

COMMISSIONERS' PROCEEDINGS
Week of August 17, 2015

Commissioners Richard Walser, David McGraw met on Monday, August 17, 2015 and again on Wednesday, August 19, 2015 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b) & (d), convened in executive session at 10:03 a.m. on August 17, 2015, to consider personnel and records exempt from public disclosure; attorney-client communication. Adjourned at 10:15 a.m.

Approved, signed and filed a request by the Sheriff's Office to approve a vehicle trade-in and purchase for the Sheriff's Office.

Signed and filed information from John Gravelle regarding Water Rights Applications to Idaho Department of Water Resources; Board to withdraw their protest.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of August 10, 2015.
- Approval of a 10 year incremental increase for Michael Cavanagh, Deputy Prosecutor, Prosecuting Attorney, Department 07, Line 03, effective August 1, 2015.
- Approval of a 2 year incremental increase for Ashley Rokyta, Deputy Prosecutor, Prosecuting Attorney, Department 07, Line 05, effective August 1, 2015.
- Approval to hire Rosalind Williams, Administrative Assistant, Youth Services, Department 08B, Line 04, effective August 31, 2015.
- Filed Separation From Employment for Jason Higgins, Services Assistant/Interviewer, Social Services, Department 01D, Line 03, effective September 30, 2015.
- Filed Separation From Employment for Sherrie Nelson, Social Services Finance/Administrative Assistant, Social Services, Department 01D, Line 04, effective September 30, 2015.
- Filed notice dated August 6, 2015 from Idaho Department of Water Resources of the withdrawal of water right application No. 87-10079 by Jeff Kline.
- Filed public defender hours for July 2015 by: Deborah McCormick.
- Approval of tuition aid for Michelle Clarkson (North Idaho College).

Approved, signed and filed a request for a Development Permit fee waiver by North Latah Highway District.

By Motion and Order, appointed Melody Meuschke as Secretary to the Courthouse Security Committee and Compensation Committee to replace Christine Nauman as requested by Clerk Henrienne Westberg as both were recently promoted to new positions within the Auditor's Office. Melody will serve in an ex-officio capacity on both committees.

Approved, signed and filed a building permit fee waiver by Deary Recreation District; waive plan fee and 35% of building permit fee.

By Motion and Order, approved the Chair's signature on an Extension of Building Inspection Services Agreement between Latah County and City of Bovill for the continued performance of building inspection services within the corporate limits of the City of Bovill effective through September 30, 2021.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:03 a.m. on August 19, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:15 a.m.; no cases were approved and one case was denied.

Approved, signed and filed a request by the City of Kendrick for a letter of concurrence to Idaho Transportation Department regarding access to city owned property adjacent to the Ed Corkill Memorial Trail.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (c), convened in executive session at 1:37 p.m. on August 19, 2015, to deliberate regarding an acquisition of an interest in real property; Latah Trail. Adjourned at 1:52 p.m.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval to hire Jalen Heckel, Probation Officer Assistant, Youth Services Trackers, Department 08C, Line 08, effective August 21, 2015.
- Approval of tuition aid for: Kelli Kinzer (College of Southern Idaho).

By Motion and Order, approved the Chair's signature on the Board of Latah County Commissioners Findings of Fact and Conclusions of Law (Findings) for Reconsideration (RC) #955 by Verle Koehn regarding Conditional Use Permit (CUP) #792C located on Assessor's Parcel Numbers RP41N03W207262A, RP41N03W201942A, and RP41N03W215561 which reflect modifications to the decision of the Latah County Zoning Commission for the request for said CUP with changes to Conditions #3, #6, and #8 as stated within the Findings.

By Motion and Order, pursuant to Idaho Code 74-204, amended the agenda to consider a Declaration of Local Emergency at 2:45 p.m. today as requested by Disaster Services Coordinator due to fires and pending weather conditions reported by the National Weather Services and cannot wait until the next meeting of the Board on Monday, August 24.

Adopted, signed and filed Resolution No. 2015-21 declaring a State of Emergency in Latah County due to forest and wild fires, and dry and excessive weather conditions.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 3:02 p.m. on August 19, 2015, to consider personnel matters; personnel issue. Adjourned at 3:15 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara N. Egan
Deputy Clerk for the Board of Latah County Commissioners