

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 74-206)

MONDAY, JANUARY 18, 2016

Latah County Offices will be closed
in observance of Martin Luther King, Jr. Day

WEDNESDAY, JANUARY 20, 2016

9:00 AM Request for Indigent Funds
Meeting Place: Gritman Federal Building, 220 East 5th Street, Moscow, 2nd Floor Conference Room (#204)

Motion to Amend the Agenda

10:00 AM Civil Counsel

1. Courthouse Security Discussion
2. Executive Session – Records Exempt from Public Disclosure
3. ***Fairgrounds Elections Storage Alterations Discussion and Decision***
4. Department Update
5. Items for Future Agenda

11:00 AM Consent Calendar:
(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)

- Approval of the Commissioners’ Proceedings for the week of January 11, 2016
- Approval of an incremental increase for: Shea Line, Law Clerk of the Court (6 month); Elizabeth Walker, Legal Assistant/Deputy Prosecuting Attorney (1 year)
- *File Separation From Employment for: Margaret Baab, Deputy Court Clerk III (February 26, 2016)*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve the hire of Scott Butler, Maintenance Tech II (January 27, 2016)
3. Request to approve the issue of a Master Key to Todd Cherry, ITS
4. Request to reappoint Lee Anne Eareckson to the Latah County Parks Board
5. Request to adopt Resolution 2016-01 Records Destruction Order for Elections Records
6. *Request to approve voting precincts for 2016 elections*
7. Request for GIS Fee Waivers by:
 - Palouse Land Trust
 - Latah Soil and Water Conservation District
8. Request to approve and sign Exhibit A to the Cooperative Law Enforcement Annual Operating Plan & Financial Plan between Latah

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 18, 2016

County Sheriff's Office and the USDA, Forest Service Nez-Perce-Clearwater National Forests for 2016

9. *Request to sign a Notice of Termination of Lease Agreement between Latah County and IKON Office Solutions, Inc. for the Sheriff's Office*
10. *Request to sign a Titan Truck Application for Credit and Guaranty Agreement for the Sheriff's Office*
11. *Request for a Conditional Use Permit (#974) fee waiver by North Latah County Highway District*
12. *Request to approve and sign Service Agreements with Otis Elevator for elevator maintenance at the Courthouse and Almon Street buildings*
13. Request to approve the following Retail Alcohol Beverage Licenses for:

- Four Star Supply Inc. DBA Four Star Supply, 120 Hwy. 6, Potlatch
- Lori M. Lucas and Michael J. Lucas DBA The Hoo Doo, 2009 Deary St., Harvard
- The Garden Lounge LLC DBA The Garden Lounge, 313 S. Main St., Moscow
- Mark Hadaller DBA Dad's Diner, 5497 Hwy. 95, Potlatch
- Wine Company of Moscow Inc. DBA Wine Company of Moscow, 113 East Third Street, Moscow
- Elk Saloon LLC DBA Elk Saloon, 114 Main St., Bovill
- Floyd's Thrift Store Inc. DBA Floyd's Harvest Foods, 150 6th Street SE, Potlatch
- Phil's Food City Inc. DBA White Pine Foods, 402 2nd Ave., Deary
- Donald & Jean McLeod LLC DBA Dog House Saloon, 511 S. Main Street, Troy
- *Bucer's LLC DBA Bucer's Coffeehouse Pub, 201 S. Main Street, Moscow*
- *Bottoms Up Inc. DBA Bottoms Up, 309 Main Street, Juliaetta*
- *Sodexo America LLC DBA Sodexo America, 875 Campus Dr., Moscow*
- *D. Willy's Blues Brew and BBQ LLC DBA D. Willy's Blues Brew & BBQ, 112 W. 6th St., Moscow*
- *Barham Hospitality Group Inc. DBA Lodgepole, 106 N. Main Street, Moscow*
- *Los Acuarios LLC DBA Lamadrid Mexican Restaurant, 1420 S. Blaine St., Suite 20, Moscow*

14. Reading into the record of the Alcohol Beverage Licenses approved by the Board on Wednesday, January 13, 2016 due to recording error at that meeting

15. Review and Approve Claims Report

1:30 PM

ITS Department Regular Meeting

1. Email Upgrade Update
2. Almon Building Update and Discussion
3. Department Update
4. Items for Future Agenda

2:00 PM

Joint Treasurer/Auditor Reports – *September-November, 2015*

2:30 PM

BOCC Weekly Review

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF JANUARY 18, 2016

1. Water Right Applications Discussion – Michelle Fuson
 - AISC LLC
 - French Cattle LLC
 - Clark and/or Cholette Workman
2. Request for financial contribution to National Alliance on Mental Illness for Crisis Intervention Training
3. Request for donation to Bovill Improvement Group for renovations to the Bovill Opera House
4. *Voter Registration Discussion*
5. Committee and Meeting Reports
6. Schedule/Calendar Review
7. Items for Future Agenda

3:00 PM Request to approve the renewal of the following Renewal of Property Tax Exemptions:

(63-602B – Religious)

- Unitarian Universalist Church of the Palouse, Parcel Numbers RPM08900010080A & RPM08900010090A
- Presbytery of the Inland Northwest, Parcel Number RPP1520038004AA
- Full Gospel Lighthouse, Inc., Parcel Number RP01700007008AA
- Juliaetta Community Church, Parcel Number RPJ1390011011AA
- Grace Lutheran Church, Parcel Numbers RPP15200320030A & RPP15200320040A
- Genesee Community Church, Parcel Numbers RPG1300005007AA & RPG1350012001AA
- Fundamental Baptist Church, Parcel Number RPM06000040060A
- Faith Full Gospel Church, Parcel Number RPO1490003005AA
- First United Methodist Church, Parcel Numbers RPM0685001003AA & RPM0910002003AA
- Gold Hill Community Union Sunday School Inc., Parcel Number RP38N01W069700A
- Ursuline Convent of Our Lady, Parcel Number RPM0290001009CA

(63-602C – Fraternal, Benevolent, Charitable)

- Texas Ridge Community Association, Parcel Number RP39N02W239111A
- Veterans of Foreign Wars Post 3913, Parcel Number RPK1450027001AA
- Golden Sunset Senior Citizens, Parcel Number RPK1450004009BA
- Silver Spurs Remuda Inc., Parcel Number RP42N05W355305A
- Opportunities Unlimited, Inc., Parcel Number RPM0001004008AA
- Palouse River Community Center, Parcel Number RP01810007003BA
- Palouse-Clearwater Environmental Institute, Parcel Numbers RPM00000058630A, RPM00000080840A, & RPM0435058001AA
- Lorang Farm Restoration / White Spring Ranch, Parcel Number RP37N05W034813A
- Kenworthy Performing Arts Center, Parcel Number RPM0001005002BA

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- Juliaetta - Kendrick Heritage Foundation, Parcel Number RPK14500140120A
 - Inland Northwest Boy Scouts of America #611, Parcel Numbers RP41N03W010001A, RP42N03W364846A, & RP42N03W367886A
 - Latah County Grange, Parcel Number RP41N03W292299A
 - Fraternal Order of Eagles, Inc., Parcel Number RPM0680001013AA
 - Bear Ridge Community Club, Parcel Number RP39N02W291047A
 - Juliaetta Community Improvement Assn Inc., Parcel Number RPJ1390003015AA
 - Cayuse Kids Saddle Club, Inc., Parcel Numbers LR41N04W105400A & RP41N04W105400A
 - Appaloosa Horse Club Inc., Parcel Number RPM00000125850A (museum portion)
 - Princeton Community Club, Parcel Number RP41N04W091655A
 - American Legion Post No. 6, Parcel Number LRM0770030012AA
 - Veterans of Foreign Wars Post 10300, Parcel Number RPP1520015009AA
- (63-602E – Educational)
- Washington State University, Parcel Number RP42N05W310601A
 - New St. Andrews College Inc., Parcel Numbers RPM01600020010A, RPM0540002019AA, RPM0680004007AA, & RPM06800040080A (82.7%)
 - Timothy Brown, Parcel Numbers RPM05150040010A & RPM05150040020A

OTHER MEETINGS

TUESDAY, JANUARY 19, 2016

- 7:30 AM Moscow Chamber of Commerce Board, Best Western Plus University Inn – Commissioner Walser
- 12 NOON SMART Transit Board, Intermodal Transit Center – Commissioner McGraw
- 5:30 PM Planning Commission, Room 2B, Courthouse

WEDNESDAY, JANUARY 20, 2016

- 12 NOON Moscow Chamber of Commerce General Membership Luncheon, Best Western Plus University Inn – Full Board
- 5:30 PM Zoning Commission, Room 2B, Courthouse

THURSDAY, JANUARY 21, 2016

- 7:00 AM Urban Renewal Agency (URA) Board, Moscow City Council Chambers – Commissioner McGraw
- 2:00 PM Wellness Planning Group, Room 2B, Courthouse
- 2:00 PM Palouse Basin Aquifer Committee (PBAC), UI Facilities Services Center, Jack's Creek Meeting Room, Moscow – Commissioner Lamar
- 5 - 7 PM Latah Trail Bear Creek Canyon Improvements Meeting, Room 2B, Courthouse

1/19/2016 10:05 AM

PROPOSED Amended Agenda