

COMMISSIONERS' PROCEEDINGS
Week of September 8, 2014

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, September 8, 2014 and again on Wednesday, September 10, 2014 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed Notice of Application and Notice of Modified Procedure before the Idaho Public Utilities Commission in the matter of the Application of Avista Corporation for Approval of an Electric Distribution Service Agreement with east Green Acres Irrigation District.
- Approval of tuition aid for Michelle Stevens (North Idaho College).
- Approval of tuition aid for Bryce Mattoon (College of Southern Idaho).
- Filed public defender hours for August 2014 by Mabbutt Law Office.
- Filed public defender hours for August 2014 by Brandie Rouse.
- Filed public defender hours for August 2014 by D. Ray Barker (Conflict).
- Filed public defender hours for May 2014 by Brandie Rouse.
- Approval of the reclassification of Elizabeth Mottern, Deputy Clerk II, Clerk of the District Court, Department 01A, Line 06 from AO8/O9 to AO11, effective October 1, 2014.
- Filed Separation From Employment for Brad Deaton, Tracker, Youth Services Trackers, Department 08C, Line 01, effective July 31, 2014.

Approved, signed and filed a Retail Alcohol Beverage License for Locogrinz LLC DBA Locogrinz, 113 N Main St., Moscow.

By Motion and Order, approved the Latah County Polling Places, precincts 1-32 and 36 for the Latah County General Election and the Freeze Cemetery Permanent Override Levy Election to be held on November 4, 2014. The Auditor's office is the designated absentee precinct. Precinct 20, Farmington, and 25, Linden, are designated as mail ballot precincts, each have no more than 125 registered voters as pursuant to Idaho Code 34-308.

Filed NACo Prescription Drug Discount Card Program report through July 2014.

Filed Courthouse Security Committee Minutes dated August 28, 2014.

Approved, signed and filed the Courthouse Security Committee Recommendations dated August 28, 2014.

By Motion and Order, approved forfeited property in the form of cash in the amount of \$561.00 and found to have been used in a drug case, was forwarded to the Prosecuting Attorney by *Judgment by Default in Case No. CV-2013-00218*; the Prosecuting Attorney, pursuant to Idaho Code 37-2744, released said money to the Sheriff's Office for deposit with the County Treasurer; County Treasurer shall take the necessary steps to have money transferred to Fund 31-00 Sheriff Drug Enforcement for official law enforcement and drug enforcement use: Item - \$561.00 U.S. Currency.

Adopted, signed and filed Resolution 2014-15 to transfer Latah Care Center Memorial Fund moneys (\$19, 545.23) to be transferred and to Goswin Sievert Trust (\$8,958.78) and for the funds to be combined and administered by the Latah County Treasurer; to establish the Committee for the Goswin Sievert Trust to be the Latah County Treasurer, Latah County Auditor, and representative from the Board of Community Guardians.

By Motion and Order, approved and signed a Designation of Contract Administrator for Latah County to authorize Mike Neelon as Contract Administrator for any and all Homeland Security grants in which Latah County is a recipient or grantee.

Approved, signed and filed changes to the Table of Organization for Planning and Building Department, Department 10.

By Motion and Order, made the following appointments to the Latah County Planning Commission to complete the vacated terms: Christine Nauman to Position C for a term to expire December 31, 2015; and Paul Agidius to Position F for a term to expire December 31, 2019.

Approved, signed and filed a request to Certify Unpaid Fees to 2014 Property Taxes: Latah County Solid Waste, Latah County Treasurer/Tax Collector (Yield Taxes), Noxious Weed Department, Helmer Water & Sewer, City of Kendrick Water/Sewer/Garbage/Disposal Fees, City of Bovill Water/Sewer/Garbage Fees, Princeton-Hampton Sewer Dist., North Tomer Butte Water & Sewer Dist., City of Potlatch.

Approved, signed and filed the Joint Treasurer-Auditor Quarterly Reports for April, May, and June, 2014.

Approved, signed and filed request by County Treasurer to establish a 'change bank' in the Treasurer's Office.

Approved, signed and filed a funding request from the University of Idaho Sustainability Center; contribute \$1,000 to the program.

Approved, signed and filed a request by Kim Lasich for a tax cancellation for 2014; direct Assessor to prepare necessary Taxpayer Adjustment Form.

Reviewed and Approved Monthly Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 2:16 p.m. on September 8, 2014, to discuss records that are exempt from public disclosure, application for hardship. Adjourned at 2:33 p.m.

Approved, signed and filed an Application for Hardship by Fred Friend, Parcel Number RP38N03W253250A; cancellation in the amount of \$1,173.58 plus penalties and interest for 2011 taxes.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to consider 7-day extensions for the following taxing districts to certify their budget to the County: Genesee Rural Fire District, North Latah Fire District, and Potlatch Rural Fire District as said items are time sensitive and cannot wait until the next meeting of the Board.

By Motion and Order, approved the L-1 Certificate of County Levies for the Taxing Districts, as submitted, for Latah County as prepared by Auditor Susan R. Petersen; said certificate to be submitted to the State Tax Commission for certification pursuant to Idaho Code 63-803(3).

By Motion and Order, approved an extension of not more than 7 working days for the Taxing District Genesee Rural Fire District to certify their budget to the County pursuant to Idaho Code 63-803(3); effective September 17, 2014.

By Motion and Order, approved an extension of not more than 7 working days for the Taxing District North Latah Fire District to certify their budget to the County pursuant to Idaho Code 63-803(3); effective September 17, 2014.

By Motion and Order, approved an extension of not more than 7 working days for the Taxing District Potlatch Rural Fire District to certify their budget to the County pursuant to Idaho Code 63-803(3); effective September 17, 2014.

By Motion and Order, approved and signed Exhibit A, Schedule of Reimbursement for Disposal Fees and Program Cost from the Contractual Disposal Agreement between Latah County and City of Moscow dated October 1, 2013. The revised Exhibit A includes the contractual annual rate adjustment reflected by the "Consumer Price Index" (CPI). The CPI increase of 1.465% will be effective beginning October 1, 2014 through September 30, 2015.

Approved, signed and filed a Solid Waste Exemption for David Hall, Parcel Number RP39N04W042703A, Account #0011; refund in the amount of \$73.50.

Signed and filed the 2014 Nomination Form for At-Large Position for the Capital Crimes Defense Fund Board Elections.

Reviewed and approved Claims Report.

Approved, signed and filed the Commissioners' Proceedings for the week of September 1, 2014.

By Motion and Order, approved and signed a Customer Service Agreement between Billing Document Specialists (BDS) and Latah County for Print and Mail services for the Treasurer's office as outlined in Exhibit A of said Agreement. Statement services not to exceed \$7,992.53, and Reminder services not to exceed \$7,280.00; effective September 1, 2014 through August 30, 2015.

Denied, signed and filed a request to approve tuition aid for Jason Parker (North Idaho College).

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners