

COMMISSIONERS' PROCEEDINGS
Week of April 11, 2016

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met in regular session on Monday, April 11, 2016, and again on Wednesday, April 13, 2016 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of April 4, 2016.
- Approval of an Addition to the Commissioners' Proceedings for the week of March 14, 2016.
- Approval of a 1 year incremental increase for Odie Young, Communications Specialist; Sheriff, Communications; Department 04D, Line 02, effective April 1, 2016.
- Filed Public Defender hours for March 2016 by D. Ray Barker.
- Approval of tuition aid for: Erica Case (North Idaho College).
- Filed Court Assistance Office Monthly Tally through March 2016.
- Approved Amended Request to Surplus Property (approved February 22, 2016) – Auditor's Office.
- Filed Amazon.com Corporate Account Pay-in-Full Credit Line acknowledgement.
- Filed Certificate of Liability Insurance for AllianceOne Incorporated and all Subsidiaries More than 50% Owned.
- Filed Certificate of Liability Insurance for TPUSA, Inc. and all Subsidiaries More than 50% Owned.
- Filed Certificate of Liability Insurance for Otis Elevator Company.
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- Filed Certificate of Liability Insurance for Rugged Cut Custom Metal Works, LLC.
- Approval to transfer Branden Demyer from Detention Deputy; Sheriff, Detention; Department 04E, Line 05 to Patrol Deputy; Sheriff, Operations; Department 04B, Line 05, effective April 25, 2016.

Signed and filed memo from County Clerk dated April 4, 2016 regarding the point of authorization for Department Head Personnel Change Request forms.

Approved, signed and filed a Solid Waste Exemption on behalf of Vicky Shaw, Account Number 1611 on Parcel Number MH07CT00003AA; hardship in the amount of \$140.95 for 2016.

By Motion and Order, designated the polling locations for the May 17, 2016 Primary, Bond and Supplemental Levy Elections.

Approved, signed and filed a request for letter of support for the Latah Recovery Center for inclusion in a grant application to Inland Northwest Community Foundation.

By Motion and Order, approved and signed an Electric Distribution Line Right of Way Easement for Avista Corporation for a perpetual non-exclusive easement, on, over, under, along and across the south 5 feet of Parcel Number RPM0540001026A owned by Latah County (commonly referred to Almon Street property).

By Motion and Order, approved a request by City of Moscow to accept the requested increase to the Municipal Solid Waste (MSW) fee adjustment as per the Solid Waste Disposal Agreement between Latah County and City of Moscow for an increase of \$.58 per ton at the Solid Waste Processing Facility (SWPF) to be effective April 1, 2016 due to the passage of Oregon State Senate Bill 245 and subsequent increase of fees by the Oregon State Department of Environmental Quality to Finley Buttes Landfill, which is the final disposal site of all MSW transported from the SWPF.

Approved, signed and filed a request for surplus item by Jason Kilborn.

By Motion and Order, approved the request for a renewal of a Temporary Second Dwelling, pursuant to § 4.04 of the Latah County Land Use Ordinance, for Elmer & Tammi Johnson for the residence located at 1129 Onaway Road, Potlatch, on parcel # RP41N04W060146A. This renewal is for one year, beginning April 11, 2016 and ending April 11, 2017.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Wild Rose Mennonite Church, Parcel Number RP41N05W205410A (homesite & buildings only) pursuant to Idaho 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for United Church of Moscow, Parcel Number RPM0680002001AA (73.2% exempt) pursuant to Idaho 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for North American Islamic Trust, Parcel Number RPM0550005021AA pursuant to Idaho 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for St. Mark's Episcopal Church, Parcel Numbers RPM0001010006AA & RPM0001010007AA pursuant to Idaho 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Zion Lutheran Church, Parcel Number RPD1280006011AA pursuant to Idaho 63-602B for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Friendly Neighbor Club, Inc., Parcel Number RP38N01W085702A pursuant to Idaho 63-602C for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Orphan Acres Inc., Parcel Number RP40N05W070707A pursuant to Idaho 63-602C for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Alpha Kappa Epsilon, Parcel Number RPM0130002004BA pursuant to Idaho 63-602C for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Phi Kappa Tau Corporation, Parcel Number RPM1050003006AA pursuant to Idaho 63-602C for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Idaho Institute of Christian Education, Parcel Numbers RPM0130003007AA & RPM01300030060A (88% exempt) pursuant to Idaho 63-602C for tax year 2016.

Approved, signed and filed an Application for Renewal of Property Tax Exemption for Theta Tau House Corporation of Delta Delta Delta Fraternity, Parcel Number RPM1050004001AA pursuant to Idaho 63-602C for tax year 2016.

Denied, signed and filed an Application for Renewal of Property Tax Exemption for Richmond Property Group, Ltd., Parcel Number RPM1050002005AA for tax year 2016.

Denied, signed and filed an Application for Renewal of Property Tax Exemption for Kappa Delta Housing Corp., Parcel Number RPM0190001004AA for tax year 2016.

Denied, signed and filed an Application for Renewal of Property Tax Exemption for Pi Omega Alumnae, Parcel Numbers RPM0130002001AA & RPM0130002003AA for tax year 2016.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:10 a.m. on April 11, 2016, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:31 a.m.

Reviewed and approved Monthly Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 2:01 p.m. on April 11, 2016, to consider personnel matters; annual evaluation. Adjourned at 2:40 p.m.

Signed and filed the Quarterly Jail Inspection dated April 13, 2016.

Signed and filed information for the Latah County Youth Advocacy Council meeting held on April 13, 2016.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 1:16 p.m. on April 13, 2016, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 1:38 p.m.; one case was approved and one case was denied.

Approved, signed and filed a request for Offsite Computer Access for Alyssa Hartford.

By Motion and Order, approved and signed a Memorandum of Agreement between Latah County and Public Health – Idaho North Central District for the purpose of providing a framework to guide the cooperative efforts between Public Health and Latah

County in posting public health information and resources on the county website.
Public Health to reimburse the County in an amount not to exceed \$7,000; effective
March 1, 2016 through June 15, 2016.

Reviewed and Approve Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder.
The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners