

COMMISSIONERS' PROCEEDINGS
Week of May 16, 2016

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met in regular session on Monday, May 16, 2016, and again on Wednesday, May 18, 2016 the following actions were taken:

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:02 a.m. on May 16, 2016, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:29 a.m.

By Motion and Order, approved and signed a Fixed Price Construction Contract between Latah County and Master's Touch Woodworking, LLP for labor, materials, and equipment to build and install custom cabinets, countertops and accessories for the new Department of Motor Vehicles (DMV) and Driver's Licensing (Licensing) offices at the Almon Building, 200 S. Almon, Moscow in an amount not to exceed \$24,904.12 (\$14,272.48 for Licensing; \$10,631.64 for DMV). The project to be completed within 60 days of the execution of this Agreement; Marshall Comstock to be the project manager and contact for this project.

Approved, signed and filed a Solid Waste Exemption by John Young, Account #0182 on Parcel Number MH15CT00200AA; hardship for 2016, \$186.56.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Filed Public Defender hours for April 2016 by Deborah McCormick (McCormick Law Office).
- Filed letter dated May 5, 2016 from Governor Otter regarding the appointment of Todd Cumming to the Bovill Fire Protection District.

Approved, signed and filed a request to surplus equipment – Fairgrounds.

Adopted, signed and filed Resolution 2016-06 setting fees for responses to public records requests made to Latah County.

Approved, signed and filed an Indemnity Bond for Mountain View Cemetery (\$144.64).

Approved, signed and filed an Indemnity Bond for Deary Bovill Cemetery (\$204.87).

Approved, signed and filed an Indemnity Bond for Deary Bovill Cemetery (\$80.56).

Approved, signed and filed an Indemnity Bond for Deary Bovill Cemetery (\$241.92).

Approved, signed and filed an Indemnity Bond for Deary Bovill Cemetery (\$76.39).

Approved, signed and filed an Indemnity Bond for Deary Bovill Cemetery (\$208.41).

Approved, signed and filed an Indemnity Bond for Deary Bovill Cemetery (\$299.89).

Approved, signed and filed an Indemnity Bond for Latah Economic Development Council (\$15,000).

Reviewed and Approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 11:38 a.m. on May 16, 2016, to consider personnel matters; annual evaluation. Adjourned at 11:53 a.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 10:34 a.m. on May 18, 2016, to consider personnel matters; annual evaluation, personnel issue. Adjourned at 10:57 a.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 11:06 a.m. on May 18, 2016, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 11:20 a.m.; two cases were approved and no cases were denied.

Signed and filed letter dated May 18, 2016 from Andrew Grant Parks Director regarding the discontinuation of current camp host contract for Ron Barley to be effective June 1, 2016.

Adopted, signed and filed Resolution 2016-07 Amending the 2010 Latah County Comprehensive Plan (as amended) by changing the Land Use Map to reflect changes in the boundary of the Bovill and Potlatch Areas of City Impact.

Signed and filed Planning and Building report for April 2016.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of May 9, 2016.
- Approval of a 6 month incremental increase for Samantha Brevig, Communications Specialist; Sheriff, Communications; Department 04D, Line 03, effective May 1, 2016.
- Approval of a 4 year incremental increase for Jennifer McMillian, Communications Specialist; Sheriff, Communications; Department 04D, Line 04, effective May 1, 2016.

Reviewed and Approved Claims Report.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Henriette K. Westberg
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners