

**COMMISSIONERS' PROCEEDINGS**  
**Week of November 16, 2015**

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, November 16, 2015 and again on Wednesday, November 18, 2015 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:05 a.m. on November 16, 2015, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 11:05 a.m.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of November 9, 2015.
- Filed resignation of John Akin from the Latah County Zoning Commission.
- Approval to surplus equipment – ITS.
- Approval to surplus equipment – Prosecuting Attorney.
- Filed fully executed Terms and Conditions (“Agreement”) with AlienVault.
- Approval to hire Samantha Brevig, Communications Specialist; Sheriff, Communications; Department 04D, Line 03, effective November 16, 2015.

By Motion and Order, approved and signed Addendum (Idaho Muni – SLG) between Latah County and Wells Fargo Financial Leasing, Inc. for the Master Equipment Lease-Purchase Agreement dated 10/09/2015 for the Extension Office and the Assessor's Office.

By Motion and Order, approved the Chair's signature on the Billing Short Plat (SP #953) on Parcel Numbers RP41N05W022852A and RP41N05W023142A.

By Motion and Order, approved and signed a Montana State University Services Agreement for work on the PCN Student Survey for the Latah County Youth Advocacy Council to occur in December, 2015 to be completed by July 2016 in an amount not to exceed \$5,500.

Approved, signed and filed a Taxpayer's Adjustment for Laura Powers & Randy Hasselstrom, Parcel Number RPM08600090220A; cancellation in the amount of \$944.01 for 2015 to correspond to amount of ½ ownership interest for homeowner's exemption.

Approved, signed and filed a Solid Waste Exemption for Timothy Calene, Parcel Number MH40N03W200011A, Account Number 0009; refund in the amount of \$135.00, hardship for July – December 2015.

Reviewed and Approved Claims Report.

Adopted, signed and filed Resolution 2015-29 adopting a fee schedule for the Latah County Solid Waste Services (\$5 credit for annual fees received by February 5; and \$10 late fee per quarter); providing for severability; and establishing an effective date (January 1, 2016).

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 2:00 p.m. on November 16, 2015, to consider personnel matters; annual evaluations and personnel issues. Recess at 3:08 p.m. Reconvened at 3:30 p.m., and adjourned at 4:40 p.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:06 a.m. on November 18, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:37 a.m.; one case was approved and one case was denied.

Approved, signed and filed a 10 year incremental increase for Sarah Swanson, Adult Misdemeanor Director, Probation & Youth Services, Department 08A, Line 02, effective November 1, 2015.

Approved, signed and filed an Extension Request for Personal Property Taxes by Lacey Sparks, Parcel Number MH07CT00026A; will pay by April 15, 2016.

Reviewed and Approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara N. Egan  
Deputy Clerk for the Board of Latah County Commissioners