disclosure; attorney/client communication. Adjourned at 11:03 a.m.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of May 12, 2014.
- Filed fully executed Closeout Agreement and Final Performance Report for the Latah County / South Latah Highway District – Culvert Replacement Project, Idaho Community Development Block Grant – ICDBG-12-II-24-IM.
- Approval of tuition aid for Anna Schetzle (North Idaho College).
- Approval to hire Nathan Crooks, Housekeeper; BOCC, Fairgrounds; Department 05D, Line 05, effective May 13, 2014.

Adopted, signed and filed Resolution 2014-08 to transfer funds from Justice – General Reserve Fund 08-29 Budget line 08-29-0526-0001, Contingency to Justice – Sheriff 08-45 Budget line 08-45-0402-0002, Salary – Law Enforcement Jail in the amount of \$1,076.

Adopted, signed and filed Resolution 2014-09 to decrease Solid Waste Fund 23-00 “B” Budget Line 23-00-0678-0001, Collect Disposal Bulky Waste and increase Solid Waste Fund 23-00to Solid Waste, Salaries – Extra Help and related budget lines in the amount of \$13,000.

By Motion and Order, appointed a Records Retention/Electronic Records Committee to review Latah County Resolution 2007-02 which needs to be updated and needs added language to include guidelines for Electronic Records Retention and Storage; the committee shall make recommendations to the Board of Commissioners; effective June 1, 2014 through December 31, 2014; members to include one representative from each of the following offices: ITS, LCSO (Latah County Sheriff's Office), Clerk/Auditor; a representative from the Prosecuting Attorney Office will provide Legal Counsel to the Committee with no voting authority; Committee will develop purpose of the committee and meeting schedule; address issues as attached.

Signed and filed Compensation Committee Meeting Minutes for May 9, 2014.

Signed and filed the Compensation Committee Review and Recommendations dated May 9, 2014: take under consideration during budget time - follow 2008 recommendation to implement a 4% increase to the pay scale; extend current pay scales by one or two 5-year increments; conduct an independent comprehensive outside compensation study.

Approved, signed and filed a Solid Waste Exemption by Sarah Sprafka, Parcel Number RP41N04W293079A/Acct #0529; refund in the amount of \$157.50 for June – December 2014 as home is vacant.

Reviewed and Approved Claims Report.

Commissioners David McGraw, Tom S. Stroschein, and Richard Walser, along with Deputy Clerk Kara Egan, attended a tour of the District 1 Juvenile Detention Center in Coeur d'Alene on Monday, May 19, 2014. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:00 a.m. on May 21, 2014, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:45 a.m.; four cases were approved and seven cases were denied.

Signed and filed 2014 Property Assessments Commissioners Pre-brief.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:34 a.m. on May 21, 2014, to consider personnel matters. Adjourned at 10:45 a.m.

Signed and filed letter dated May 6, 2014 from Idaho Department of Lands regarding the status of Idaho's County Wildfire Protection Plans.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to include an executive session for personnel during the 2:00 p.m. Auditor Regular meeting as the item is time sensitive and cannot wait until the next meeting at which the full Board can be present on June 2.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:48 p.m. on May 21, 2014, to consider personnel matters; personnel issue. Adjourned at 3:00 p.m.

By Motion and Order, sitting as the County Board of Canvassers, having canvassed the returns, certified the results of the following elections held on May 20, 2014 as presented by the County Clerk, Susan R. Petersen, and as per attached:

- 1) Primary Election – Precincts: 1-32, and Absentee 36
- 2) Troy School District No. 287 Supplemental Levy Election - Precincts: 19 and 29, and Absentee 36
- 3) Whitepine Joint School District No. 288 (joint with Clearwater County) Supplemental Levy Election – Precincts: 19, 32, and Absentee 36

By Motion and Order, sitting as the County Board of Canvassers, having canvassed the returns, certified the results of the Troy School District No. 287 Supplemental Levy Election held on May 20, 2014 as presented by the County Clerk, Susan R. Petersen, and as per attached. Ballots Cast: Latah County - IN FAVOR OF authorizing the

supplemental levy in the amount of \$995,000 for one year - 230; AGAINST authorizing the supplemental levy in the amount of \$995,000 for one year -143; Total number of Ballots Cast in Latah County – 373.

By Motion and Order, sitting as the County Board of Canvassers, having canvassed the returns, certified the results of the Whitepine Joint School District No. 288 Supplemental Levy Election held on May 20, 2014 as presented by the County Clerk, Susan R. Petersen, and as per attached. Ballots Cast: Latah County – IN FAVOR OF authorizing the levy in the amount of up to \$740,000 per year for one year – 162; AGAINST authorizing the levy in the amount of up to \$740,000 per year for one year – 90; Total Number of Ballots Cast in Latah County – 252. Clearwater County – IN FAVOR OF authorizing the levy in the amount of \$740,000 per year for one year – 20; AGAINST au authorizing the levy in the amount of \$740,000 per year for one year – 14; Total number of Ballots Cast in Clearwater County – 34. Totals – Total number of IN FAVOR OF votes (from both counties) – 182; Total number of AGAINST votes (from both counties) – 104; Total number of ballots cast (from both counties) – 286.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners