

COMMISSIONERS' PROCEEDINGS
Week of June 16, 2014

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, June 16, 2014 and again on Wednesday, June 18, 2014 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (c) & (d), convened in executive session at 10:07 a.m. on June 16, 2014, to deliberate regarding an acquisition of an interest in real property, to consider records that are exempt from public disclosure, and to communicate with legal counsel regarding pending/imminently likely litigation; attorney/client communication. Adjourned at 11:07 a.m.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of June 2, 2014.
- Approval to hire Ryan Black, Law Student Pro Bono/Extern, Prosecuting Attorney, Department 07, Line 17, effective June 9, 2014.
- Approval to hire Bradley Deaton, Tracker, Youth Services Trackers, Department 08C, Line 01, effective June 17, 2014.
- Approval to add to the Table of Organization Lydia Clayton, Extension Educator, Extension, Department 09, Line 01, effective June 8, 2014.
- Filed Court Assistance Office Monthly Tally through May 2014.
- Filed the Separation From Employment for: Luke Adkins, Tracker, Youth Services Trackers, Department 08C, Line 03, effective June 13, 2014.
- Approval of tuition aid for Joshua Nelson (College of Southern Idaho).

By Motion and Order, approved the Chair's signature on the Idaho JABG (Juvenile Accountability Block Grant) FY2013 Application Form to Idaho Department of Juvenile Corrections for \$2,500 JABG Allocation with a \$228 cash match to be provided by the County for the Restorative Justice Program. Project period is June 1, 2014 through September 30, 2015. Skye Taylor, Youth Services Director to be the Project Director.

By Motion and Order, approved additional funds in the amount of \$16,150 from the Idaho Supreme Court to be used in District II for the purpose of expansion of Court Assistance Office services; direct the County Auditor to take the necessary steps for use of said funds.

Approved, signed and filed a Solid Waste Exemption on behalf of Harden Brothers, Parcel Number RPN05W066610A/Account #0646; refund in the amount of \$185.50 for June through December as home has sold. New owner will be billed.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Latah County, Parcel Number RPD1290014001AA; cancellation in the amount of \$1,360.54.

Approved, signed and filed a request for a GIS Fee Waiver by Idaho Department of Water Resources.

By Motion and Order, approved and signed a Les Schwab Tire Centers Commercial Credit Application on behalf of the Planning and Building Department for the purpose of maintenance of vehicles used by the department.

Reviewed and Approved Monthly Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to hold an executive session for personnel after the conclusion of the 11:00 a.m. agenda items as the item is time sensitive.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:35 a.m. on June 16, 2014, to consider personnel matters; personnel issue. Adjourned at 11:42 a.m.

Budget Presentation – American Legion Post 6 (Moscow); no action taken at this time.

Budget Presentation – Clearwater Economic Development Association (CEDA); no action taken at this time.

Budget Presentation – Latah County Parks & Recreation Department; no action taken at this time.

Budget Presentation – Latah County Coroner; no action taken at this time.

Budget Presentation – Pullman-Moscow Regional Airport; no action taken at this time.

Budget Presentation – Latah County Arts and Culture Committee; no action taken at this time.

Budget Presentation – Latah County Surveyor; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:26 a.m. on June 18, 2014, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 11:20 a.m.; three cases were approved and three cases were denied.

Budget Presentation – Latah County Social Services/Indigent; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to consider a request for an Alcohol Beverage Catering Permit for Gerardo & Patricia Alvarez DBA Patty's Mexican Kitchen & Catering as the item is time sensitive and cannot wait for the next meeting of the Board on June 23, 2014 as the event is scheduled for this weekend (Saturday, June 21, 2014).

Budget Presentation – Latah County Sheriff; no action taken at this time.

By Motion and Order, approved and signed a Representation and Governance Letter dated May 30, 2014 from Hayden & Ross, PLLC for the audit of the financial statements of Latah County for the year ended September 30, 2013.

By Motion and Order, approved the Audited Financial Statements for the Year Ended September 30, 2013 as prepared by Hayden & Ross, P.A., Certified Public Accountants, Moscow, Idaho.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2013-2014 Budget as follows:

1. increase Justice – Prosecuting Attorney 08-07 Budget \$ 128
increase Justice – Prosecuting Attorney Fund 08-07 Budget line 08-07-0439-0000, Travel in the amount of \$128 from \$9,426 to \$9,554 – revenue Reimbursement for travel – Deputy Prosecuting Attorney unable to attend conference; and
2. establish 2013 Traffic Enforcement ITD 277-00 Budget \$8,700
 - a. establish 2013 Traffic Enforcement ITD Fund 277-00 Budget lines in the following amounts:

277-00-0409-0000, Salary – Overtime	\$6,000
277-00-0410-0000, Retirement	\$1,500
277-00-0411-0000, Social Security	\$1,200

for a total of \$8,700 – revenue Idaho Transportation Department; and
 - b. establish 2013 Traffic Enforcement ITD Cash Fund 277-00 in the amount of \$8,700 – revenue Idaho Transportation Department; and
3. establish CAO Expansion District II 283-00 Fund \$16,150
 - a. establish CAO Expansion District II 283 Fund 283-00 Budget lines in the following amounts:

283-00-0523-0007, Project Expense – Training	\$8,250
283-00-0523-0008, Project Expense – Workshop	\$7,900

for a total amount of \$16,150 – revenue Idaho Supreme Court; and
 - b. establish CAO Expansion District II 283-00 Cash Fund in the amount of \$16,150 – revenue Idaho Supreme Court.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

Budget Presentation – Latah County Clerk/Auditor/Elections; no action taken at this time.

Budget Presentation – Moscow Ambulance; no action taken at this time.

Budget Presentation – Latah County Emergency Medical Services; no action taken at this time.

By Motion and Order, determined to not conduct a public hearing, approved the City of Moscow’s recommendation of approval, and adopted the Reasoned Statement of Relevant Criteria signed by the City of Moscow Planning and Zoning Commission on June 11, 2014 for the request in File Number RZ 915, made by David Nieuwsma to rezone a 4.66 acre parcel located in Section 05, of Township 39 North, Range 05 West, BM (Assessor’s Parcel Number RP39N05W054335A) to Suburban Residential from the current zoning of Agriculture/Forest.

By Motion and Order, modified the City of Moscow’s recommendation of approval, and modified and adopted the Reasoned Statement of Relevant Criteria signed by the City of Moscow Planning and Zoning Commission on June 11, 2014 by striking #13 and #18 of

the Relevant Facts and Conclusion and #1 of the Decision for the Nieuwma Short Plat #918 located in Section 05 of Township 29 North, Range 05 West, Boise Meridian (Assessor's Parcel Number RP39N05W054335A).

By Motion and Order, approved the Chair's signature on the Krebs Short Plat No. 2 (SP#921) for Rezone #909 on Parcel Number RP42N05W357270A.

Approved, signed and filed an Alcohol Beverage Catering Permit for Gerardo & Patricia Alvarez DBA Patty's Mexican Kitchen & Catering at Meadowinds, 2493 Blaine Rd., Moscow on Saturday, June 21, 2014

Reviewed and approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners