

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 74-206)

MONDAY, JANUARY 11, 2016

9:00 AM Consent Calendar:

(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

- File Public Defender hours for December 2015 as submitted by: Catherine Mabbutt (Mabbutt Law Office, PLLC), D. Ray Barker, Deborah McCormick (McCormick Law Office)
- Approval to surplus equipment – Prosecuting Attorney, Assessor
- File notice of office vacancy at Almon Street by: Jeremy Rice (December 31, 2015), Jill Lawrence (December 31, 2015), *Mark Hull - Hull Hypnosis (January 31, 2016)*
- ~~File Court Assistance Office Monthly Tally through December 2015~~
- File Certificates of Liability Insurance for: AllianceOne Incorporated and all Subsidiaries More Than 50% Owned, and TPUSA, Inc. and all Subsidiaries More Than 50% Owned, and *The Evangelical Lutheran Good Samaritan Society*
- File acknowledgement of receipt of water right protest to the Idaho Department of Water Resources for Permit No. 86-12037
- Approval of incremental increases for: Brian Pfiffner, Sheriff Patrol Corporal (4 year); Shane Anderson, Sheriff Patrol Corporal (5 year); ~~Shea Line, Law Clerk of the Court (6 month)~~
- File fully executed Potlatch Special Use Permit for Latah County and Clearwater County for snowmobile trail grooming and maintenance on lands owned by Potlatch Forest Holdings, Inc.
- File resignation of Shirley Greene as Latah County representative on the Region 2 Public Health Board
- File Owner’s Policy and Title Insurance (First American Title Insurance Company) and recorded Warranty Deed for the property at 200 S. Almon Street
- *Approval to hire: Bonnie Banks, Sheriff Secretary/Drivers License Examiner (January 11, 2016)*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to appoint Connie Osborn to represent Latah County on the Region 2 Public Health Board
3. Request to approve a Taxpayer’s Adjustment for Tammy J & Devin P McKenzie, Parcel Number RP39N02W082597
4. Request to approve a Taxpayer’s Adjustment for Cedar Ridge Ranch LLC, Parcel Number RP38N02W122572A
5. *Request to reappoint Suvia Judd and Tom Moore to the Latah County Planning Commission*

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 11, 2016

6. Request to approve the following Retail Alcohol Beverage Licenses for:
- Smoky Mountain Pizzeria Grill Moscow LLC DBA Smoky Mountain Pizzeria Grill Moscow, 1838 W. Pullman Rd., Moscow
 - Juliaetta Market LLC DBA Juliaetta Market, 1051 Main Street, Juliaetta
 - Randy & Deloris Hall DBA Hall's Corner Bar and Café, 153 W. Walnut, Genesee
 - Lucky Naz LLC DBA The Perch, 509 University Ave., Moscow
 - Thatuna Aeire FOE #2277 DBA Eagles Lodge Thatuna Aerie 2277, 123 N. Main, Moscow
 - Black Kat Productions DBA John's Alley Tavern, 114 E. 6th Street, Moscow
 - Walgreen Co DBA Walgreens #12503, 414 N. Main St., Moscow
 - Moose Lodge #871 LOM Inc. DBA Moose Lodge #871, 210 N. Main Street, Moscow
 - One World Café Inc. DBA One World Café, 533 S. Main Street, Moscow
 - *Archies' Café LLC DBA Archie's Place, 607 E. Main St., Kendrick*
 - *Blazin Wings Inc. DBA Buffalo Wild Wings, 1710 W. Pullman Rd., Moscow*
 - *Apple Idaho LLC DBA Applebee's Neighborhood Grill & Bar, 105 Warbonnet Dr., Moscow*
 - *Rosauers Supermarkets Inc. DBA Rosauers Supermarket #9, 411 N. Main St., Moscow*
 - *Garry P. Collins DBA Troy Market, 339 Main Street, Troy*
 - *Garry Collins DBA Genesee Food Center, 216 W. Chestnut St., Genesee*
 - *Mikey's Inc. DBA Mikey's Gyros, 527 S. Main St., Moscow*

7. Review and Approve Claims Report

10:00 AM

Civil Counsel

1. Executive Session – Records Exempt from Public Disclosure, *Pending/Imminently Likely Litigation*
2. Department Update
3. Items for Future Agenda

11:00 AM

Quarterly Jail Review with Lieutenant Ron Manell

11:30 AM

Almon Street Building Site Visit

1:15 PM

Pay Monthly Bills

1:30 PM

Adult Probation Regular Meeting

1. Department Update
2. Items for Future Agenda

2:00 PM

Building and Grounds Regular Meeting

1. Department Update
2. Items for Future Agenda

2:30 PM

Joint Treasurer/Auditor Reports

WEDNESDAY, JANUARY 13, 2016

- 9:00 AM Idaho Association of Counties Webinar – Social Media
- 10:15 AM Request for Indigent Funds
Meeting Place: Gritman Federal Building, 220 East 5th Street, Moscow, 2nd Floor Conference Room (#204)
- 11:00 AM Latah County Youth Advocacy Council Regular Meeting
1. Office Update
 2. Items for Future Agenda
- 11:30 AM Court Assistance Office Quarterly Meeting
1. *File Court Assistance Office Monthly Tally through December 2015*
 2. *Attorney Workshop Grant Update*
 3. Office Update
 4. Items for Future Agenda

All of the afternoon meetings of the Board of County Commissioners will be held at Potlatch City Hall, 195 6th Street, Potlatch

- 2:00 PM Auditor Regular Meeting – *Henrienne Westberg*
1. March 8 Presidential Election Discussion
 2. Department Update
 3. Items for Future Agenda
- Solid Waste Department Regular Meeting – *Amanda Bashaw*
1. 2016 Billing Procedures Update
 2. Department Update
 3. Items for Future Agenda
- BOCC Weekly Review
1. Nez Perce-Clearwater National Forests Road, Administrative Site, and Recreation Site Maintenance Project Discussion
 2. Committee and Meeting Reports
 3. Schedule/Calendar Review
 4. Items for Future Agenda

Consent Calendar:

(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

- Approval of the Commissioners' Proceedings for the week of January 4, 2016

Approve/Deny, Sign, and File

1. *Consent Calendar Items Continued for Discussion and Decision*
2. *Request to reappoint Nora Locken, Gail Cochran, and Dan Leonard to the Latah County Parks Board*
3. *Request by Fountain Flying Service LLC to fly over congested areas in the unincorporated areas of Latah County during the 2016 growing season*
4. *Request to approve and sign contract with LiftOff LLC for Office 365 Services*
5. *Request to approve the following Retail Alcohol Beverage Licenses for:*
 - *Hagadone Hospitality Co. DBA University Inn Best Western, 1516 Pullman Rd., Moscow*
 - *Hagadone Hospitality Inc. DBA Seasons, 1516 Pullman Rd., Moscow (2015 and 2016)*

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 11, 2016

- *Moscue Inc., DBA Mingles of Moscow, 102 S. Main St., Moscow*
 - *Palouse Hospitality of Idaho Inc. DBA Gambino's, 308 W. 6th Street, Moscow*
 - *James W. Sims DBA Pasteim Bar & Grill, 134 E. Walnut, Genesee*
 - *Sodexo America LLC DBA Sodexo America LLC, Bogey's Grill, 1215 Nez Perce Dr., Moscow*
 - *Red Bento LLC DBA Red Bento, 215 W. Third St., Moscow*
 - *Rants & Raves Brewery LLC DBA Rants & Raves Brewery, 308 N. Jackson St., Moscow*
6. *Request to approve the renewal of the following Renewal of Property Tax Exemptions:*
- (63-602B – Religious)
- *The Crossing Ministries Inc., Parcel Number RPM00000174820A*
- (63-602C – Fraternal, Benevolent, Charitable)
- *Elks Lodge #249, Parcel Number RP39N05W151255A*
 - *Bovill Improvement Group Gem Community, Inc., Parcel Number RPB12600080070A*
 - *Idaho Farm House Club Corp., Parcel Number LRM0220001001BA*
7. Review and Approve Claims

Public Comment and Questions

In addition to the departments listed above for a Regular Meeting, representatives from the following offices will also be present to field questions and comments from the public during this time:

- Tom Idol, Latah County Veterans Services Director
- Wayne Rausch, Latah County Sheriff
- ~~Lois Reed, Latah County Treasurer~~

OTHER MEETINGS

TUESDAY, JANUARY 12, 2016

10:00 AM Courthouse Security Committee, Room 2B, Courthouse

WEDNESDAY, JANUARY 13, 2016

2:30 PM Department of Health and Welfare and District Court Meeting, Room 2B, Courthouse

THURSDAY, JANUARY 14, 2016

9:00 AM Fire Recovery Meeting, Orofino – Commissioner Walser

9:00 AM Palouse Knowledge Corridor, Pullman-

1:30 PM Behavioral Health Board, Lewiston – Commissioner Lamar

1/11/2016 12:44 PM

Amended Agenda