

COMMISSIONERS' PROCEEDINGS
Week of October 12, 2015

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Wednesday, October 14, 2015 and again on Friday, October 16, 2015 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:32 a.m. on October 14, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 10:14 a.m.; one case was approved and one case was denied.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed Public Defender hours for September, 2015 for D. Ray Barker (Conflict).
- Filed Public Defender hours for September, 2015 for McCormick Law Office.
- Filed August 25, 2015 Election Costs.
- Approval of a 20 year incremental increase for Susan Anderson, Deputy Court Clerk II, Clerk of the District Court, Department 01AA, Line 07, effective October 1, 2015.
- Approval of a 20 year incremental increase for Terry Odenborg, Chief Deputy Court Clerk, Clerk of the District Court, Department 01AA, Line 02, effective October 1, 2015.
- Approval of a 20 year incremental increase for Margaret Baab, Deputy Court Clerk III, Clerk of the District Court, Department 01AA, Line 04, effective October 1, 2015.
- Approval of a 20 year incremental increase for Janet Betschart, Deputy Court Clerk II, Clerk of the District Court, Department 01AA, Line 05, effective October 1, 2015.
- Approval of a 20 year incremental increase for Maureen Coleman, Deputy Court Clerk III, Clerk of the District Court, Department 01AA, Line 03, effective October 1, 2015.
- Approval of a 20 year incremental increase for Stacey Chapman, Deputy Recorder, Auditor/Recorder, Department 01B, Line 05, effective October 1, 2015.
- Approval of a 20 year incremental increase for Stacie Osterberg, Legal Assistant, Deputy Prosecuting Attorney; Prosecuting Attorney; Department 07, Line 10, effective October 1, 2015.

- Approval of a 20 year incremental increase for Katherine Mecham, Prosecuting Attorney Senior Legal Assistant, Victim Witness Coordinator; Prosecuting Attorney; Department 07, Line 07, effective October 1, 2015.
- Approval of a 20 year incremental increase for Jim Kremer, Maintenance Director; BOCC, Building and Grounds; Department 05F, Line 01, effective October 1, 2015.
- Approval of a 20 year incremental increase for Rachel Rausch, Office/Program Coordinator, County Extension Office, Department 09, Line 03, effective October 1, 2015.
- Approval of a 15 year incremental increase for Scott Luther, Deputy; Sheriff, Investigations; Department 04C, Line 04, effective October 1, 2015.
- Approval of a 15 year incremental increase for Brian Strampher, Chief Deputy; Sheriff, Command; Department 04, Line 02, effective October 1, 2015.
- Approval of a 15 year incremental increase for Brannon Jordan, Field/Patrol Lieutenant; Sheriff, Operations; Department 04B, Line 01, effective October 1, 2015.
- Approval of a 15 year incremental increase for Brenda Peterson, Detention Corporal; Sheriff, Detention; Department 04E, Line 03, effective October 1, 2015.
- Approval of a 15 year incremental increase for Monte Russell, Deputy; Sheriff, Investigations; Department 04C, Line 03, effective October 1, 2015.
- Approval of a 15 year incremental increase for Matthew Stinebaugh, Court Security/Training Officer; Sheriff, Administration; Department 04A, Line 06, effective October 1, 2015.
- Approval of a 15 year incremental increase for Jennifer Strampher, Civil Deputy; Sheriff, Administration; Department 04A, Line 04, effective October 1, 2015.
- Approval of a 15 year incremental increase for Deanna Vance, Records Manager; Sheriff, Administration; Department 04A, Line 03, effective October 1, 2015.
- Approval of a 15 year incremental increase for Ronald Vietmeier, Civil Deputy (Field Service); Sheriff, Administration; Department 04A, Line 05, effective October 1, 2015.
- Approval to hire Nico Gonzalez, Probation Officer Assistant, Youth Services Trackers, Department 08C, Line 04, effective October 14, 2015.
- Approval of the Commissioners Proceedings for the week of October 5, 2015.

Approved, signed and filed a 1 year incremental increase for Edward Stone, Probation Officer Assistant, Youth Services Trackers, Department 08C, Line 05, effective October 1, 2015.

By Motion and Order, approved the Local Emergency Planning Committee (LEPC) recommendation to appoint Todd Perry as the LEPC Chair consistent with Article II of the LEPC By-Laws, as adopted by Resolution 91-02, to serve at the pleasure of the Board of Commissioners.

Approved, signed and filed Fiscal Year 2015-2016 Pay Increases for Elected Officials.

Approved, signed and filed Fiscal Year 2015-2016 Pay Increases for District Court (Dept. 01A).

Approved, signed and filed Fiscal Year 2015-2016 Pay Increases for Auditor/Recorder and Elections (Dept. 01B & C).

Approved, signed and filed Fiscal Year 2015-2016 Pay Increases for Social Services (Dept. 01D).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for Assessor (Dept. 02).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for Treasurer (Dept. 03).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for Sheriff (Dept. 04).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for BOCC, Administration (Dept. 05A).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for BOCC, Museum (Dept. 05B).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for BOCC, Solid Waste (Dept. 05C).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for BOCC, Fairgrounds (Dept. 05D).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for BOCC, Information Technology Services (Dept. 05E).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for BOCC, Building and Grounds (Dept. 05F).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for BOCC, Parks and Recreation (Dept. 05G).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for BOCC, Disaster/LEPC Coordinator (Dept. 05I).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for BOCC, Weed Control (Dept. 05J).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for Coroner (Dept. 06).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for Prosecuting Attorney (Dept. 07).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for Youth Services (Dept. 08 A, B, & C).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for Adult Misdemeanor Probation (Dept. 08A & D).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for County Extension (Dept. 09).

Approved, signed and filed the Fiscal Year 2015-2016 Pay Increases for Planning and Building (Dept. 10).

Signed and filed vehicle donation receipt and information from Northwest Public Radio for one 1990 Ford Bronco (VIN: 1FMEU15H6LLA73841).

By Motion and Order, approved the following changes to the Latah County Personnel Policy Handbook to be effective October 1, 2015 and direct the County Auditor to make these changes and electronically notify employees of same: add "Problem-Solving Court Coordinator" to Appendix A ("At-Will" Employee Positions) and Appendix B (FLSA Exempt Employee Positions).

By Motion and Order, approved and signed the Latah County Parks and Recreation Volunteer Camp Host Agreement between Latah County and Eric S. Baunach for services as Camp Host for Spring Valley Park for the 2015 season. As reimbursement for expenses, Latah County will pay the Camp Host the amount of \$300.00 per month, will provide electric power (not to exceed \$200 per month) and will pay mileage as necessary at the current County rate. Camp Host services will be performed from October 1, 2015 through September 30, 2016.

Approved, signed and filed the Planning Commission Recommendation to renegotiate the Area of City Impact Agreements with Bovill, Deary, Onaway, Potlatch, Kendrick, Juliaetta, and Troy.

Review and Approved Monthly Claims Reports.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 2:05 p.m. on October 14, 2015, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 2:57 p.m.

By Motion and Order, pursuant to Idaho Code 74-204, amended the agenda as follows: to include item #2 (approval of conflict public defender contract) as the item is time sensitive.

By Motion and Order, approved and signed a Professional Services Contract and Retainer as Counsel for Indigent Persons Conflicts between Latah County and James E. Johnson, Attorney at Law for a period of 24 months beginning October 1, 2015 and ending September 30, 2017 at the rate of \$85.00 per hour.

Approved, signed and filed a Proclamation of October 2015 as Domestic Violence Awareness Month.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 4:03 p.m. on October 14, 2015, to consider personnel matters; personnel. Adjourned at 4:42 p.m.

By Motion and Order, pursuant to Idaho Code 74-204, amended the agenda to hold an executive session for personnel at 11:00 a.m. on Friday, October 16, 2015 as the topic is time sensitive.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 11:03 a.m. on October 16, 2015, to consider personnel matters; personnel. Adjourned at 11:15 a.m.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara N. Egan
Deputy Clerk for the Board of Latah County Commissioners