

COMMISSIONERS' PROCEEDINGS
Week of August 31, 2015

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, August 31, 2015 and again on Wednesday, September 2, 2015 the following actions were taken:

By Motion and Order, approve the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of August 24, 2015.
- Filed Separation From Employment for Lisa Wood, Secretary/Driver's License Examiner; Sheriff, Administration; Department 04A, Line 09, effective August 19, 2015.
- Filed Separation From Employment for Kathy Doyle, Administrative Assistant, Youth Services, Department 08B, Line 04, effective September 30, 2015.
- Approval to hire Robert Hampton Jr., Communications Specialist, Sheriff, Communications; Department 04D, Line 03, effective August 24, 2015.
- Approval of a 5 year incremental increase for Darren Duke, Patrol Deputy; Sheriff, Operations; Department 04B, Line 13, effective August 1, 2015
- Approval of tuition aid for: Bryce Mattoon (College of Southern Idaho).

By Motion and Order, ratified the signature of Zachary Wnek, Chair of the Latah County Historic Preservation Commission, on the letter to the Idaho State Historic Preservation Office requesting an extension of the use of FY2015 Certified Local Government (CLG) grant funds into FY2016.

By Motion and Order, approved and signed an Amendment to Memorandum of Agreement between Latah County and the Idaho State Historical Society to amend the agreement (CLG-2015-009) to extend the original deadline to June 30, 2016 and carry-over the FY15 award into FY16 in the amount of \$2,741.00.

By Motion and Order, approved and signed an Amendment to Agreement for Inmate Health Care Services at Latah County between Latah County and Ivy Medical, PLLC in an amount not to exceed \$68,377.50 annually, with monthly payments in the amount of \$5,698.12 effective October 1, 2015 through September 30, 2016.

Adopted, signed and filed Resolution 2015-24 to find Southern Folger Detention Equipment Company as the only vendor as a source of procurement for purchasing and installing ADA-compliant doors at the Latah County Jail.

By Motion and Order, approved and signed the Second Renewal of Lease Amendment to the Office Lease Agreement (dated September 30, 2013) between Latah County and Gritman Medical Park, LLC to extend the term of said Lease for one year, effective October 1, 2015 through September 30, 2016 in the amount of \$4,140 per month at the

rate of \$10 per square foot per year for office space for Latah County offices located in the building commonly referred to as the Gritman Federal Building.

Denied, signed and filed a Solid Waste Hardship Exemption by Tim Howell, Parcel Number MH26CT0008A.

By Motion and Order, approved the request to waive the solid waste disposal costs associated with the Pat Rush Benefit to be held on October 3, 2015 in Kendrick, Idaho. Latah Sanitation will also waive the service fees of the dumpster for the event. This will be the 6th Annual Event in memory of Pat Rush and all proceeds will benefit individuals with a terminal or traumatic illness.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d) & (f), convened in executive session at 10:02 a.m. on August 31, 2015, to discuss records that are exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation; attorney-client communication. Adjourned at 10:59 a.m.

Approved, signed and filed the Certification of Unpaid Fee's to 2015 Property Taxes by Latah County Treasurer as presented.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 1:34 p.m. on August 31, 2015, to consider personnel matters; personnel issue. Adjourned at 1:50 p.m.

By Motion and Order, appointed Chad Murray of Helbling Benefits Consulting as insurance representative for Latah County employee benefits effective October 1, 2015 through September 30, 2016.

By Motion and Order, approved and signed an acceptance of Renewal Rates with Blue Cross of Idaho, Inc. for major medical benefits for eligible Latah County employees and their dependents and continuation of Business Psychology Associates, through Blue Cross of Idaho, for Employee Assistance Program (EAP) services. Rates reflect a 0.0% increase over the current fiscal year for a premium of \$550.87 per employee per month. Latah County will continue to pay 25% towards dependent coverage for eligible employees. Effective October 1, 2015 through September 30, 2016. Further, sign the Blue Cross of Idaho Summary of Benefits and Coverage Attestation page.

By Motion and Order, approved and signed renewal and continuation of vision benefits with Vision Service Plan – VSP for eligible Latah County employees and their dependents effective October 1, 2015 through September 30, 2016. Renewal rate reflects 0% increase over the current fiscal year for a cost of \$9.35 per employee per month.

By Motion and Order, authorized renewal of Delta Dental (with rollover provision) at a rate of \$34.78 per employee per month (for 0% increase over current fiscal year) and Willamette Dental at a rate of \$42.45 per employee per month (for a 3.5% increase over current fiscal year) as chosen by eligible Latah County employees for fiscal year 2015-2016.

By Motion and Order, approved continuation with United Heritage for Life/Accidental Death & Dismemberment (AD&D) coverage for Latah County eligible employees at the rate of \$2.40 per employee per month (for a 0% increase over current fiscal year) effective October 1, 2015 through September 30, 2016.

By Motion and Order, approved COBRA Contract Administration through Helbling Benefits Consulting, at a rate of \$20.00 per event for eligible employees, effective October 1, 2015 through September 30, 2016.

By Motion and Order, approved the renewal of the Health Reimbursement Arrangement/Voluntary Employees' Beneficiary Association ("HRA VEBA") Plan as approved by the Board in Resolution 2007-36, for eligible Latah County employees to pay for medical, dental, vision, tax qualified long-term care, and non-covered healthcare expenses in the amount of \$250.00 annually; effective October 1, 2015; and as administered by Gallagher and Associates through AW Rehn and Associates. Further, authorize County Auditor to process said annual payment.

By Motion and Order, approved continuation of Administrative Services between Latah County and A.W. Rehn & Associates, Inc. for administering a full flexible benefits plan for eligible Latah County employees effective October 1, 2015 through September 30, 2016. Further, approve continuation of the Employer Card Services and Adoption Agreement to provide participating employees to use a Visa Debit Card for payment of qualified expenses from the Flex Plan Trust Account, also effective October 1, 2015 through September 30, 2016. County has no administrative responsibilities for the use of these cards.

By Motion and Order, approved continuation of voluntary retirement plan through Nationwide Retirement Solutions to provide an optional plan for eligible Latah County employees for the Deferred Compensation Plan for Public Employees; effective January 1, 2016.

By Motion and Order, approved the continuation of the flat fringe benefit for eligible employees for fiscal year October 1, 2015 through September 30, 2016 as follows: Part-time Regular Employees (1/2 time) - \$125.00 per month; Part-time Regular Employees (3/4 time) - \$175.00 per month; Full-time Regular Employees - \$225.00 per month.

By Motion and Order, sitting as the County Board of Canvassers, having canvassed the returns, certified the results of the Troy School District No. 287 Supplemental Levy Election held on August 27, 2015 as presented by the County Clerk, Henrienne K. Westberg, and as per attached regarding authorizing the supplemental levy in the amount of \$995,000. Ballots Cast: Deary 19 – 19 in favor, 23 against; Troy 29 – 602 in favor, 208 against. Total – 621 in favor, 231 against for a total of 852 ballots cast.

Signed and filed, Idaho Counties Risk Management Program (ICRMP) Renewal for Latah County for FY2015-2016.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 11:35 a.m. on September 2, 2015, to consider personnel matters; personnel issue. Adjourned at 12:10 p.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 1:28 p.m. on September 2, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 1:57 p.m.; three cases were approved and one case was denied.

Adopted, signed and filed Resolution 2015-25 Records Destruction for Auditor's Office records as listed.

By Motion and Order, approved and signed a First Amendment to the Agreement for Food Services at the Latah County Jail and Appendix A between Latah County and ABL Management Inc., which reflects a rate increase of 3% (as outlined) based on Inmate Population effective October 1, 2015 through September 30, 2016.

By Motion and Order, approved and signed the Second Amendment and Renewal of Professional Services Agreement between Latah County and Rimrock Consulting, Inc. for work associated with the job of County Surveyor in the amount of \$61.20 per hour for up to eight (8) hours per week, effective October 1, 2015 through September 30, 2016.

Approved, signed and filed the Treasurer/Auditor Joint Month End Report for July 2015.

Reviewed and Approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara N. Egan
Deputy Clerk for the Board of Latah County Commissioners