

COMMISSIONERS' PROCEEDINGS
Week of January 4, 2016

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met in regular session on Monday, January 4, 2016, and again on Wednesday, January 6, 2016 the following actions were taken:

By Motion and Order, opened as a Board of Equalization at 9:02 a.m. on Monday, January 4, 2016.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of December 21, 2015.
- Approval of the Commissioners' Proceedings for the week of December 28, 2015.
- Approval to surplus equipment – Auditor's Office.
- Approval of tuition aid for Bronwyn Schumaker (North Idaho College).
- Approval of tuition aid for Joshua Nelson (North Idaho College).
- Filed November 3, 2015 Election Costs.
- Approval to hire Bethany Mikolas, Legal Extern, Prosecuting Attorney, Department 07, Line 15, effective January 11, 2016.
- Approval to hire Todd Cherry, Systems Administrator; BOCC, Information Technology Services, Department 05E, Line 03, effective January 11, 2016.
- Filed fully executed First Amendment to Lease Agreement with Canon Solutions America, Inc. to cancel lease at 200 S Almon, Moscow.
- Filed acknowledgment dated December 28, 2015 of Canon Solutions America surrender of Suite 211 at 200 South Almon, Moscow on or before December 31, 2015.

Approved, signed and filed the transfer of a Retail Alcohol Beverage License (2015) for Sodexo America LLC DBA Bogey's Grill to DBA Sodexo America LLC, 1215 Nez Perce Dr., Moscow.

Approved, signed and filed a Retail Alcohol Beverage License (2015) for Sodexo America LLC DBA Sodexo America, 875 Campus Drive, Moscow.

Approved, signed and filed the transfer of a Retail Alcohol Beverage License for Uncorked LLC DBA Camas Prairie Winery from 110 S. Main St., Moscow to 207 Main St., Bovill.

Approved, signed and filed a Retail Alcohol Beverage License for Uncorked LLC DBA Camas Prairie Winery, 207 Main Street, Bovill.

Approved, signed and filed a Retail Alcohol Beverage License for Cadillac Jack's Inc. DBA Calamity Jane's, 112 N. Main St. Suite 1, Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Barry Tassler DBA Champions Grill & Bar, 302 S. Main Street, Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for S&M Distributing LLC DBA Corner Club, 202 N. Main Street, Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Hillbilly Bar & Grill LLC DBA Hillbilly Bar & Grill, 707 E. Main, Kendrick.

Approved, signed and filed a Retail Alcohol Beverage License for Lucky 7 Saloon Inc. DBA Lucky 7 Saloon, 310 Onaway Rd., Onaway.

Approved, signed and filed a Retail Alcohol Beverage License for Moscow Alehouse Inc. DBA Moscow Alehouse, 226 W. 6th Street, Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Moscow Lodge #249 BPOE Inc. DBA Moscow Elks Golf Club, 3080 Highway 8 East, Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Moscow Food Cooperative DBA Moscow Food Co-Op, 121 East 5th St., Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Plantation Tavern LLC DBA Plantation Tavern, 2021 S. Main Street, Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Safeway Inc. DBA Safeway Store #383, 1320 S. Blaine Street, Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Stinker Stores Inc. DBA Stinker Store #38, 1044 W. Pullman Rd., Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Padda LLC DBA Taj Grocery, 409 W. 3rd Street, Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for S&S Petroleum Inc., DBA 2 Go Tesoro, 802 Hwy. 8 East, Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Mark G Deleve DBA Third Street Market Place, 217 East Third Street, Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Wal-Mart Stores Inc. DBA Walmart Store #5869, 2470 W. Pullman Rd., Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for CD's Smoke Pit LLC DBA CD's Smoke Pit, 311 E. Veatch St., Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for CHS Inc. DBA Cenex Zip Trip #09, 1436 Pullman Rd., Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for CHS Inc. DBA Cenex Zip Trip #16, 340 N. Main St., Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Sunset Marts Inc. DBA Sunset Mart #02, 1311 S. Main St., Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Sunset Marts Inc. DBA Sunset Mart #10, 105 Highway 8, Troy.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Tim Johnson & Dustene Cummings, Parcel Number MH40N03W300150A; cancellation in the amount of \$360.88 as property is now owned by Latah County.

Approved, signed and filed an Extension Request for Personal Property Taxes by Chris Moulton, Parcel Number MH17CT00031A; will pay by April 15, 2016.

Approved, signed and filed an Extension Request for Personal Property Taxes by Christopher S. Arnold, Parcel Number MH20CT00302A; will pay by April 15, 2016.

Approved, signed and filed an Extension Request for Personal Property Taxes by Deanna Hubbard, Parcel Number MH10CT00006BA; will pay by April 15, 2016.

Approved, signed and filed a Taxpayer's Adjustment on behalf of M A Deatley Construction, Inc., Parcel Number TPM422A; cancellation in the amount of \$2,267.60 due to clerical error, will be rebilled to correct owner.

By Motion and Order, approved and signed Addenda to the Service Level Agreement for Electronic Transaction and Access for PayPort Electronic Payments to Latah County Assessor (Addendum B) for Department of Motor Vehicles and Latah County Sheriff (Addendum C) for Driver's Licensing Department for Over-the-Counter services in said offices. Said service will be at no cost to the County. A Portal Administration Fee of 3% of the subtotal plus \$1.00 for each transaction will be charged to the user.

By Motion and Order, approved and signed a First Amendment to E-Payment Services Agreement between Point and Pay, LLC and Latah County to modify the Agreement entered on February 11, 2015 to discontinue e-payment services at Department of Motor Vehicles and Department of Driver's Licensing.

By Motion and Order, appointed Bill Voxman to Position #10 on the Board of Community Guardians for a term to expire December 31, 2018.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:03 a.m. on January 4, 2016, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:28 a.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 11:04 a.m. on January 4, 2016, to consider personnel matters; personnel issue. Adjourned at 11:10 a.m.

Approved, signed and filed a Casualty Loss Application by Devin & Tammy McKenzie, Parcel Number RP39N02W082597A; will cancel \$97.75 due to fire on November 29, 2015.

Approved, signed and filed a Casualty Loss Application by Michael & Barbara Auer, Parcel Number RP38N02W122572A; will cancel \$80.89 due to fire on December 15, 2015.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:10 a.m. on January 6, 2016, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:45 a.m.; two cases were approved and one case was denied.

Approved, signed and filed a request for a letter of support for Clearwater Management Council for an Idaho Department of Parks and Recreation Waterways Improvement Fund (WIF) grant application and also authorized the signature of the Waterways Chair on the application.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of a 6 month incremental increase for Myranda Westermann, Legal Assistant, Deputy Prosecuting Attorney; Prosecuting Attorney; Department 07, Line 12, effective January 1, 2016.
- Approval of a 15 year incremental increase for Judith Hofstrand, Legal Assistant, Deputy Prosecuting Attorney; Prosecuting Attorney; Department 07, Line 08, effective January 1, 2016.

By Motion and Order, authorized County Department Heads/Elected Officials to permit the general public to salvage fallen trees on County property overseen by their Department under the following circumstances: 1) Where the fallen tree(s) are valued at less than \$250 in their current state, and 2) where the attached "General Release of Liability for Salvage of Fallen Tree(s)" has been completed and signed by the requesting party and Department Head/Elected Official in charge of that Department.

By Motion and Order, approved the Chair's signature on the USDA Forest Service Modification of Grant or Agreement, Modification Number 2 to Agreement number 13-CS-11010500-012 between Latah County and Nez Perce-Clearwater National Forests for changes to the Annual Operating Plan (for 2015-2016) and Revised Scope of Work on behalf of the Latah County Snowmobile Advisory Committee for grooming of trails in Snowmobile Area #29.

Approved, signed and filed a request by City of Potlatch for a financial donation for the Potlatch Food Pantry building project; donate \$2,000.

Approved, signed and filed a Retail Alcohol Beverage License for The Breakfast Club of Moscow Inc. DBA The Breakfast Club of Moscow, 501 South Main Street, Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Phil's Food City Inc. DBA Phil's Food City, 507 E. Main St., Kendrick.

Approved, signed and filed a Retail Alcohol Beverage License for Thrifty Payless Inc. DBA Rite Aid #5421, 1810 W. Pullman Rd., Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Winco Foods LLC DBA Winco Foods #29, 1700 W. Pullman Rd., Moscow.

Approved, signed and filed a Retail Alcohol Beverage License for Crossroads Convenience Store LLC DBA Crossroads Convenience Store, 700 Second Ave., Deary.

Approved, signed and filed a Retail Alcohol Beverage License for Glenn & Barbara Vogtman DBA J&B's Horseshoe Bar & Grill, 517 S. Main Street, Troy.

Approved, signed and filed a Retail Alcohol Beverage License for Jack P. Nagle DBA Princeton Tavern, 3475 Hwy. 6, Princeton.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74.204, amended the agenda to consider an Appeal of Property Assessment by Paul Arthur as item is a time sensitive Board of Equalization matter and was not known of at the time the agenda was originally published.

By Motion and Order, sitting as a Board of Equalization in the matter of an Appeal of Property Assessment by Paul Arthur, Parcel Number M239N04W157959A adjusted the assessed value for tax year 2015 on category 65 to \$7,000 (total valuation) as agreed upon by Appellant and Assessor's Office.

By Motion and Order, sitting as a Board of Equalization, closed as a Board of Equalization at 2:19 p.m. on Wednesday, January 6, 2016.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners