

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 67-2345)

MONDAY, SEPTEMBER 22, 2014

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. January 2015 Quarterly Breakfast Discussion
 2. Courthouse Security Committee Update – Susan Petersen
 3. *Individual Department Meetings Discussion*
 4. Department Updates
 5. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Executive Session – Records Exempt from Public Disclosure, *Personnel*
 2. Department Update
 3. Items for Future Agenda
- 11:00 AM Request to approve Latah County employee benefits for Fiscal Year 2014-2015 as follows:
1. Appoint Chad Murray of Helbling Employee Benefits as insurance representative for Latah County
 2. Approval of renewal rates with Blue Cross of Idaho, Inc. for major medical coverage and renewal with Business Psychology Associates (BPA) through Blue Cross of Idaho for Employee Assistance Program (EAP) services
 3. Approval of renewal rates with Vision Service Plan (VSP) for vision coverage
 4. Approval of renewal of Delta Dental *and* Willamette Dental for dental coverage
 5. Approval of continuation of Helbling Employee Benefits Consulting for COBRA Administration
 6. Approval of continuation of LifeMap for supplemental/voluntary insurance
 7. Approval of continuation of United Heritage Life/Accidental Death & Dismemberment (AD&D) coverage
 8. Approval of continuation of Health Reimbursement Arrangement/ Volunteer Employee Benefits Account (HRA/VEBA) and authorize payment by County Auditor
 9. Approval of Flex Plan administration by A.W. Rehn & Associates and continuation of Visa Debit Card Agreement for participating employees for payment of qualified expenses
 10. Approval of continuation of Nationwide Retirement for optional deferred compensation plan
 11. Approval of continuation of the flat fringe benefit
- 1:15 PM Meet and Greet with Moscow Fire Chief, Brian Nickerson
- 1:30 PM Consent Calendar:

(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 22, 2014

- File the Separation From Employment for: Michael Rosen, Sheriff Support Services Administrator (September 26, 2014); Lynelle Bowey, Fairgrounds Project Specialist (September 19, 2014); Nathan Crooks, Fairgrounds Housekeeper (September 19, 2014)
- Approval to transfer Maurika Knott from Associate Planner to Senior Associate Planner (September 22, 2014)
- Approval of tuition aid for Casey Grady (College of Southern Idaho)
- File fully executed Agreement for Maintenance Services between Valence Inc. and Latah County
- Approval to surplus equipment – Probation and Youth Services
- File fully executed Memorandum of Agreement between Idaho Department of Juvenile Corrections and Latah County
- File fully executed University of Idaho Facilities Use Agreement for Latah County Youth Advocacy Council event
- Approval to surplus equipment and to transfer surplus equipment – Disaster Services, Surveyor
- Approval to transfer surplus equipment to Assessor

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve an Amendment to Memorandum of Agreement between Latah County and Idaho State Historical Society
3. Request to adopt Resolution 2014-16 Record Destruction Order for the Auditor's Office
4. Request for Solid Waste Exemptions by:
 - Tim Howell, Parcel Number MH28CT00006A/Acct #2447
 - Shelly Heimgartner, Parcel Number RP38N02W122572A/Acct #1064
5. Request for building permit fee waiver by Deary Recreation District
6. Request to approve Fiscal Year 2014 – 2015 Pay Increases for:
 - Elected Officials
 - District Court
 - Auditor/Recorder
 - Social Services
 - Sheriff
 - BOCC, Administration
 - BOCC, Museum
 - BOCC, Solid Waste
 - BOCC, Fairgrounds
 - BOCC, Information Technology Services
 - BOCC, Building and Grounds
 - BOCC, Parks and Recreation
 - BOCC, Disaster/LEPC Coordinator
 - BOCC, Weed Control
 - Coroner
 - County Extension
7. Review and Approve Claims Report

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 22, 2014

2:00 PM Request to approve an Application for Hardship by Bruce Anderson, Parcel Number RPM02500010040A

WEDNESDAY, SEPTEMBER 24, 2014

- 9:00 AM Request for Indigent Funds
Meeting Place: Room 2B, Courthouse
Continuation of Indigent Appeal #3908 – Closed Meeting
- 10:00 AM Idaho Counties Risk Management Program (ICRMP) Renewal – Shawn Sullivan
- 10:30 AM Auditor Regular Meeting
1. End of the Year Budget Adjustment
 2. Public Records Request – Paul Zachery
 3. November Election and Freeze Cemetery
 4. Auditor's Office Copy Machine
 5. Update on Clerk Transition
 6. Letter to EO/DH regarding Transition
 7. Review
 8. Surveyor and Scanning Project
 9. NACo Prescription Drug Card Update
 10. Courtroom One Update
 11. Items for Future Agenda
 12. *Executive Session – Personnel*
- 11:15 AM Public Hearing to Adjust the 2013-2014 Budget
- 1:30 PM Solid Waste Regular Meeting
1. Request for Solid Waste Exemptions by Tim Howell, Parcel Number MH28CT00006A/Acct #2447 (*continued from Monday, September 22*)
 2. Bulky Waste Fall Clean-up Update
 3. Clean wood waste Pilot Program Discussion
 4. Genesee Yard Waste Recycling Box Discussion
 5. Certified Letter Mailing Discussion
 6. Department Update
 7. Items for Future Agenda
- 2:00 PM BOCC Weekly Review
1. Review Water Right Applications to Idaho Department of Water Resources by:
 - Jeff Kline
 - Dale & Janis Pool
 2. *Request for funding support of the 2014 Palouse Basin Water Summit*
 3. Committee and Meeting Reports
 4. Schedule/Calendar Review
 5. Items for Future Agenda
- Approve/Deny, Sign, and File
1. Request to approve the Commissioners' Proceedings for the week of September 15, 2014
 2. *Request to approve and sign an Idaho Bureau of Homeland Security 2014 Sub-Recipient Agreement for Latah County for the 2014 Emergency Management Performance Grant (\$29,584.72)*

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 22, 2014

3. *Request to approve and sign an Idaho Bureau of Homeland Security 2014 Sub-Recipient Agreement for Latah County for the 2014 State Homeland Security Program (\$59,181.60)*
 4. *Request to approve tuition aid for Christen Bailey (College of Southern Idaho)*
 5. *Approval of continuation of Helbling Employee Benefits Consulting for COBRA Administration (continued from Monday, September 22)*
 6. *Request for building permit fee waiver by Deary Recreation District (continued from Monday, September 22)*
 7. Review and Approve Claims
- Executive Session – Personnel

OTHER MEETINGS

TUESDAY, SEPTEMBER 23, 2014

2:00 PM PERSI Cruisin' the Beach Workshop, Room 2B, Courthouse

WEDNESDAY, SEPTEMBER 24, 2014

7:00 AM Urban Renewal Agency (URA) Board, Moscow City Council Chambers – Commissioner McGraw

THURSDAY, SEPTEMBER 25, 2014

1:30 PM Board of Health, Lewiston – Commissioner McGraw
2:00 PM Records Retention Committee, Room 2B, Courthouse – Commissioner Walser
6:00 PM Clearwater Economic Development Association (CEDA) Board, Lewiston – Commissioner McGraw

FRIDAY, SEPTEMBER 26, 2014

8:30 AM – Inland Northwest Partners Fall Meeting, Hayden – Commissioner Stroschein
2:30 PM

9/22/2014 4:08 PM *Amended Agenda*