

COMMISSIONERS' PROCEEDINGS
Week of October 5, 2015

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, October 5, 2015 and again on Wednesday, October 7, 2015 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of September 21, 2015.
- Approval to surplus equipment – Social Services.
- Approval to surplus equipment – Auditor.
- Filed Certificate of Liability Insurance for Matson Ray DBA K&R Enterprises.
- Filed Separation From Employment for Patrick Spak, Probation Officer Assistant, Youth Services, Department 08C, Line 07, effective September 23, 2015.
- Filed Separation From Employment for Robert Hampton Jr., Communications Specialist; Sheriff, Communications; Department 04D, Line 03, effective September 24, 2015.
- Filed fully executed Commercial & Investment Real Estate Purchase & Sale Agreement Idaho between Latah County and Patrick J. Nunan, Bielenberg Trust & Reece 1993 Revocable Living Trust.
- Filed fully executed Agreement for Maintenance Services between Valence Inc. DBA Valence Wireless & Communications and Latah County.
- Filed fully executed Exhibit A Schedule of Reimbursement October 1, 2015 – September 30, 2016 between Latah County and City of Moscow.
- Filed Notice of Filing, Notice of Modified Procedure Order No. 33385 before the Idaho Public Utilities Commission in the matter of Avista Corporation's 2015 Electric Integrated Resource Plan.
- Approval to hire Lisa Bockmier, Communications Specialist; Sheriff, Communications; Department 04D, Line 03, effective October 12, 2015.
- Approval of a 6 month incremental increase for Odie Young, Communications Specialist; Sheriff, Communications; Department 04D, Line 02, effective October 1, 2015.
- Approval of a 2 year incremental increase for D. Aaron Hooper, Deputy Prosecuting Attorney C, Prosecuting Attorney, Department 07, Line 06, effective October 1, 2015.

- Approval of a 6 month incremental increase for Bradley Rudley, Deputy Prosecuting Attorney C, Prosecuting Attorney, Department 07, Line 04, effective October 1, 2015.
- Approval of a change in pay grade for Amy Rozelle, Courthouse Clerical Assistant; BOCC, Administration, Department 05A, Line 03 from AO2 to AO3, effective October 1, 2015.
- Filed Court Assistance Office Monthly Tally through September 2015.
- Approval of tuition aid for Wyatt Reeves (College of Southern Idaho).
- Filed Public Defender hours for September 2015 for Mabbutt Law Office, PLLC.
- Filed Annual Public Defender Report for YF2014-2015 by McCormick Law Office.
- Filed Annual Public Defender Report for YF2014-2015 by Mabbutt Law Office.

Approved, signed and filed the transfer of a Retail Alcohol Beverage License from Perch Inc. DBA The Perch to Lucky Naz LLC DBA The Perch, 509 University Ave., Moscow.

Filed Courthouse Security Committee Minutes dates July 7, 2015.

By Motion and Order, approved and signed a Collection Services Agreement between Latah County and Collection Bureau Incorporated (CBI) for the collection of public debts in accordance with applicable sections of Idaho Code at no cost to the County to be effective from the date the County first transfers delinquent account information to CBI and will remain in effect for as long as the County chooses to assign accounts to CBI.

Approved, signed and filed a request to approve a Master Key be issued to Austin Cole, ITS.

By Motion and Order, pursuant to Idaho Code 34-303 approved the appointment of the Election Personnel for the up-coming Consolidated Election to be held on November 3, 2015.

Approved, signed and filed the Latah County Polling Places for the November 3, 2015 Consolidated Elections.

Approved, signed and filed a Development Permit (DP-15-09) Fee Waiver for Latah County Parks and Recreation.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (c) & (d), convened in executive session at 10:00 a.m. on October 5, 2015, to deliberate regarding an acquisition of an interest in real property, consider records that are exempt from public disclosure, to communicate with legal counsel regarding pending/imminently likely litigation; attorney-client communication. Adjourned at 10:57 a.m.

Approved, signed and filed a request by Alternatives to Violence of the Palouse regarding Silent Witness Project display at the Courthouse; October 13 – 30, 2015.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (f), convened in executive session at 2:00 p.m. on October 5, 2015, to communicate with legal counsel regarding pending/imminently likely litigation; attorney-client communication. Adjourned at 2:46 p.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:03 a.m. on October 7, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:15 a.m.; no cases were approved and two cases were denied.

Signed and filed Quarterly Jail Inspection Report dated October 7, 2015.

By Motion and Order, approved the Latah County Courthouse Northeast Parking Lot Paving Specifications as prepared by Hodge & Associates, Inc. Further, approved the Chair's signature on the Advertisement for Bids. Sealed bids to be received until 10:00 a.m. on October 21, 2015 and will be opened and publicly read during the regularly scheduled Commissioner meeting on the same date. Hodge and Associates to act as the 'Architect' for the project, and Maintenance Director Jim Kremer to be the Project Manager.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 1:30 p.m. on October 7, 2015, to discuss records that are exempt from public disclosure; application for hardship. Adjourned at 1:43 p.m.

Approved, signed and filed Application for Hardship on behalf of Timothy True, Parcel Number RPK14800020050A.

Signed and filed an Idaho Counties Risk Management Program (ICRMP) Board of Trustees nomination form for District II; no action needed.

Reviewed and Approved Claims Reports.

Approved, signed and filed an Application for Hardship by Paul Farley, Parcel Number RP41N03W024847A.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara N. Egan
Deputy Clerk for the Board of Latah County Commissioners