

COMMISSIONERS' PROCEEDINGS
Week of September 29, 2014

Commissioners David McGraw, Tom S. Stroschein and Richard Walser met in regular session on Monday, September 29, 2014 and again on Wednesday, October 1, 2014 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed Certificate of Liability Insurance, proof of Professional Liability Insurance with Employment Practices Liability Coverage, and proof of Workers Compensation and Employers Liability Insurance Policy for Greg Helbling Employee Benefits Consulting, Inc.
- Approval of a change in status for Tom Idol, Veterans Service Officer/ADA Coordinator; BOCC, Administration; Department 05A, Line 07 from Part-time to Full-time, effective October 1, 2014.
- Filed notice from the Idaho Emergency Communications Commission regarding denial of the FY2015 Dedicated Enhanced Emergency Communications Grant Fee Fund Application for the Sheriff's Office.
- Filed Notice of Application and Notice of Intervention Deadline before the Idaho Public Utilities Commission in the matter of the Application of Avista Corporation Seeking a determination by the Commission that the company's electric and natural gas energy efficiency expenditures were prudently incurred.
- Filed Notice of Filing and Notice of Modified Procedure before the Idaho Public Utilities Commission in the matter of Avista Corporation DBA Avista Utilities' 2014 Natural Gas Integrated Resource Plan.
- Approval of a 1 year incremental increase for Erin Gram, Legal Assistant, Deputy Prosecuting Attorney, Prosecuting Attorney, Department 07, Line 12, effective October 1, 2014.
- Approval of a 1 year incremental increase for D. Aaron Hooper, Deputy Prosecutor C, Prosecuting Attorney, Department 07, Line 06, effective October 1, 2014.
- Filed fully executed Exhibit A Schedule of Reimbursement with City of Moscow for Solid Waste Disposal and Program Services for FY2014-2015.
- Filed resignations of Kathleen Fabich and Haley Lengacher from the Historic Preservation Commission.
- Approval to surplus equipment – ITS.

- Filed fully executed Memorandum of Understanding with Idaho Bureau of Homeland Security regarding State use of 2014 State Homeland Security Grant Program Funding.

By Motion and Order, approved and signed an Amendment to Agreement for Inmate Health Care Services at the Latah County Jail between Latah County and Ivy Medical, PLLC in an amount not to exceed \$67,500 annually, with monthly payments in the amount of \$5,625; effective October 1, 2014 through September 30, 2015.

Approved, signed and filed Fiscal Year 2014 – 2015 Pay Increases for Assessor's Office.

Approved, signed and filed Fiscal Year 2014 – 2015 Pay Increases for County Extension (Amended).

Approved, signed and filed Fiscal Year 2014 – 2015 Pay Increases for Planning and Building/GIS.

Approved, signed and filed Fiscal Year 2014 – 2015 Pay Increases for Prosecuting Attorney.

Approved, signed and filed Fiscal Year 2014 – 2015 Pay Increases for Treasurer's Office.

Approved, signed and filed the Separation from Employment Payout from Reserve Fund request by Clerk Susan Petersen for Disaster Services, Sandy Rollins.

Adopted, signed and filed Resolution 2014-17 to establish a change bank for Latah County offices with specific Protocol and to be the responsibility of the County Treasurer in the amount of \$500.

By Motion and Order, having been so ordered by the Court of the Second Judicial District to put in security the amount of \$10,000 for Case No. CV13-349 *In the Matter of the Trust Identified as Sarah Otness Unknown Heirs Trust*, until such time as issues regarding the distribution of the Sarah Otness Trust assets are resolved, authorized the County Auditor and the County Treasurer to establish the Otness Trust Fund Account 9173 in the amount of \$10,000; said amount to be held as bond until exoneration is approved by District Court Judge John R. Stegner.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 10:07 a.m. on September 29, 2014, to discuss records that are exempt from public disclosure; attorney/client communication. Adjourned at 10:44 a.m.

By Motion and Order, approved and signed an extension of the Food Service Agreement at the Latah County Jail and approve a rate increase as outlined based on Inmate Population between Latah County and ABL Management Inc., effective October 1, 2014.

Review and Approve Claims Report.

By Motion and Order, approved the Chair's signature on a Memorandum of Agreement between Latah County and the Idaho State Historical Society related to a survey and planning project to be undertaken by Latah County through the Historic Preservation Commission assisted with a matching grant-in-aid in the amount of up to \$8,580 or 50% of eligible costs, whichever is less, to support the National Register of Historic Places program in Idaho. Project shall be conducted between October 1, 2014 and August 31, 2015.

By Motion and Order, having held a public hearing as provided by law, adjusted the 2013-2014 budget as follows: increase Drug Court Fund 86-00 \$2,600; increase Drug Court Fund 86-99 Budget line 86-00-0489-0000, Participants – Contract in the amount of \$2,600 from \$5,525 to \$8,125 – revenue Drug Court Fund Cash Balance. These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

Commissioners David McGraw, Tom S. Stroschein and Richard Walser, along with Clerk Susan R Petersen, attended the Regional Quarterly Breakfast on Wednesday, October 1, 2014 at Banyon's On The Ridge in Pullman, Washington. Minutes are on file.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:14 a.m. on October 1, 2014, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:26 a.m.; one case was approved and no cases were denied.

Approved, signed and filed a request for funding support by SMART Transit; contribute \$3,000 from rural development fund.

Approved, signed and filed a request for funding support by Palouse Knowledge Corridor; contribute \$2,000 as is already included in the 2014-2015 budget.

Signed and filed the 2014 Election Ballot for Capital Crimes Defense Fund At-Large Board Member.

Approved, signed and filed the Commissioners' Proceedings for the week of August 22, 2014.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:30 a.m. on October 1, 2014, to consider personnel matters; personnel issue. Adjourned at 11:48 a.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Susan Petersen
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners