

COMMISSIONERS' PROCEEDINGS
Week of April 13, 2015

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, April 13, 2015 and again on Wednesday, April 15, 2015 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of March 23, 2015.
- Approval of the Commissioners' Proceedings for the weeks of March 30, 2015.
- Filed Certificate of Liability Insurance for Alliance One, Incorporated.
- Filed fully executed Addendum to Latah County Agreement with City of Potlatch for Solid Waste Collection, Recycling and Bulky Waste Programs.
- Filed Separation From Employment for Sandy Kilborn, Parks Maintenance Worker; BOCC, Parks and Recreation; Department 05G, Line 04, effective April 6, 2015.
- Filed Amended Separation From Employment for Robert Pope, Special Hire; BOCC, Administration; Department 05A, Line 05, effective March 27, 2014.
- Filed fully executed Amendment to Latah County Solid Waste Collection Agreement Appendix H: Bulky Waste Sites effective Date: April 1, 2015 with Latah Sanitation Inc.
- Approval of a 3 year incremental increase for Taylor Minshall, Project Specialist, Planning and Building, Department 10, Line 12, effective May 1, 2015.
- Approval of a 5 year incremental increase for Marty Hardy, Vehicle Registration Specialist; Assessor, Motor Vehicle; Department 02B, Line 04, effective April 1, 2015.
- Filed Court Assistance Office Monthly Tally through March 2015.
- Filed Notice of Application and Notice of Modified Procedure before the Idaho Public Utilities Commission in the matter of Avista Corporation's application to update its electric line extension schedule 51.
- Approval to surplus equipment – Court Assistance Office.

Approved, signed and filed a Solid Waste Exemption for Frederick MacDonald, Account #2497-1/Parcel #MH27CT00002A; hardship in the amount of \$344 (2014 - \$120.60; 2015 - \$223.40).

Approved, signed and filed a Solid Waste Exemption for Robin Burns, Account #0089/Parcel #MH26CT00008AA; hardship in the amount of \$427 (2014 - \$107; 2015 - \$320).

By Motion and Order, appointed Jason Hanson to Position #7 on the Latah County Fair Board for a term to expire January 15, 2018.

By Motion and Order, approved and signed an Advertising Services Agreement between Latah County and Inland Northwest Broadcasting, LLC for radio advertisements as described in the Agreement and attached Scope of Work on behalf of the Latah County Youth Advocacy Council in an amount not to exceed \$5,658.00 effective December 1, 2014 through September 20, 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for North American Islamic Trust, Parcel Number RPM0550005021AA (94% exempt) pursuant to Idaho Code 63-602C for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Kenworthy Performing Arts Center, Parcel Number RPM0001005002BA pursuant to Idaho Code 63-602C for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Lael, Inc., Parcel Number RP40N03W228512A pursuant to Idaho Code 63-602C for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Omega Phi Alpha Sorority - Pi Beta Phi, Parcel Number RPM0130003001AA pursuant to Idaho Code 63-602C for tax year 2015.

Signed and filed Clerk/Auditor/Recorder Revenue Report for March, 2015.

Approved, signed and filed an amendment to a Retail Alcohol Beverage License for CD's Smoke Pit LLC DBA CD's Smoke Pit, 311 E Veatch Street, Moscow.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), (c), & (d), convened in executive session at 10:01 a.m. on April 13, 2015, to consider personnel matters, deliberate regarding an acquisition of an interest in real property and consider records that are exempt from public disclosure; attorney-client communication. Adjourned at 11:27 a.m.

Reviewed and Approved Monthly Claims Report.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 2:30 p.m. on April 13, 2015, to consider personnel matters; personnel issue. Adjourned at 2:43 p.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 9:00 a.m. on April 15, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:10 a.m.; one case was approved and no cases were denied.

By Motion and Order, amended proposed modifications to the Latah County Land Use Ordinance #269, as previously amended, as follows: to strike section 3.01.03(12)J and all subsections of that section. This modification does not reflect a material changes, as per Idaho Code 67-6509 and will not require a public hearing. This amendment has been determined by the Board to be in compliance with the Latah County Comprehensive Plan, Latah County Resolution #2010-32. Commissioners Walser and McGraw voted yes, Commissioner Lamar voted no.

By Motion and Order, approved and signed Ordinance #321 amending Latah County Land Use Ordinance #269, as previously amended. These amendments, as recommended by the Planning Commission and as modified by the Board in a previous motion and order (dated April 15, 2015), have been determined by the Board to be in compliance with the Latah County Comprehensive Plan, Latah County Resolution #2010-32.

By Motion and Order, pursuant to Idaho Code 67-2343, amended the agenda to include items #2 & 3 on the Approve/Deny, Sign and file (Polling Places and Precinct Workers for the May 19 Election) as the items are time sensitive and cannot wait until the next meeting of the Board.

Approved, signed and filed a request for financial assistance by Clearwater Economic Development Association on behalf of Lewis Clark Wine Alliance for the Lewis Clark Valley American Viticultural Area; contribute \$7,000.

Reviewed and approved claims report.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed fully executed Addendum to Latah County Agreement with City of Troy for Solid Waste Collection, Recycling and Bulky Waste Programs.
- Filed fully executed Addendum to Latah County Agreement with City of Kendrick for Solid Waste Collection, Recycling and Bulky Waste Programs.
- Approval to transfer equipment and surplus equipment – Prosecuting Attorney.
- Approval to hire Paul Kilborn, Parks Maintenance Worker; BOCC, Parks and Recreation; Department 05G, Line 04, effective April 6, 2015.

By Motion and Order, approved and signed a 2014 Reach & Frequency Agreement form between Latah County and the Daily News for ads to be placed from December 1, 2014 through September 30, 2015 for the Latah County Youth Advocacy Council in an amount not to exceed \$3,827.00.

Approved, signed and filed the Latah County Polling Places for the Consolidated Elections to be held on May 19, 2015.

Approved, signed and filed the Precinct Workers for the May 19, 2015 Consolidated Election.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:28 p.m. on April 15, 2015, to consider personnel matters; personnel. Adjourned at 3:57 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Henriette K. Westberg
Clerk/Auditor/Recorder

By: Kara N. Egan
Deputy Clerk for the Board of Latah County Commissioners