

**COMMISSIONERS' PROCEEDINGS**  
**Week of October 26, 2015**

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, October 26, 2015 and again on Wednesday, October 28, 2015 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of October 19, 2015.
- Approval of a 3 year incremental increase for Heather Acker, Deputy Clerk, Elections; Elections; Department 01C, Line 05, effective October 1, 2015.
- Filed the Separation From Employment for Jesse Frantzich, Housekeeper; BOCC, Fairgrounds Management; Department 05D, Line 05, effective October 7, 2015.
- Filed the Separation From Employment for Gary Murdock, Systems Administrator; BOCC, Information Technology Services; Department 05E, Line 03, effective October 16, 2015.
- Approval to transfer equipment to Probation and Youth Services.
- Filed surplus vehicle sale information (2006 Ford Crown Victoria, VIN 2FAHP71W46X146136).
- Filed surplus vehicle sale information (2009 Ford Crown Victoria, VIN 2FAHP71V29X116791).
- Filed a change in name for Molly Meyers to Molly Levkiv, Youth Advocacy Council Program Assistant; BOCC, Administration; Department 05A, Line 11, effective July 25, 2015.
- Approval of tuition aid for: Bridget Sloniker (North Idaho College).
- Approval of a 10 year incremental increase for Debi Dockins, Latah County Youth Advocacy Council Prevention Coordinator; BOCC, Administration; Department 05A, Line 09, effective October 1, 2015.

By Motion and Order, ratified the Idaho Transportation Department – Office of Highway Safety (OHS) Traffic Enforcement Mobilization Agreement submitted by Brian Strampher, to provide assistance for Traffic Enforcement Mobilizations during specified Highway Safety Performance Plan focus area mobilizations period, special events or corridor enforcement; OHS to reimburse Latah County for paid overtime hours worked, regular duty dedicated patrol hours and reimbursement for traffic safety equipment effective for FFY 2016.

Approved, signed and filed a Floodplain Development Permit fee waiver request by Idaho Transportation Department for the Four Mile Creek Bridge project.

By Motion and Order, approved and signed a Lease Upgrade, Trade-in, Return or Buy-out Reimbursement Addendum to Agreement #S0460060.01 between Latah County and Canon Solutions America, Inc. for the return of equipment (Canon IR5050 copier) previously leased through IKON/GE (lease number 955474-1015589A2) as said equipment is no longer in use.

Approved, signed and filed an ACH Payment Enrollment Form for Latah County with The Public Group, DBA Public Surplus for payments to Latah County for items sold via Public Surplus (online auctions).

Filed Courthouse Security Committee Meeting Minutes dated October 13, 2015.

Approved, signed and filed a request for Latah County to be a co-signator on a support letter for the Pullman-Moscow Airport.

By Motion and Order, approved and signed the HAVA Voting Systems Grant Program County Application and Agreement for Latah County who has purchased two (2) ExpressVotes, 1 ExpressPass Printer, ElectionWare Software Reporting only, Training and Shipping and Handling which will be used to improve the administration of Latah County Elections, both Federal and Consolidated Elections, now and in the future; County has paid twenty percent (20%) and the Secretary of State has authorized the reimbursement of eighty percent (80%) from the Help America Vote Act (HAVA) funds; this step in the purchase protocol was not completed at the time of purchase.

Reviewed and approved Claims Reports.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:00 a.m. on October 26, 2015, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:39 a.m.

By Motion and Order, approved the County Juvenile Justice Report to the Idaho Department of Juvenile Corrections for Latah Juvenile Probation for October 1, 2014 through September 30, 2015.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 2:46 p.m. on October 26, 2015, to consider personnel matters; annual evaluation. Adjourned at 4:18 p.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:00 a.m. on October 28, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:24 a.m.; one case was approved and one case was denied.

By Motion and Order, pursuant to Idaho Code 74-204, amended the agenda to consider a request for a letter of support for Gritman Medical Center during the 2:00 p.m. BOCC Weekly Review today (October 28) as the items is time sensitive and cannot wait until the next meeting of the Board on Monday, November 2, 2015.

By Motion and Order, pursuant to Idaho Code 74-204, amended the agenda to discuss rescinding a purchase order by the Sheriff's Office for the purchase of vehicles as the matter is time sensitive for action to be taken.

By Motion and Order, rescinded a purchase order from the Sheriff's Office for the purchase of two vehicles as one of the funds to be used for said purchase (Community Policing) cannot be used for a capital expenditure.

By Motion and Order, directed that all Purchase Orders shall now be submitted to the Auditor's Office for certification that funds are appropriated and available in the designated budget line prior to being submitted to the Board of approval.

By Motion and Order, having held a public hearing as provided by law, shall adjust the 2014-2015 Budget as follows:

1. increase Historical Museum 12-00 Budget \$1,405  
increase Historical Museum Fund Budget line 12-00-0406-0000, Salary – Part Time in the amount of \$1,392 from \$34,944 to \$36,336; increase Budget line 12-00-0411-0000, Social Security in the amount of \$13.00 from \$2,900 to \$2,913 – revenue Auditor's Trust Fund cash balance; and
2. increase 2014 Homeland Security Grant 284-00 Budget \$3,089  
increase 2014 Homeland Security Grant 284-00 Fund Budget line 284-00-0523-0046, Planning – Community Preparedness in the amount of \$3,089 from \$18,700 to \$21,789 – revenue Idaho State Homeland Security.

These funds are unscheduled revenues or carry forward funds and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

Adopted, signed and filed Resolution 2015-29 to transfer cash from Auditor's Trust Fund to Historical Museum Fund in the amount of \$3,561.26 for Fiscal Year 2015.

Signed and filed information regarding Palouse Basin Aquifer Committee (PBAC) Palouse Basin Groundwater Supply Study.

Approved, signed and filed a Proclamation of November 2015 as Non-Profit Month in Latah County.

By Motion and Order, adopted Ordinance No. 324 – Latah County Solid Waste Ordinance to repeal Ordinance #229, providing regulations governing rural solid waste collection system, landfills and other funding of maintenance and operation, accumulation of solid waste, special permits, waste tire management, contracts, solid waste coordinator, severability and for enforcement and establishing an effective date to be in effect upon passage, approval and publication.

By Motion and Order, approved and signed a Summary of Ordinance #324, Latah County Solid Waste Ordinance for publication.

Signed and filed a Separation From Employment for Lisa Bockmier, Communications Specialist; Sheriff, Communications; Department 04D, Line 03, effective October 26, 2015.

Approved, signed and filed the hire of Martha Fairley, Communications Specialist; Sheriff, Communications; Department 04D, Line 06, effective October 29, 2015.

Approved, signed and filed an Extension Request for Personal Property Taxes by Heather Mulder, Parcel Number MHB12600130050A; will pay by April 15, 2016.

Reviewed and Approved Claims Reports.

Approved, signed and filed a request by Gritman Medical Center for a letter of support for the Kendrick Pharmacy.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara N. Egan  
Deputy Clerk for the Board of Latah County Commissioners