

**BOARD OF LATAH COUNTY COMMISSIONERS’
SITTING AS A BOARD OF EQUALIZATION
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 74-206)

MONDAY, DECEMBER 7, 2015

9:00 AM Consent Calendar:

(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

- File Public Defender hours for November 2015 by: Catherine Mabbutt (Mabbutt Law Office, PLLC); **D. Ray Barker**
- Approval of tuition aid for: Elle Sutherland (North Idaho College), Josh Nelson (College of Southern Idaho)
- Approval to hire: Leona Ahles, Prosecuting Attorney Receptionist/Clerical Assistant (December 7, 2015); *Marissa Krausse and MacKenzie Clapp, Youth Services Probation Officer Assistants (December 7, 2015)*
- File Separation From Employment for: Janice Becker, Prosecuting Attorney Receptionist/Clerical Assistant (December 31, 2015); *Brenna Moore, Youth Services Probation Officer Assistant (November 29, 2015)*
- File Court Assistance Office Monthly Tally through November 2015
- File notice of lease termination from Law Office of Michael Cherasia, PLLC
- *File Certificate of Liability Insurance for Mike’s Pole Barns LLC*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve and sign an Indemnification Agreement between Latah County and Point & Pay, LLC
3. Request to approve 2015 Holiday Party employee years of service recognition
4. Request for Taxpayer’s Adjustment on behalf of Phillip & Brenda Livelsberger, Parcel Number RPM08810030070A
5. Request for Taxpayer’s Adjustment on behalf of Gust & Doris Bostrum Life Estate & Richard Bostrum, Parcel Number RP43N04W318400A
6. ***Request for Taxpayer’s Adjustment on behalf of Joyce Packard, Parcel Number RP40N05W043764A***
7. Request to approve an Indemnity Bond on the behalf of Genesee Recreation in the amount of \$504.69
8. Request to approve an Extension for Personal Property Taxes by:
 - Ellyn Kerr, Parcel Number MH20CT00403A
 - Priscilla O’Neal, Parcel Number MH01670004003AA
 - Robert Abell, Parcel Number MHD1290017002DA
 - *Ed Groseclose, Parcel Numbers MHJ1390022009DA, MHJ13900220090A, MHJ141500029HEA, MHJ12900090030A*
9. Request to adopt Resolution 2015-31 for Retain Excess funds in the Waterways/County Vessel Fund 38-00
10. File Compensation Committee Minutes dated November 19, 2015

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF DECEMBER 7, 2015

11. Request to approve the Compensation Committee Review and Recommendations dated November 19, 2015
 12. Request to share GIS Data with FEMA (Federal Emergency Management Agency)
 13. Request to approve the LEVEL Club Rewards for 2015
 14. Request to approve and sign a Potlatch Special Use Permit between Latah County, Clearwater County and Potlatch Forest Holdings, Inc. for snowmobile trail maintenance and grooming
 - 15. Request to complete Sales Verification for the purchase of Parcel Numbers RPM0540001026AA, RPM0540001032A, and RPM0540001034AA**
 16. Review and Approve Claims Report
- 10:00 AM Civil Counsel
1. Executive Session – Records Exempt from Public Disclosure
 2. Department Update
 3. Items for Future Agenda
- 1:00 PM Executive Session – Personnel
- 2:00 PM Disaster Services Regular Meeting
1. Back-up Emergency Operations Center Communications Discussion
 2. Department Update
 3. Items for Future Agenda
- 2:30 PM Determination to accept the Zoning Commission's recommendation or hold a public hearing regarding Rezone #964 by Austin Powder (Harden Bro LLC) on Parcel Number RP39N06W010703A
Close as a Board of Equalization

WEDNESDAY, DECEMBER 9, 2015

- 9:00 AM Request for Indigent Funds
Meeting Place: Gritman Federal Building, 220 East 5th Street, Moscow, 2nd Floor Conference Room (#204)
- 10:00 AM Planning and Building Regular Meeting
1. Areas of Impact Update
 2. *Zoning Commission Vacancy Discussion*
 3. *Planning Commission Renewals Discussion*
 4. Department Update
 5. Items for Future Agenda
- 10:30 AM Building and Grounds Regular Meeting
1. Almon Street Property Maintenance Discussion
 2. Department Update
 3. Items for Future Agenda
- 11:00 AM BOCC Weekly Review
1. Committee and Meeting Reports
 2. Schedule/Calendar Review
 3. Items for Future Agenda
- Approve/Deny, Sign, and File
1. Request to adopt Resolution 2015-32 to declare certain funds as inoperative for their appropriated purpose, and authorizing their transfer for other purposes
 2. Review and Approve Claims

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF DECEMBER 7, 2015

OTHER MEETINGS

MONDAY, DECEMBER 7, 2015

5:30 PM Fair Board, Fairgrounds – Commissioner Walser

WEDNESDAY, DECEMBER 9, 2015

8:30 AM – Associated Taxpayers of Idaho Annual Conference, Boise – Commissioner
3:00 PM Lamar

THURSDAY, DECEMBER 10, 2015

8:30 AM Palouse Knowledge Corridor, Pullman-Moscow Airport Firehouse Conference
Room – Commissioner Lamar

9:00 AM Local Emergency Planning Committee (LEPC), Room 2B, Courthouse

FRIDAY, DECEMBER 11, 2015

12:15 PM Board of Community Guardians, Room 2B, Courthouse – Commissioner
McGraw

Latah County Office will be closed
11:45 AM to 1:45 PM
on Thursday December 10, 2015
for the Annual Employee Holiday Party
(District Court and Sheriff's Office to remain open)

12/4/2015 4:27 PM

Amended Agenda