

**BOARD OF LATAH COUNTY COMMISSIONERS’
SITTING AS A BOARD OF EQUALIZATION
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 74-206)

MONDAY, JANUARY 4, 2016

9:00 AM Open as a Board of Equalization
 Consent Calendar:

(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

- Approval of the Commissioners’ Proceedings for the weeks of December 21 & 28, 2015
- Approval to surplus equipment – Auditor’s Office
- Approval of tuition aid for: Bronwyn Schumaker, *Joshua Nelson* (North Idaho College)
- File December 3, 2015 Election Costs
- Approval to hire: Bethany Mikolas, Prosecuting Attorney Legal Extern (January 11, 2016); Todd Cherry, ITS System Administrator (January 11, 2016)
- File fully executed First Amendment to Lease Agreement with Canon Solutions America, Inc. to cancel lease at 200 S Almon, Moscow
- File acknowledgment dated December 28, 2015 of Canon Solutions America surrender of Suite 211 at 200 South Almon, Moscow on or before December 31, 2015

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve the transfer of a Retail Alcohol Beverage License for Sodexo America LLC DBA Bogey’s Grill to DBA Sodexo America LLC, 1215 Nez Perce Dr., Moscow
3. Request to approve a Retail Alcohol Beverage License for Sodexo America LLC DBA Sodexo America, 875 Campus Drive, Moscow
4. Request to approve the transfer of a Retail Alcohol Beverage License for Uncorked LLC DBA Camas Prairie Winery from 110 S Main St., Moscow to 207 Main St., Bovill
5. Request to approve the following Retail Alcohol Beverage Licenses for:
 - Uncorked LLC DBA Camas Prairie Winery, 207 Main Street, Bovill
 - Cadillac Jack’s Inc. DBA Calamity Jane’s 112 N Main St. Suite 1, Moscow
 - Barry Tassler DBA Champions Grill & Bar, 302 S Main Street, Moscow
 - S&M Distributing LLC DBA Corner Club, 202 N Main Street, Moscow
 - Hillbilly Bar & Grill LLC DBA Hillbilly Bar & Grill, 707 E Main, Kendrick
 - Lucky 7 Saloon Inc. DBA Lucky 7 Saloon, 310 Onaway Rd., Onaway

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 4, 2016

- Moscow Alehouse Inc. DBA Moscow Alehouse, 226 W 6th Street, Moscow
 - Moscow Lodge #249 BPOE Inc. DBA Moscow Elks Golf Club, 3080 Highway 8 East, Moscow
 - Moscow Food Cooperative DBA Moscow Food Co-Op, 121 East 5th St., Moscow
 - Plantation Tavern LLC DBA Plantation Tavern, 2021 S Main Street, Moscow
 - Safeway Inc. DBA Safeway Store #383, 1320 S. Blaine Street, Moscow
 - Stinker Stores Inc. DBA Stinker Store #38, 1044 W Pullman Rd., Moscow
 - Padda LLC DBA Taj Grocery, 409 W 3rd Street, Moscow
 - S&S Petroleum Inc., DBA 2 Go Tesoro, 802 Hwy 8 East, Moscow
 - Mark G Deleve DBA Third Street Market Place, 217 East Third Street, Moscow
 - Wal-Mart Stores Inc. DBA Walmart Store #5869, 2470 W Pullman Rd., Moscow
 - CD's Smoke Pit LLC DBA CD's Smoke Pit, 311 E Veatch St., Moscow
 - CHS Inc. DBA Cenex Zip Trip #09, 1436 Pullman Rd., Moscow
 - CHS Inc. DBA Cenex Zip Trip #16, 340 N Main St., Moscow
 - Sunset Marts Inc. DBA Sunset Mart #02, 1311 S Main St., Moscow
 - Sunset Marts Inc. DBA Sunset Mart #10, 105 Highway 8, Troy
6. Request for Taxpayer's Adjustment on behalf of Tim Johnson & Dustene Cummings, Parcel Number MH40N03W300150A
 7. Request for an Extension of Personal Property Taxes by:
 - Chris Moulton, Parcel Number MH17CT00031A
 - Christopher S. Arnold, Parcel Number MH20CT00302
 - Deanna Hubbard, Parcel Number MH10CT00006BA
 8. Request for Taxpayer's adjustment on behalf of M A Deatley Construction, Inc., Parcel Number TPM422A
 9. Request to approve and sign Addendum B and Addendum C to the Service Level Agreement for Electronic Transaction and Access for PayPort Electronic Payments to Latah County Assessor and Sheriff
 10. Request to approve and sign a First Amendment to E-Payment Services Agreement between Point and Pay, LLC and Latah County for Department of Motor Vehicles and Department of Driver's Licensing
 11. Request to appoint Bill Voxman to the Board of Community Guardians
 12. Review and Approve Claims Report

10:00 AM

Civil Counsel

1. Executive Session – Records Exempt from Public Disclosure
2. Department Update
3. Items for Future Agenda

11:00 AM

Executive Session – Personnel

11:30 AM

Request for Casualty Loss by Devin & Tammy McKenzie, Parcel Number RP39N02W082597A

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 4, 2016

Request for Casualty Loss by Michael & Barbara Auer, Parcel Number
RP38N02W122572A
Close as a Board of Equalization

WEDNESDAY, JANUARY 6, 2016

- 9:00 AM Request for Indigent Funds
Meeting Place: Gritman Federal Building, 220 East 5th Street, Moscow, 2nd Floor Conference Room (#204)
- 10:00 AM Elected Officials and Department Heads Special Meeting regarding Multiple Credit Cards Error
- 10:30 AM Request for a letter of support for Clearwater Management Council for a Waterways Improvement Fund grant application
- 11:00 AM Extension Regular Meeting
1. Department Updates
 2. Items for Future Agenda
- 1:15 PM BOCC Weekly Review
1. Committee and Meeting Reports
 2. Schedule/Calendar Review
 3. Items for Future Agenda
- Consent Calendar:*
(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)
- *Approval of incremental increases for: Myranda Westermann, Prosecuting Attorney Legal Assistant (6 month); Judith Hofstrand, Prosecuting Attorney Legal Assistant (15 year)*
- Approve/Deny, Sign, and File
1. Request to approve and sign contract with LiftOff LLC for Office 365 Services
 2. *Request to approve a General Release of Liability for Salvage of Fallen Tree(s) on County property*
 3. *Request to approve the Chair's signature an USDA Forest Service Modification (Number 2) of Grant or Agreement (13-CS-11010500-012) for the Snowmobile Trail Grooming 2015/2016 Operating Plan*
 4. *Request by City of Potlatch for financial donation for the Potlatch Food Pantry building project*
 5. *Request to approve the following Retail Alcohol Beverage Licenses for:*
 - *The Breakfast Club of Moscow Inc. DBA The Breakfast Club of Moscow, 501 South Main Street, Moscow*
 - *Phil's Food City Inc. DBA Phil's Food City, 507 E Main St., Kendrick*
 - *Thrifty Payless Inc. DBA Rite Aid #5421, 1810 W Pullman Rd., Moscow*
 - *Winco Foods LLC DBA Winco Foods #29. 1700 W Pullman Rd., Moscow*
 - *Crossroads Convenience Store LLC DBA Crossroads Convenience Store, 700 Second Ave., Deary*
 - *Glenn & Barbara Vogtman DBA J&B's Horseshoe Bar & Grill, 517 S Main Street, Troy*
 - *Jack P. Nagle DBA Princeton Tavern, 3475 Hwy 6, Princeton*

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 4, 2016

6. Review and Approve Claims

Motion to amend the agenda for:

2:00 PM *Appeal of Property Assessment by Paul Arthur, Parcel Number RP39N04W157959A*

Close as a Board of Equalization (continued from Monday, January 4)

2:00 PM Tax Deed Hearing – *cancelled, not needed*

• ~~Donald C Graham, Parcel Number RP39N03W193152A~~

• ~~Daniel Bayly, Parcel Number RPM03550020050A~~

OTHER MEETINGS

MONDAY, JANUARY 4, 2016

5:30 PM Fair Board, Fairgrounds – Commissioner Walser

TUESDAY, JANUARY 5, 2016

5:30 PM Planning Commission, Room 2B, Courthouse

WEDNESDAY, JANUARY 6, 2016

7:00 AM Regional Quarterly Breakfast, Best Western Plus University Inn – Full Board

5:30 PM Zoning Commission, Room 2b, Courthouse

THURSDAY, JANUARY 7, 2016

7:00 AM Urban Renewal Agency (URA) Board, Moscow City Council Chambers – Commissioner McGraw

5:00 PM Parks Board, Room 2B, Courthouse

FRIDAY, JANUARY 8, 2016

12:15 PM Board of Community Guardians, Room 2B, Courthouse – Commissioner McGraw

1/4/2016 3:40 PM

PROPOSED Amended Agenda