

COMMISSIONERS' PROCEEDINGS
Week of December 7, 2015

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met on Monday, December 7, 2015 and Commissioners Richard Walser and David McGraw met again on Wednesday, December 9, 2015 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed Public Defender hours for November 2015 by Catherine Mabbutt (Mabbutt Law Office, PLLC).
- Filed Public Defender hours for November 2015 by D. Ray Barker.
- Approval of tuition aid for Elle Sutherland (North Idaho College).
- Approval of tuition aid for Josh Nelson (College of Southern Idaho).
- Approval to hire Leona Ahles, Receptionist/Clerical Assistant, Prosecuting Attorney, Department 07, Line 13, effective December 7, 2015.
- Approval to hire Marissa Krausse, Probation Officer Assistant, Youth Services Trackers, Department 08C, Line 07, effective December 7, 2015.
- Approval to hire MacKenzie Clapp, Probation Officer Assistant, Youth Services Trackers, Department 08C, Line 01, effective December 7, 2015.
- Filed Separation From Employment for Janice Becker, Receptionist/Clerical Assistant, Prosecuting Attorney, Department 07, Line 13, effective December 31, 2015.
- Filed Separation From Employment for Brenna Moore, Probation Officer Assistant, Youth Services Trackers, Department 08C, Line 01, effective November 29, 2015.
- Filed Court Assistance Office Monthly Tally through November 2015.
- Filed notice of lease termination from Law Office of Michael Cherasia, PLLC at 200 South Almon Street.
- Filed Certificate of Liability Insurance for Mike's Pole Barns LLC.

By Motion and Order, approved and signed an Indemnification Agreement between Latah County and Point & Pay, LLC for EMV Liability Shift indemnification, effective December 7, 2015.

Approved, signed and filed the 2015 Holiday Party employee years of service recognition for: 5 years – Shane Anderson, Darren Duke, Doug Fairley, Marty Hardy, Mauri Knott, Beth Mottern; 10 years – Mike Gregory, Christine Nauman, Amy Rozelle,

Terrie Sanderson, Marci Williams; 15 years – Janice Becker, Damon Carpenter, Michelle Fuson, Helen “Troy” Sprenke, Carla Thompson; 20 years – Amanda Bashaw, Tim Besst, Scott Mikolajczyk, Cynthia Sohns; 25 years – Brannon Jordan; 30 years – Maggie Baab; 40 years – Vic Racicot.

Approved, signed and filed a Taxpayer’s Adjustment on behalf of Phillip & Brenda Livelsberger, Parcel Number RPM08810030070A; cancellation in the amount of \$1,082.73 for combination of adjacent parcels into one parcel.

Approved, signed and filed a Taxpayer’s Adjustment on behalf of Gust & Doris Bostrum Life Estate & Richard Bostrum, Parcel Number RP43N04W318400A; cancellation in the amount of \$1,201.85 for portion to correspond with 2015 Homeowner Exemption amount.

Approved, signed and filed a Taxpayer’s Adjustment on behalf of Joyce Packard, Parcel Number RP40N05W043764A; cancellation in the amount of \$1,315.58 for erroneously removed Homeowner Exemption for 2015.

Approved, signed and filed an Indemnity Bond on the behalf of Genesee Recreation in the amount of \$504.69.

Approved, signed and filed an Extension for Personal Property Taxes by Ellyn Kerr, Parcel Number MH20CT00403A; will pay by February 20, 2016.

Approved, signed and filed an Extension for Personal Property Taxes by Priscilla O’Neal, Parcel Number MH01670004003AA; will pay by April 15, 2016.

Approved, signed and filed an Extension for Personal Property Taxes by Robert Abell, Parcel Number MHD1290017002DA; will pay by April 15, 2016.

Approved, signed and filed an Extension for Personal Property Taxes by Ed Groseclose, Parcel Number MHJ1390022009DA; will pay by April 15, 2016.

Approved, signed and filed an Extension for Personal Property Taxes by Ed Groseclose, Parcel Number MHJ13900220090A; will pay by April 15, 2016.

Approved, signed and filed an Extension for Personal Property Taxes by Ed Groseclose, Parcel Number MHJ141500029HEA; will pay by April 15, 2016.

Approved, signed and filed an Extension for Personal Property Taxes by Ed Groseclose, Parcel Number MHJ13900090030A; will pay by April 15, 2016.

Adopted, signed and filed Resolution 2015-31 to request to retain excess funds in the Waterways/County Vessel Fund 38-00 in the amount of \$24,441.58 from the Idaho Department of Parks and Recreation.

Signed and filed Compensation Committee Minutes dated November 19, 2015.

Approved, signed and filed the Compensation Committee Review and Recommendations dated November 19, 2015; Maintenance Tech II, Fairgrounds Director, Senior Auditor, Deputy Auditor/Payroll/Accounts Payable/Insurance Records Management, Auditor Assistant, Deputy Auditor/Elections/Commissioner Minutes, Deputy Clerk/Recorder, Administrative Assistant/Deputy Clerk.

Approved, signed and filed a request to share GIS Data with FEMA (Federal Emergency Management Agency).

By Motion and Order, approved the Chair's signature on a Potlatch Special Use Permit between Latah County, Clearwater County and Potlatch Forest Holdings, Inc. for the grooming and maintenance of recreational snowmobile trail system on roads and lands owned by Potlatch Forest Holdings, Inc. for a term to expire on June 30, 2016. Further, approve and sign the Latah and Clearwater County Snowmobile Advisory Board Annual Operating Plan 2015-2016 between Latah County, Clearwater County and Potlatch Corporation.

Signed and filed an Assessor's Office Latah County Sales Verification for the purchase of Parcel Numbers RPM0540001026AA, RPM0540001032A, and RPM0540001034AA (112/114/200 S. Almon, Moscow).

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:02 a.m. on December 7, 2015, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:54 a.m.

Approved, signed and filed the LEVEL Club Rewards for 2015 for: Janice Becker, Jennifer Strampher, Deanna Vance, Kate Mecham, Debbie Jacobs, Stacie Osterberg, Brian Strampher, Michelle Fuson, Laurel Caldwell, Skye Taylor, Gabe Baker, Andy Grant, Christine Nauman, Kara Egan, Mauri Knott, Lynn Smith, Melody Meuschke, Amy Rozelle, Mia Vowels, and Alyssa Hartford.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 1:05 p.m. on December 7, 2015, to consider personnel matters; evaluations, personnel issue. Adjourned at 1:57 p.m.

By Motion and Order, determined to not conduct a public hearing, approved the Zoning Commission's recommendation of approval, and adopted the Findings of Fact and Conclusions of Law signed by the Latah County Zoning Commission on December 4th for the request in File Number RZ964, made by Austin Powder to rezone an approximately 1-acre parcel to Industrial from the current zoning of Agriculture/Forest.

By Motion and Order, sitting as a Board of Equalization, close as a Board of Equalization at 3:00 p.m. on Monday, December 7, 2015.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:04 a.m. on December 9, 2015, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:35 a.m.; no cases were approved and one case was denied.

Adopted, signed and filed Resolution 2015-32 to declare certain funds as inoperative for their appropriated purpose (salary and benefits in the amount of \$39,000), and authorizing their transfer for other purposes (capital-vehicles).

Reviewed and approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara N. Egan
Deputy Clerk for the Board of Latah County Commissioners