

**COMMISSIONERS' PROCEEDINGS**  
**Week of November 9, 2015**

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, November 9, 2015 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of November 2, 2015.
- Approval of a 3 year incremental increase for Kyle Gehrlein, Patrol Deputy; Sheriff, Operations; Department 04B, Line 09, effective November 1, 2015.
- Approval of a 10 year incremental increase for Amy Rozelle, Billing Clerk Assistant; BOCC, Solid Waste; Department 05C, Line 02, effective November 1, 2015.
- Filed Public Defender hours for October 2015 by Mabbutt Law Office, PLLC.
- Filed Public Defender hours for October 2015 by D. Ray Barker.
- Filed Public Defender hours for October 2015 by McCormick Law Office.
- Filed Court Assistance Office Monthly Tally through October 2015.
- Filed surplus vehicle sale information (1998 Ford Crown Victoria, VIN-2FAFP71WXWX188978).
- Filed Release of Liability Receipt for 1999 Chevy Blazer (VIN-1GNDT13W6X2137061).
- Filed Release of Liability Receipt for 2001 Subaru Outback (VIN-4S3BH675017600547).
- Filed Release of Liability Receipt for 2002 Mercury Sable (VIN-1MEFM50U12G613896).

By Motion and Order, Approved and signed the Latah County Parks and Recreation Volunteer Camp Host Agreement between Latah County and Ron L. Barley Sr. for services as Camp Host for Moose Creek Camp Ground for the 2015-2016 fiscal year. As reimbursement for expenses, Latah County will pay the Camp Host the amount of \$28.00 per day, will provide propane (not to exceed \$20 per week) and will pay mileage as necessary at the current County rate. Camp Host services will be performed from October 1, 2015 through September 30, 2016.

Approved, signed and filed a request for Letter of Support for the City of Troy Little Bear Creek Bridge on 6<sup>th</sup> Street project.

By Motion and Order, approved and signed an Electronic Recording Procedures Statement between Latah County and Simplifile LC for Electronic Recording for Latah County to comply with the Idaho Secretary of State rules for electronic recording at no cost to the County, effective November 9, 2015 until terminated.

Approved, signed and filed a request for Solid Waste Exemption on behalf of James Holt c/o Eileen Ball, Account Number 0202, Parcel Number RP38N01W079010A; refund for October – December 2015 as property has sold.

By Motion and Order, approved and signed Department of Homeland Security Federal Emergency Management Agency (FEMA) General Admissions Applications for Disaster Services Coordinator Mike Neelon for the National Emergency Management Basic Academy, 5 courses to be held in Emmitsburg, MD in 2016. Specific dates of the courses to attend will be determined based on the approval of said Applications by FEMA.

Approved, signed and filed a request to approve Off-Site Computer Access for Keith Scholl, Legal Intern.

By Motion and Order, approved and signed a Nationwide Retirement Solutions Governmental 457 (b) Plan Loan Procedures document between Latah County and Nationwide Retirement Solutions, Inc. to be effective October 1, 2015.

By Motion and Order, approved and signed the AlienVault Terms and Conditions “Agreement” and associated Addendum between Latah County and Alien Vault, Inc. related to the use of AlienVault’s products and services; effective upon purchase and use of AlienVault’s products and services.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:20 a.m. on November 9, 2015, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:42 a.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 11:04 a.m. on November 9, 2015, to consider personnel matters; annual evaluation. Adjourned at 11:46 a.m.

Signed and filed letter dated November 4, 2015 from the Latah County Fair Board regarding modifications to the Fair Manager job description, increase of the position to full time, and to temporary increase in hours for current staff during manager vacancy as needed.

Reviewed and Approved Monthly Claims Report.

Approved, signed and filed a request by Laura Powers regarding Homeowner’s Exemption for 2015; will cancel taxes to correspond to ½ Homeowner’s Exemption.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 3:18 p.m. on November 9, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 3:37 p.m.; two cases were approved and no cases were denied.

By Motion and Order, sitting as the County Board of Canvassers, having canvassed the returns, certified the results of the following elections held on November 3, 2015 as presented by the County Clerk, Henrienne K. Westberg: City of Bovill - two City

Council positions (Seat no.1 and Seat No. 3) Precincts 32 and Absentee 36; City of Deary – Mayor and two City Council positions Precincts 19 and Absentee 36; City of Genesee – two City Council positions Precincts 21 and Absentee 36; City of Juliaetta – Mayor and two City Council positions precincts 23 and Absentee 36; City of Kendrick – two City Council Positions Precincts 24 and Absentee 36; City of Moscow – three City Council positions Precincts 1-18 and Absentee 36; City of Onaway – Mayor and two City Council positions Precincts 27 and Absentee 36; City of Potlatch – Mayor and two City Council positions Precincts 27 and Absentee 36; City of Troy – Mayor and two city council positions Precincts 29 and Absentee 36; J-K Recreation District – Director Subdistrict No. 3 [Joint with Nez Perce County] Precincts 23, 24, 25, 29, and Absentee 36; Troy Recreation District – Directors for Subdistricts No.1 and 2 Precincts 12, 19, 29, and Absentee 36.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 11:31 a.m. on November 13, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 11:49 a.m.; two cases were approved and no cases were denied.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara N. Egan  
Deputy Clerk for the Board of Latah County Commissioners