

COMMISSIONERS' PROCEEDINGS
Week of September 7, 2015

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Wednesday, September 9, 2015 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:05 a.m. on September 9, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:40 a.m.; no cases were approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (c) & (d), convened in executive session at 11:06 a.m. on September 9, 2015, to deliberate regarding an acquisition of an interest in real property and consider records that are exempt from public disclosure; attorney-client communication. Adjourned at 11:50 a.m.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of August 31, 2015.
- Filed Separation From Employment for Rusty Goulding, Maintenance Tech I; BOCC, Building and Grounds; Department 05F, Line 04, effective September 11, 2015.
- Filed Notice of Application and Modified Procedure Order No. 33371 before the Idaho Public Utilities Commission in the matter of Avista Corporation's Application to changes its natural gas rates and charges (2015 purchased gas cost adjustment).
- Filed Notice of Application and Modified Procedure Order No. 33368 before the Idaho Public Utilities Commission in the matter of the Application of Avista Corporation for authority to amend its annual Power Cost Adjustment (PCA) rates.
- Filed Public Defender hours for August 2015 by Brandie J. Rouse.
- Filed Public Defender hours for August 2015 by Mabbutt Law Office, PLLC.
- Filed Amended Personnel Change Request Form for Tina Wytcherley, Services Assistant/Interviewer, Social Services, Department 01D, Line 03 to correct the spelling of the employee's last name.
- Approval of a change in hours for Debi Dockins, Prevention Coordinator, LCYAC; BOCC, Administration; Department 05A, Line 09 from 30 hours per week to 20 hours per week, effective October 1, 2015.
- Filed Court Assistance Office Monthly Tally through August 2015.

- Approval to hire Kiri Alldredge, Detention Deputy; Sheriff, Detention; Department 04E, Line 08, effective September 8, 2015.

Approved, signed and filed a GIS Fee Waiver request by Latah County Assessor on behalf of Gem Valley Appraisal.

By Motion and Order, approved the request for a renewal of a Temporary Second Dwelling, pursuant to § 4.04 of the Latah County Land Use Ordinance, for James Sutcliffe for the residence located at 1109 Main Street, Viola on parcel #RP01640003005CA. This renewal is for one year, beginning August 22, 2015 and ending August 22, 2016.

By Motion and Order, approved the request for a renewal of a Temporary Second Dwelling, pursuant to § 4.04 of the Latah County Land Use Ordinance, for Keith Wilson for the residence located at 1892 Highway 9, Deary on parcel #RP40N03W012850A. This renewal is for one year, beginning September 15, 2015 and ending September 15, 2016.

Approved, signed and filed a Taxpayer's Adjustment on behalf of QC Electric, Parcel Number PPU005; cancellation in the amount of \$1,199.94.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Elk River Cable TV, Parcel Number LRG00000118902, LRP1520008001B, LRT0000000CABL, LR40N02W22CABLA; cancellation in the amount of \$177.15.

Denied, signed and filed a Taxpayer's Adjustments on behalf of George T Cowin and Arlene K Willenborg-Cowin, Parcel Number RPM0160002002BA.

Approved, signed and filed a Solid Waste Exemption by Amber Strain, Account #1410 on Parcel Number MH15CT00220BA; hardship in the amount of \$119.10 for 2015.

Approved, signed and filed a Solid Waste Exemption on behalf of Kellan Newberry, Account #3549 on Parcel Number RP40N03W219011A; refund in the amount of \$73.80 for September – December 2015.

By Motion and Order, approved and signed the 2015 Dollar Certification of Budget Request (L-2).

By Motion and Order, adopted the Latah County salary scales for fiscal year October 1, 2015 through September 30, 2016 as follows (and as attached): Administrative Office – AO, Public Safety – PS, Department Head – DH, and Prosecuting Attorney – PA. The AO, DH, and PA scales reflect a 4% increase and addition of a 20 year increment. The PS scale reflects a 9% increase for PS4s, a 4% for the rest of the scale, and addition of a 15 year increment.

By Motion and Order, approved continuation of supplemental/voluntary insurance with LifeMap for eligible Latah County employees effective October 1, 2015 through September 30, 2016. County to contribute \$17.30 for Critical Illness Plan with Wellness Rider. Additional coverage may be purchased by eligible employees via payroll deduction. LifeMap benefits administered by Helbling Employee Benefits.

By Motion and Order, approved and signed Idaho Bureau of Homeland Security 2015 Subrecipient Agreement for Latah County for the 2015 Emergency Management

Performance Grant in the amount of \$29,228.61 with a local match of \$29,228.61 for the performance period of October 1, 2014 through September 30, 2016. Disaster Services Coordinator, to be the grant administrator.

By Motion and Order, approved and signed an Idaho Bureau of Homeland Security Subrecipient Agreement for Latah County for the 2015 State Homeland Security Grant Program (HSGP) in the amount of \$57,849.30 for the performance period of September 1, 2015 through August 30, 2017. Also, approve and sign a Memorandum of Understanding between Idaho Bureau of Homeland Security (IBHS) and Latah County regarding State use of 2015 State Homeland Security Grant Program Funding by authorizing IBHS to obligate and expend 2015 HSGP funds for allowable equipment purchases and program execution in support of Latah County effective through the end of the performance period for the grant. Disaster Services Coordinator to be the contact person and grant administrator.

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 3:06 p.m. on September 9, 2015, to consider personnel matters; annual evaluation. Adjourned at 3:17 p.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara N. Egan
Deputy Clerk for the Board of Latah County Commissioners