

COMMISSIONERS' PROCEEDINGS
Week of November 23, 2015

Commissioners Richard Walser and Thomas C. Lamar met on Monday, November 23, 2015 and again on Wednesday, November 25, 2015 the following actions were taken:

By Motion and Order, opened as a Board of Equalization at 9:00 a.m. on Monday, November 23, 2015 through Monday, December 7, 2015.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of November 16, 2015.
- Filed the Separation From Employment for Annette Olson, Fairgrounds Manager; BOCC, Fairgrounds Management; Department 05D, Line 01, effective November 25, 2015.
- Approval of a one year incremental increase for Scott Janke, Project Specialist; BOCC, Fairgrounds Management; Department 05D, Line 02, effective December 1, 2015.
- Filed fully executed County Extension Budget & Agreement with University of Idaho for FY2015-2016.
- Filed Annual Sick Bank Report dated November 16, 2015.
- Filed Notice of Application and Notice of Modified Procedure Order No. 33422 before the Idaho Public Utilities Commission.

By Motion and Order, approved the closure of Latah County offices on Thursday, December 10, 2015 from 11:45 a.m. to 1:45 p.m. to allow those employees working that day to attend the annual County Employee Holiday Party to be held at the Latah County Fairgrounds. District Court and Sheriff's Office will remain open as required by law.

By Motion and Order, approved the closing of Latah County offices at 1:00 p.m. on Thursday, December 24, 2015, and on Thursday, December 31, 2015 and allow 4 hours holiday time for full-time employees and a fraction thereof for part-time regular employees. The Sheriff's Office and District Court will remain open as needed. This will not result in additional taxpayer expense.

Approved, signed and filed a request by Clearwater-Potlatch Timber Protective Association for a fee waiver for GIS Online Subscription service.

Signed and filed letters dated November 17, 2015 from Hayden Ross, PLLC regarding the auditing of Latah County financial statements for FY2014-2015.

By Motion and Order, approved and signed a Representation and Governance Letter dated October 28, 2015 from Hayden & Ross, PLLC for the audit of the financial statements of Latah County for the year ended September 30, 2015.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Dareld Hazeltine, Parcel Number LR38N02W073187A; cancellation in the amount of \$1,326.46 due to data entry error.

Approved, signed and filed a Taxpayer's Adjustment on behalf of University of Idaho, Parcel Number RP39N04W293612A; cancellation in the amount of \$11,129.59.

Approved, signed and filed an Extension of Personal Property Taxes by Brittany Dolezal, Parcel Number MH20CT02026A; will pay by April 15, 2016.

Approved, signed and filed an Extension of Personal Property Taxes by Kelly Cooley Jr., Parcel Number MH23CT00032AA; will pay by April 15, 2016.

Approved, signed and filed an Extension of Personal Property Taxes by Kelly Cooley Sr., Parcel Number MH20CT04003A; will pay by April 15, 2016.

By Motion and Order, approved and signed a Zions Bank AmaZing Business Visa Credit Card Transfer Application and Request to transfer Outstanding Balances for Latah County to update the County credit card and replace existing cards.

Filed Water Right Application information to Idaho Department of Water Resources for French Cattle LLC; will file protest.

Filed Water Right Application information to Idaho Department of Water Resources for Garry & Kay Hanchett.

Filed Water Right Application information to Idaho Department of Water Resources for Donald L. Boyle.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b) & (d), convened in executive session at 10:02 a.m. on November 23, 2015, to consider personnel, records exempt from public disclosure, and to communicate with risk manager/insurer regarding pending/imminently likely claims; attorney-client communication. Adjourned at 11:20 a.m.

By Motion and Order, approved the Chair's signature on an Idaho Department of juvenile Corrections Juvenile Justice Annual Financial Report for October 1, 2014 through September 30, 2015.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 1:48 p.m. on November 23, 2015, to consider personnel matters; annual evaluation. Adjourned at 2:02 p.m.

Adopted, signed and filed Resolution 2015-30 to adjust the budget to appropriate current expense cash balance in Fund 01 Current Expense and direct the county auditor to establish and increase the budget appropriations in Fund 01-18-0815-0000 Courthouse Expansion by \$550,000 and the Board hereby appropriates such funds for purchase and construction related to the 112/114/200 S. Almon Street property in Moscow, Idaho for

a total increase of \$550,000. The Clerk of the Board enters this resolution upon the record of the proceedings of the Board and shall file a certified copy of this resolution in the office of the Latah County Auditor and the Latah County Treasurer to be in effect and full force from and after its passage and approval this 25th day of November, 2015.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara N. Egan
Deputy Clerk for the Board of Latah County Commissioners