

COMMISSIONERS' PROCEEDINGS
Week of February 22, 2016

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met in regular session on Monday, February 22, 2016, and again on Wednesday, February 24, 2016 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:22 a.m. on February 22, 2016, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:46 a.m.

By Motion and Order, granted a limited waiver of its attorney-client privilege to allow release of legal memorandum #16-012 to Wells Fargo and H&H, Inc. in regards to a copier lease for the Sheriff's Office.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed Separation From Employment for: Scott Butler, Maintenance Tech II; BOCC, Building and Grounds; Department 05F, Line 03, effective February 29, 2016.
- Approval of junior college tuition aid for James Huggins (College of Southern Idaho).
- Denial of junior college tuition aid for Brandon Eszlinger (College of Southern Idaho); non-resident.
- Filed the resignation of Murray Stanton from the Latah County Historic Preservation Commission.
- File the resignation of Barbara Coyner from the Latah County Historic Preservation Commission.
- Approval of the Commissioners' Proceedings for the week of February 8, 2016.
- Approval of the Commissioners' Proceedings for the week of February 15, 2016.
- Approval to surplus equipment and transfer equipment – Auditor's Office.

Approved, signed and filed the designate of Commissioner Dave McGraw as the Latah County representative to the Moscow Urban Renewal Agency board. Commissioner McGraw abstains.

Signed and filed notice of office vacancy at Almon Street by Clearwater Resource Conservation & Development Council at Almon Street (#214A on February 12, 2016); refund prorated rent for February.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Joanne Bruegeman, Parcel Number RPG1380002001BA; rescinded by Motion and Order of the Board.

By Motion and Order, approved and accepted a Proposal by KACI General Contractor for the Latah Fairgrounds gutter work in the amount of \$360.00. Work to be overseen by Marshall Comstock.

Approved, signed and filed a Solid Waste Exemption by Nadine Olmsted, Account #0549, Parcel Number RP41N03W327802A; hardship in the amount of \$137.40 for 2016.

Approved, signed and filed a Solid Waste Exemption by Matthew Longo, Account #3398-1, Parcel Number RPO14900050120A; hardship in the amount of \$101.50 for 2016.

By Motion and Order, rescinded the Board's initial decision of approval regarding the request for Taxpayer's Adjustment on behalf of Joanne Bruegeman, Parcel Number RPG1380002001BA, and hold said item for more information from Treasurer and legal counsel.

By Motion and Order, approved and signed an Exhibit A – Annual Employer Certification Regarding HRA Integration with a qualified Group Plan.

By Motion and Order, approved the Chair's signature on the Idaho Department of Correction Vocational Work Project Work and Financial Plan between Idaho Department of Correction (IDOC), Idaho Correctional Institution – Orofino and Latah County pursuant to the Human Resource Agreement dated July 23, 2012 for the use of offender workers as requested by the Disaster Services Coordinator, to provide crews of six (6) to twelve (12) offender workers to be assigned to Latah County for assistance to Latah County personnel with project work, general building and grounds maintenance, snow removal, emergency conservation efforts and other related projects. IDOC to provide supervision and transportation to and from the work site for up to fifty (50) hours per week, including travel to and from the work site and will act as timekeeper for all hours worked; Latah County to provide explanation of project to IDOC staff and work crew and conduct any necessary training and safety briefings; payment to be made to IDOC pursuant to rates as outlined in said Plan; effective October 1, 2015 through September 30, 2016 with automatic renewal to correspond with the County fiscal year.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Upper Columbia Mission Society of Seventh Day Adventists, Parcel Numbers RPD1280017007AA, RPD1280017020AA (pursuant to Idaho Code 63-602C only), RPD1280006009AA, RPM00000074820A, RPT1540002013AA, RP39N05W167500A, & RP40N04W361666A pursuant to Idaho Code 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Emmanuel Lutheran Church, Parcel Numbers RPM00000074950A, RPM01270010020A, & RPM0127001003AA pursuant to Idaho Code 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Cordelia Church, Parcel Number RP38N05W019260A pursuant to Idaho Code 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Juliaetta Church of the Nazarene, Parcel Numbers RPJ139000E005AA & RPJ1390014018AA pursuant to Idaho Code 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Troy Church of the Nazarene, Parcel Number MHT1570010006AA, RPT1540004013AA, RPT1540004013BA, RPT1570010001AA, RPT1570010003AA, RPT1570010006AA, & RPT1570011001AA pursuant to Idaho Code 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Deary Community Bible Church, Parcel Number RP04004022201AA pursuant to Idaho Code 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for All Souls Christian Church, Parcel Number RPM0600002011BA pursuant to Idaho Code 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Avon Busy Bees, Inc., Parcel Number RP01830001013AA pursuant to Idaho Code 63-602C for tax year 2016.

By Motion and Order, reappointed Loren Ownby as Director from Latah County to the District #1 Animal Damage Control Board for a two (2) year term to expire December 31, 2017 in accordance with Idaho Code 25-2612.

Reviewed and approved Claims Report.

Approved, signed and filed a request by Team Latah (Relay For Life) to hold bake sale fundraisers for Team Latah at the courthouse (March 21, 23, 28 & 30, 2016).

By Motion and Order, approved and signed a Release of Interest for Idaho Transportation Department for one 2002 Mercury 4D Sable (VIN 1MEFM5OU12G613896) that was traded in to Quad Cities Nissan by Latah County Youth Services.

By Motion and Order, reappointed Zach Wnek to the Latah County Historic Preservation Commission (position 3) for a 3-year term to begin January 1, 2016 and expire December 31, 2018.

Approved, signed and filed an Application for Hardship by Shannon Guier, Parcel Number MH25CT00065AA.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 2:01 p.m. on February 22, 2016, to consider personnel matters; annual evaluation. Adjourned at 2:15 p.m.

By Motion and Order, pursuant to Idaho Code §31-874, convene in closed session to conduct proceedings and to consider records related to medical indigency pursuant to the provisions of Idaho Code § 31-873; Idaho Code, Title 31, Chapter 34; and/or Idaho Code, Title 31, Chapter 35. Convene at 2:32 p.m. and adjourn at 2:43 p.m.

By Motion and Order, regarding Appeal of Indigent Request #2014-90 for case #3924, take the matter under advisement for up to 30 days (by March 24, 2016) for final decision, which can be made sooner.

Signed and filed Planning & Building information dated February 24, 2016.

Signed and filed Latah County Youth Advocacy Council information dated February 24, 2016.

By Motion and Order, approved and signed a Trade Contract between Latah County and KLEW-TV on behalf of the Latah County Youth Advocacy Council (LCYAC) to exchange airtime on the station to be used for self-promotion of LCYAC valued at \$1,000 for being a Gold Star Sponsor of LCYAC Awards Night; effective February 5, 2016 through March 3, 2016.

By Motion and Order, pursuant to Idaho Code 74-204, amended the agenda to consider a Taxpayer's Adjustment for Joanne Bruegeman which was continued from Monday, February 22 and is time sensitive for action to be taken.

Approved, signed and filed a request for Taxpayer's Adjustment on behalf of Joanne Bruegeman, Parcel Number RPG1380002001BA; cancellation in the amount of \$3,540.48.

Approved, signed and filed a Retail Alcohol Beverage License for Last Frontier Pizza Co. LLC DBA Last Frontier Pizza Co., 100 West 4th St., Moscow.

By Motion and Order, reappointed Sandye Crooks to position 7 on the Latah County Historic Preservation Commission for a 3-year term to begin January 1, 2016 and expire December 31, 2018.

Review and Approve Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners