

COMMISSIONERS' PROCEEDINGS
Week of May 11, 2015

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, May 11, 2015 and the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of April 27, 2015.
- Approval of a 15 year incremental increase for Janice Becker, Receptionist/Clerical Assistant, Prosecuting Attorney, Department 07, Line 13, effective May 1, 2015.
- Approval of a 1 year incremental increase for Reid Hazelbaker, Patrol Deputy; Sheriff, Community Policing Contracts; Department 04G, Line 01, effective March 1, 2015.
- Approval of a 3 year incremental increase for Christopher Gilbertson, Patrol Deputy; Sheriff, Operations; Department 04B, Line 15, effective May 1, 2015.
- Approval of a 3 year incremental increase for Martha Groves, Communications Specialist; Sheriff, Communications; Department 04D, Line 03, effective May 1, 2015.
- Approval of a 3 year incremental increase for Jennifer McMillan, Communications Specialist; Sheriff, Communications; Department 04D, Line 04, effective May 1, 2015.
- Approval to surplus equipment – Building and Grounds.
- Filed Court Assistance Office Monthly Tally through April 2015.
- Approval of tuition aid for: Daniel Postell (North Idaho College).
- Filed Public Defender hours for April 2015 by Travis D. Spears – Mabbutt Law Office, PLLC.
- Filed Public Defender hours for April 2015 by D. Ray Barker (Conflict).
- Filed Public Defender hours for April 2015 by Deborah L. McCormick.
- Filed Separation From Employment for William Sauter, Probation Officer Assistant, Youth Services Trackers, Department 08C, Line 02, effective May 5, 2015.
- Approval to hire Audrey Birklid, Probation Officer Assistant, Youth Services Trackers, Department 08C, Line 02, effective May 5, 2015.
- Filed letter dated May 1, 2015 from Idaho Commerce regarding denial of the Idaho Gem Grant – Parking Lot project application.

- Filed resignation of Pat Ronan from the Latah County Waterways Committee.

Approved, signed and filed Compensation Committee Review and Recommendation item #2 dated April 14, 2015; direct Auditor to add AO1 to pay scale for BOCC-Housekeeping Assistant and PA-Clerical Assistant positions.

Approved, signed and filed Compensation Committee Review and Recommendation item #2 dated April 23, 2015; approve position at half-time.

By Motion and Order, appointed Brad Rudley and Tracy Dixon to the Employee Benefits Committee.

By Motion and Order, approved the Chair's signature on a Proxy Form designating Commissioner David McGraw to vote at the Public Health Idaho North Central District's budget hearing on May 28, 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for United Church of Moscow, Parcel Number RPM0680002001AA (73.2% exempt) pursuant to Idaho Code 63-602B for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Salvation Army, Parcel Numbers RPM0540002004AA, RPM0540002041AA pursuant to Idaho Code 63-602C for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Independence Hill, Inc., Parcel Number RPM00000075550A pursuant to Idaho Code 63-602GG for tax year 2015.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Mercy Moscow Inc., Parcel Number RPM00000175510A pursuant to Idaho Code 63-602GG for tax year 2015.

By Motion and Order, approved the Applications for Property Tax Exemption by Gritman Medical Center Inc., for Parcel Numbers RPP15200020050A, RPM1030002002A, RPM0600005005CA, & RPK14500140080A pursuant to Idaho Code 63-602D for tax year 2015.

By Motion and Order, approved and signed a Memorandum of Agreement between Latah County and the State Historic Preservation Office (SHPO) related to a project to be undertaken by Latah County, with financial assistance from a National Park Service matching grant, in the amount of \$8,580, or 50% of eligible costs, whichever is less, with reimbursement from SHPO of \$5,241, to support the National Register of Historic Places program in Idaho. Project shall be conducted no later than September 30, 2015.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b) & (d), convened in executive session at 10:05 a.m. on May 11, 2015, to consider personnel and records exempt from public disclosure; attorney-client communication. Adjourned at 11:05 a.m.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (d), convened in executive session at 11:09 a.m. on May 11, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 11:24 a.m.; one case was approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 11:34 a.m. on May 11, 2015, to consider personnel matters; personnel. Adjourned at 12:56 p.m.

Adopted, signed and filed Resolution 2015-09 establishing user fees for the use of Latah County Park – Spring Valley: Overnight camping - \$10; Group Day Use Reservation Fee - \$30, Deposit - \$50 (refundable).

Signed and filed Moscow Chamber of Commerce Board of Directors Election Ballot.

Approved, signed and filed Monthly Claims Report.

Adopted, signed and filed Resolution 2015-10 to purge Social Services Records.

Approved, signed and filed Latah County Bike Racks proposal by Tucker Goodwin; proceed to build 9 units.

By Motion and Order, pursuant to Idaho Code 67-2345 (1) (a)&(b), convened in executive session at 3:45 p.m. on May 11, 2015, to consider personnel matters; personnel. Adjourned at 4:10 p.m.

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar, along with Clerk Henrienne K. Westberg, attended a Meeting with Nez Perce County Board of Commissioners on Wednesday, May 13, 2015. Minutes are on file.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara N. Egan
Deputy Clerk for the Board of Latah County Commissioners