

COMMISSIONERS' PROCEEDINGS
Week of August 4, 2014

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, August 4, 2014; Wednesday, August 6, 2014 and again on Friday, August 8, 2014 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed May 20, 2014 Election Costs.
- Filed copy of notice to the Idaho State Tax Commission by County Clerk of the Latah County 2014 Market Assessed Value A-2.
- Filed Court Assistance Office Monthly Intake Tally for July 2014.
- Approval of College Tuition Aid for Laura Hunt (North Idaho College).
- Approval to transfer Mia Vowels from Deputy Prosecutor B, Prosecuting Attorney, Department 07, Line 05 to Deputy Prosecutor A, Prosecuting Attorney, Department 07, Line 02, effective August 1, 2014.
- Approval to hire Ashley Rokyta, Deputy Prosecutor B, Prosecuting Attorney, Department 07, Line 05, effective August 6, 2014.

Approved, signed and filed a Retail Alcohol Beverage License for Moscow Hotel Partners I LP DBA Fairfield Inn & Suites, 1000 W Pullman Rd., Moscow.

By Motion and Order, approved and signed an Assignment Agreement between Latah County; Ashley Rokyta, Attorney at Law; and Catharine M. Mabbutt and Travis D. Spears doing business as Mabbutt Law Office, PLLC, Attorneys at Law to assign the duties and requirements of Ashley Rokyta under the Professional Services Contract and Retainer as Counsel for Indigent Persons (Public Defender Contract) executed between Latah County and Ashley Rokyta on September 30, 2014 to Mabbutt Law Office, effective August 1, 2014.

By Motion and Order, in accordance with §4.04 of the Latah County Land Use Ordinance, approved the temporary second dwelling renewal for Owen and Leah Swanson at 1213 W. Mt. Deary Creek Rd., Deary on Assessor's Parcel Number RP40N02W211261A. The approval is for one year, beginning August 16, 2014 and ending August 16, 2015.

Approved, signed and filed a Development Permit Fee Waiver request by Idaho Transportation Department.

By Motion and Order, approved the Chair's signature on the Wagner Addition Short Plat (SP922) for the Wagner Rezone (#892) on Parcel Number RP41N05W034853A.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:00 a.m. on August 4, 2014, to consider personnel and records exempt from public disclosure; attorney-client communication, personnel issue. Adjourned at 10:43 a.m.

By Motion and Order, pursuant to Idaho Code 67-2343 amended the agenda to hold an executive session for personnel at 11:00 a.m. due to cancellation of the meeting scheduled on the agenda at that time, and the personnel item is time sensitive.

Denied, signed and filed a request by Greater Palouse Meat Producers to use Latah County logo on their website.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:04 a.m. on August 4, 2014, to consider personnel matters; personnel issue. Adjourned at 12:12 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:02 a.m. on August 6, 2014, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:33 a.m.; two cases were approved and one case was denied.

By Motion and Order, having held a public hearing as provided by law, shall adjust the **2013-2014** Budget as follows:

- 1. increase Justice – Probation Services 08-31 Budget \$ 323**
increase Justice – Probation Services 08-31 Budget line 08-31-0439-0000, Travel in the amount of \$323 from \$500 to \$823 – revenue Reimbursement for travel – Idaho Juvenile Corrections Department; and
- 2. increase Justice – Sheriff 08-45 Budget \$1,904**
Increase Justice – Sheriff 08-45 Budget line 08-45-0507-0001, Prisoner Transportation in the amount of \$1,904 from \$7,520 to \$9,424 – revenue Reimbursement from prisoner; and
- 3. increase 2013 Traffic Enforcement ITD 277-00 Budget \$6,982**
increase 2013 Traffic Enforcement ITD 277-00 Budget line 277-00-0409-0000, Salary – Overtime in the amount of \$6,982 from \$6,000 to \$12,982 – revenue Idaho Transportation; and
- 4. increase 2013 Homeland Security Grant 282-00 Budget \$9,000**
establish 2013 Homeland Security Grant 282-00 Budget line 282-00-0569-0035, Training SHSP and increase it from \$Zero to \$9,000 – revenue Idaho Bureau of Homeland Security.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 10:18 a.m. on August 6, 2014, to consider personnel matters; personnel issue. Adjourned at 11:00 a.m.

Signed and filed Compensation Committee Minutes dated July 31, 2014.

Approved, signed and filed the Compensation Committee Review and Recommendations dated July 31, 2014; job descriptions for Associate Planner, Assistant Planner, Permit Technician, Senior Associate Planner, Court Clerk III.

Approved, signed and filed the Commissioners' Proceedings for the week of July 28, 2014.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to include a continuation of a request for indigent funds at 1:45 p.m. and an executive session for personnel after the 2:00 p.m. budget workshop. Said items are time sensitive and cannot wait until the next meeting of the Board.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 1:45 p.m. on August 6, 2014, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 1:57 p.m.; three cases were approved and no cases were denied (modification of the mornings action).

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:23 p.m. on August 6, 2014, to consider personnel matters; personnel issue. Adjourned at 2:50 p.m.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to hold a budget workshop on Friday, August 9 at 2:00 p.m. as the discussion is time sensitive.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners