

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 74-206)**

**MONDAY, SEPTEMBER 14, 2015**

9:00 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- Approval of the Commissioners’ Proceedings for the week of September 7, 2015
- Approval to surplus equipment – Assessor
- File Public Defender hours for August 2015 by: Deborah McCormick, D. Ray Barker (Conflict)
- File a change in name for Mryanda Bell to Myranda Westerman, Legal Assistant, Deputy Prosecuting Attorney (effective July 30, 2015)
- Approve the transfer of: Lynn Smith from Assessor Property Conveyance Technician to Assessor Ad Valorem Appraiser (October 1, 2015); *Rod Wakefield from Senior Appraiser Residential to Certified Appraiser II (October 1, 2015)*
- Approval of an incremental increase for: Austin Cole, ITS Systems Technician (1 year)
- File letter dated September 9, 2015 from Zions Bank regarding Amendment No. 1 to irrevocable standby letter of credit for Latah Sanitation, Inc.
- *Approval to hire: Jennifer Treib, Deputy Auditor/Elections/Commissioners Minutes (August 21, 2015); Blaine Holman, Youth Services Resource Officer (October 1, 2015)*
- *Approval of the following pay grade changes for: Garry Collie, Certified Appraiser II (from AO11 to AO12 – October 1, 2015); Vic Racicot, Certified Appraiser II (from AO11 to AO12 – October 1, 2015); Alyssa Hartford, Certified Appraiser II (from AO11 to AO12 – October 1, 2015); Jerry Coleman, Senior Appraiser Commercial (from AO12 to AO13 – October 1, 2015)*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve an Alcohol Beverage Catering Permit for Uncorked LLC DBA Camas Prairie Winery for a University Event Meet and Greet at 1227 Wallen Rd., Moscow on Sunday, September 27, 2015
3. Request to approve and sign a Professional Services Contract and Retainer as Counsel for Indigent Persons with:
  - Deborah McCormick DBA McCormick Law Office
  - Catherine Mabbutt DBA Mabbutt Law Office
  - D. Ray Barker, Attorney at Law
4. Request to approve and sign an Agreement for Maintenance Services with Valence Inc. DBA Valence Wireless & Communications for Latah County Sheriff’s Dispatch Center

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 14, 2015**

5. Request to approve a change in years of service for Tim Besst, Sheriff Support Services Lieutenant (from -12 to -5 years), effective October 1, 2015
  6. Request to approve a change in years of service for Ron Manell, Sheriff Detention Lieutenant, effective October 1, 2015 (from -9 to -2 years), effective October 1, 2015
  7. Request to approve a Federal Emergency Management Agency (FEMA) General Admissions Application for Mike Neelon for Homeland Security Exercise & Evaluation Program course on October 1, 2015
  8. Request to approve changes to the Assessor Table of Organization
  9. File Compensation Committee Minutes dated September 3, 2015
  10. Request to approve the Compensation Committee Review and Recommendations dated September 3, 2015
  11. Request to approve Offsite Computer Access for: Lt. Ron Manell, Lt. Tim Besst
  12. Request to approve a Health and Wellness Fair invitation letter
  13. *Request to appoint Larry Meyer to the Latah County Parks Board*
- 10:00 AM Civil Counsel
1. Executive Session – Records Exempt from Public Disclosure
  2. Department Update
  3. Items for Future Agenda
- 11:00 AM Parks Regular Meeting
1. *Parks Board and Waterways Committee Discussion*
  2. Department Update
  3. Items for Future Agenda
- 11:30 AM Building and Grounds
1. Basement Access Discussion
  2. Department Update
    - Parking Lot Improvements
    - Surplus Vehicles
  3. Items for Future Agenda
- 1:15 PM Monthly Bills
- 1:30 PM Adult Probation Regular Meeting
1. Department Update
  2. Items for Future Agenda
- 2:00 PM Solid Waste Regular
1. Rural Recycling Program Discussion
  2. Department Update
    - Potlatch Bulky Waste Site Discussion
    - City of Moscow Annual Rate Adjustment
  3. *Executive Session – Records Exempt from Public Disclosure*
  4. Items for Future Agenda
- 2:30 PM BOCC Weekly Review
1. Committee and Meeting Reports
  2. Schedule/Calendar Review
  3. Items for Future Agenda
- 3:00 PM Executive Session – Personnel, *Records Exempt from Public Disclosure*

**WEDNESDAY, SEPTEMBER 16, 2015**

- 9:00 AM ~~Request for Indigent Funds~~—*cancelled*  
10:00 AM LCYAC Regular Meeting  
    1. Office Update  
    2. Items for Future Agenda  
10:30 AM Public Hearing – Sole Source Procurement for ADA-compliant doors for the Latah County Jail  
Request to accept proposal by Southern Folger Detention Equipment Company for installation of ADA-compliant doors in the Latah County Jail  
11:00 AM Public Hearing to adjust the 2014-2015 Budget  
11:15 AM *Approve/Deny, Sign, and File*  
    1. *Request to approve a Retail Alcohol Beverage License for Humble Burger LLC DBA Humble Burger, 102 N. Main St., Moscow*

**OTHER MEETINGS**

**MONDAY, SEPTEMBER 14, 2015**

- 5:30 PM Fair Board, Fairgrounds – Commissioner Walser

**TUESDAY, SEPTEMBER 15, 2015**

- 7:30 AM Moscow Chamber of Commerce Board, Best Western Plus University Inn – Commissioner Walser  
12:00 PM SMART Transit, Intermodal Transit Center – Commissioner McGraw  
2:00 PM GIS Committee, Room 2B, Courthouse  
5:15 PM ADA Activity and Forum, Moscow City Hall & Gritman Medical Center – Commissioner McGraw  
5:30 PM Planning Commission, Room 2B, Courthouse

**WEDNESDAY, SEPTEMBER 16, 2015**

- 12:00 PM Moscow Chamber of Commerce General Membership Lunch, Best Western Plus University Inn – Full Board  
5:30 PM Zoning Commission, Room 2B, Courthouse

**THURSDAY, SEPTEMBER 17, 2015**

- 8:30 AM Inland Northwest Partners Fall Meeting, Hayden – Commissioner McGraw  
9:00 AM South Eastern Washington Economic Development Association (SEWEDA) Brownfield Redevelopment Roundtable, Schweitzer Engineering Laboratories Event Center – Commissioner Lamar

*9/15/2015 1:29 PM*

*Amended Agenda – by Motion and Order*