

**COMMISSIONERS' PROCEEDINGS**  
**Week of July 13, 2015**

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, July 13, 2015 and again on Wednesday, July 15, 2015 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of June 29, 2015.
- Approval of the Commissioners' Proceedings for the week of July 6, 2015.
- Approval of a 10 year incremental increase for James Agidius, GIS Coordinator, Planning and Building, Department 10, Line 07, effective August 1, 2015.
- Approval of a 2 year incremental increase for Chris Blankenship, Associate Planner, Planning and Building, Department 10, Line 05, effective September 1, 2015.
- Approval of a 15 year incremental increase for Helen (Troy) Sprenke, Permit Technician/Building Inspector, Planning and Building, Department 10, Line 09 and Line 11, effective September 1, 2015.
- Filed Separation From Employment for Andrew Rawlings, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective August 7, 2015.
- Approval to hire Shea Line, Law Clerk of the Court, Clerk of the Court, Department 01AA, Line 01, effective August 10, 2015.
- Filed Public Defender hours for June 2015 by Deborah McCormick.
- Filed Public Defender hours for June 2015 by Travis Spears (Mabbutt Law Office).
- Approval to transfer Christine Nauman from Auditor Assistant, Auditor/Recorder, Department 01B, Line 03 to Senior Auditor, Auditor/Recorder, Department 01B, Line 02, effective July 1, 2015.
- Approval to transfer Melody Meuschke from Deputy Auditor/Elections/Commissioner Minutes, Auditor/Recorder, Department 01B, Line 07 to Auditor Assistant, Auditor/Recorder, Department 01B, Line 03, effective July 13, 2015.

Approved, signed and filed an Alcohol Beverage Catering Permit for CD's Smoke Pit LLC DBA CD's Smoke Pit for a wedding to be held at Meadowinds, 2493 Blaine Rd., Moscow on August 15, 2015.

Reviewed and Approve Monthly Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d) & (f), convened in executive session at 10:04 a.m. on July 13, 2015, to discuss records that are exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation; attorney-client communication. Adjourned at 10:52 a.m.

Budget Presentation – Pullman-Moscow Airport; no action taken at this time.

Adopted, signed and filed Resolution 2015-18 to transfer personal property from Latah County to the Moscow Police Department as follows: Seven Thousand Four Hundred Fifteen Dollars (\$7,415.00) U.S. Currency; Silver 2004 Honda Accord, VIN 1HGCM66884A035744; Silver 2002 Chevrolet Camaro, VIN 2G1FP22K622134652; Black 2004 BMW 325, VIN WBABD33414PL03375; Phoenix Arms Model #HP22A .22LR Semi-Auto Hand Gun, S/N 4386435. Said items were found to have been used in a drug case and were forfeited by Court Order in Case No. CV-2014-01209.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 2:02 p.m. on July 13, 2015, to consider personnel matters; annual evaluation. Adjourned at 2:36 p.m.

By Motion and Order, sitting as a Board of Equalization, based on the recommendation of the County Assessor's Office, regarding Parcel Number RP38N02W162391A owned by Robert Hassoldt, adjusted the assessed value for 2015 on category 18 to \$4,831 for a total valuation of \$21,088.

By Motion and Order, sitting as a Board of Equalization, based on the recommendation of the County Assessor's Office, regarding Parcel Number RPG1350008008AA owned by Radio Thrift LLC, adjusted the assessed value for 2015 on category 41 to \$169,203 for a total valuation of \$205,203.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Roxanna Durham by James E. Siebe, Parcel Number RPG1350011002AA: adjusted the assessed value for 2015 on category 41 to \$66,579 for a total valuation of \$94,579 as agreed upon by the Assessor's Office and Appellant.

By Motion and Order, sitting as a Board of Equalization, closed as a Board of Equalization at 4:07 p.m. on Monday, July 13, 2015.

By Motion and Order, pursuant to Idaho Code 74-204, amended the agenda to hold an executive session at 9:00 a.m. to consider records exempt from public disclosure due to the cancellation of the regularly agendaed 'Request for Indigent Funds' and due to the topic being time sensitive to be brought before the Commissioners.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:05 a.m. on July 15, 2015, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 9:23 a.m.

Budget Presentation – Board of Community Guardians; no action taken at this time.

Budget Presentation – Moscow Ambulance; no action taken at this time.

Budget Presentation – 2<sup>nd</sup> Judicial District Court Appointed Special Advocates (CASA); no action taken at this time.

Budget Presentation – Emergency Medical Services; no action taken at this time.

Budget Presentation – Palouse Knowledge Corridor; no action taken at this time.

Budget Presentation – Potlatch Seniors; no action taken at this time.

Signed and filed a request for Intergovernmental Review/Comments regarding an application to the USDA, Rural Development by Community Action Partnership.

By Motion and Order, approved the request for a renewal of a Temporary Second Dwelling, pursuant to § 4.04 of the Latah County Land Use Ordinance, for Randy Heustis for the residence located at 2797 Highway 3 South, Deary on Parcel Number RP40N02W353760A. This renewal is for one year, beginning July 7, 2015 and ending July 7, 2016.

Reviewed and approved Claims Report.

Approved, signed and filed Joint Treasurer/Auditor Report through June 2015.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara N. Egan  
Deputy Clerk for the Board of Latah County Commissioners