

COMMISSIONERS' PROCEEDINGS
Week of September 1, 2014

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Wednesday, September 3, 2014 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:03 a.m. on September 3, 2014, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:18 a.m.; one case was approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:02 a.m. on September 3, 2014, to consider personnel and records exempt from public disclosure; attorney-client communication. Adjourned at 10:22 a.m.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of August 25, 2014.
- Approval to surplus equipment – Auditor's Office.
- Filed letter from James Dooley received August 20, 2014 regarding District Court staff.
- Approval tuition aid for Savannah Lande (North Idaho College).

Approved, signed and filed a request to hire Chris Blankenship, Associate Planner, Planning and Building, Department 11, Line 04, effective September 8, 2014.

By Motion and Order, approved the Chair's signature on a Memorandum of Understanding between the University of Idaho and Latah County for a jointly funded Associate 4-H Extension Educator Position in an amount not to exceed \$25,179 per year effective October 1, 2014 through September 30, 2015.

By Motion and Order, approved and signed the Second Lease Amendment to the Office Lease (dated September 30, 2013) between Latah County and Gritman Medical Park, LLC to extend the term of said Lease for one year, effective October 1, 2014 through September 30, 2015 in the amount of \$3,726 per month at the rate of \$9 per square foot per year for office space for Latah County offices located in the building commonly referred to as the Federal Building.

By Motion and Order, approved and signed an Amendment and Renewal of Professional Services Agreement between Latah County and Rimrock Consulting, Inc. for work associated with the job of County Surveyor; payment in the amount of \$61.20 per hour for up to eight (8) hours per week; effective October 1, 2014 through September 30, 2015.

By Motion and Order, approved and signed a University of Idaho Facilities Use Agreement and Addendum between Latah County, on behalf of the Latah County Youth

Advocacy Council (LCYAC), and the Regents of the University of Idaho for the use of Memorial Gym on November 12, 2014 for the LCYAC Harlem Ambassadors Fundraiser basketball game in the amount of \$0 for rental costs and up to \$120 based on the rate of \$30 per hour for one University Support Services employee for technical services for the Event. Debi Dockins to be the County contact for said Agreement.

By Motion and Order, approved and signed an Order Notification between Latah County and Thomson Reuters for Westlaw services for the Prosecuting Attorney's Office in an amount not to exceed \$896.07 per month effective September 3, 2014 through September 3, 2017.

Approved, signed and filed a letter to Idaho Bureau of Homeland Security appointing Mike Neelon as the Disaster Services Coordinator for Latah County and as the single Point of Contact for all current and future grants.

By Motion and Order, approved and signed a Sale and Installation Agreement between Latah County and Spokane Security Systems, Inc. for the purchase and installation of six (6) heavy-duty electric strike locks and six (6) standard proximity readers at the Latah County Courthouse in an amount not to exceed \$10,661.50, which will be paid using grant funds from the Idaho State Homeland Security Program, effective April 28, 2014 until completion of the installation as outlined in said Agreement.

By Motion and Order, in accordance with § 4.04 of the Latah County Land Use Ordinance, approved the request for a temporary second dwelling renewal for James Sutcliffe at 1109 Main Street, Viola, on Assessor's Parcel Number RP01640003005C. The approval is for one year, beginning August 22, 2014 and ending August 22, 2015.

Approved, signed and file an Indemnity Bond for Rite Aid in the amount of \$48.69.

Signed and filed Special Plates Annual Report to State of Idaho, 2013-2014 for America's Promise Youth license plates.

By Motion and Order, adopted the following salary scales: Administrative Offices (AO), Public Safety (PS), Department Head (DH); Prosecuting Attorney/Attorney Positions (PA) which reflects a 4% increase, effective October 1, 2014.

By Motion and Order, approved the Chair's signature on the FY13 JABG (Juvenile Accountability Block Grant) Project Award from Idaho Department of Juvenile Corrections in the amount of \$2,500 with a cash match of \$228, for the Latah County Restorative Justice Program; project period is October 1, 2014 through September 30, 2015. Youth Services Director to be the Grant Administrator.

By Motion and Order, approved and signed a Memorandum of Agreement between Latah County and Idaho Department of Juvenile Corrections (IDOJC) to support the Community Incentive Program (CIP), Re-Entry Program (REP) and Mental Health Program (MHP) to keep juvenile offenders in their community, or successfully reintegrate juvenile offenders in state custody back into their homes, communities and families. Agreement is effective through September 30, 2016. IDOJC to reimburse the County for allowable and approved treatment costs.

By Motion and Order, approved and signed the Idaho HAVA Voting Systems Grant Program County Application and Agreement for Latah County for the purchase of one (1) DS200 Precinct Tabulator and Scanner and equipment which will be used for

County Elections for a total of \$8,545; County will pay twenty percent (20%) \$1,709 and we are applying to the Secretary of State to reimburse the County eighty percent (80%) \$6,836 from the Help America Vote Act (HAVA) funds.

Reviewed and approved Claims Report.

By Motion and Order, approved and signed an Agreement for Maintenance Services and associated Schedule "B" Confidentiality Agreement between Latah County and Valence Inc., dba Valence Wireless & Communications for 420 pre-paid hours (at the rate of \$59.50 per hour) for basic telephone technical support and remote diagnostics in the event of component failure; and for the option of an Extended Service Option for emergency call-out or after hours work in the amount of \$350 per incident; effective September 9, 2014 through September 30, 2015 in an amount not to exceed \$24,990 payable in 12 monthly payments in the amount of \$2,082.50 each, the first of which is due upon execution of this agreement.

Signed and filed a request for funding support for the University of Idaho Sustainability Center.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners