

**COMMISSIONERS' PROCEEDINGS**  
**Week of June 13, 2016**

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met in regular session on Monday, June 13, 2016, and again on Wednesday, June 15, 2016 the following actions were taken:

Adopted, signed and filed Resolution 2016-08 to direct the County Auditor to make the following adjustments to the 2015-2016 budget for increases to Fund 01-18-0815-00, Current Expense General, Capital Courthouse Expansion Cash to reflect unscheduled revenue from Local Government Sources and Cash Carryover as follows: \$20,000 from the closure of the Alturas Revenue Allocation Area; \$100,000 from carry over; for a total increase of \$120,000. These funds are for construction related to the 112/114/200 S. Almon Street property.

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of May 30, 2016.
- Filed Public Defender hours for May 2016 by D. Ray Barker.
- Filed Public Defender hours for May 2016 by Catherine M. Mabbutt (Mabbutt Law Office).
- Filed Conflict Public Defender hours for October 2016 – April 2016 by Jay Johnson.
- Approval of junior college tuition aid for: Creed Thie (North Idaho College).
- Filed letter dated May 23, 2016 from Nez Perce County Board of Commissioners regarding juvenile detention.
- Filed Separation From Employment for Blaine Holman, Resource Officer, Youth Services, Department 08B, Line 05, effective June 16, 2016.
- Approval to transfer Adam Noorani from Probation Officer Assistant, Youth Services Trackers, Department 08C, Line 03 to Resource Officer, Youth Services, Department 08B, line 05, effective June 15, 2016.
- Approval to hire Brice Garrison, Youth Services Trackers, Probation Officer Assistant, Department 08C, line 02, effective June 13, 2016.
- Filed Court Assistance Office Monthly Tally through May 2016.
- Filed vehicle sale information for one 1979 Dodge Van Truck CB4 (VIN C40CK9V722712).
- Approval of a 2 year incremental increase for Leora Frei, Deputy Treasurer I, Treasurer, Department 03, Line 05, effective May 1, 2016.

- Filed Notice of Application and Notice of Intervention Deadline before the Idaho Public Utilities Commission in the matter of the application of Avista Corporation DBA Avista Utilities for authority to increase its rates and charges for electric service in Idaho.
- Approval to surplus equipment – District Court.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Judith Ann Tunnickliff, Parcel Number RPM00000082130; cancellation in the amount of \$1,701.60 for erroneously removed homeowner's exemption in 2015.

Approved, signed and filed a Request for Taxpayer's Adjustment on behalf of Naomi Willow D'Mello, Parcel Number RP01620000056AA; cancellation in the amount of \$83.73 due to inadvertent double-assessment of an outbuilding for 2015.

By Motion and Order, approved and signed the 1<sup>st</sup> Amendment to Addendum A to the Service Level Agreement for Electronic Transaction and Access to Latah County Assessor between Latah County and Idaho Information Consortium, LLC DBA Access Idaho to add a non-refundable Portal Administration Fee totaling 3% of transaction subtotal plus \$2.00 to the User to be effective July 1, 2016.

Approved, signed and filed a request by Sheriff's Office to authorize the installation of a drug diversion bin at the Latah County Courthouse.

By Motion and Order, approved and signed a Memorandum of Agreement between Latah County and the Idaho State Historical Society related to a survey and planning project for the Downtown Kendrick District Nomination, Educational Program to be undertaken by Latah County assisted with a matching grant-in-aid in the amount of up to \$8,000 or 50% of eligible costs, whichever is less, to support the National Register of Historic Places program in Idaho. Project shall to be completed no later than September 30, 2016.

Denied, signed and filed a Solid Waste Exemption by Robert Simmons, Account Number 2115, Parcel Number MH39N03W065245A.

Approved, signed and filed a Solid Waste Exemption by Jonathan Stoor, Account Number 2359-1, Parcel Number MH27CT00018A; hardship in the amount of \$145.00 for 2016.

Signed and filed Compensation Committee Minutes dated May 26, 2016.

Approved, signed and filed a request by Potlatch Riverside Festival Association for sponsorship of the Potlatch Country Music Festival to be held on August 6, 2016; contribute \$400.

Signed and filed request for National Association of Counties (NACo) Voting Credentials for the 2016 Annual Conference.

By Motion and Order, approved and signed a Maintenance Agreement between Latah County and H&H Business Systems, Inc. for one Ricoh MP2550 Copier (Serial Number M6495200440, Equipment ID Number 70665) for use in the County Law Library. Service fee to be based on the number of copies made at a rate of \$0.008 per black-and-white copy within thirty days of the invoice date and shall include all parts, labor, travel and chemicals needed to service and repair the equipment to be effective from May 2, 2016 through September 20, 2016 with automatic renewal for October 1, through September 30 of each year contingent upon annual appropriation of funds.

By Motion and Order, approved and signed the Partnership for Economic Prosperity (PEP) Latah County Goals & Deliverables. The Board further approves that the funding allocated for the now dissolved Latah Economic Development Council (LEDC) be distributed to Partnership for Economic Prosperity (PEP) as the successor organization for economic development in Latah County in the amount of \$15,000 and an additional \$10,000 from Rural Development budget for a total of \$25,000 for FY2015-2016. The Board designates Richard Walser to be the County's designated member on the Board of Directors.

By Motion and Order, approved and signed a Standard Form of Agreement Between Owner and Contractor and General Conditions of the Contract for Construction between Latah County and Quality Contractors, LLC for the Latah County Almon Building Offices (Parking Lot) project in an amount not to exceed \$117,000.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:08 a.m. on June 13, 2016, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:41 a.m.

By Motion and Order, based on the appeals submitted to the Board of County Commissioners, modified the decision of the Latah County Zoning Commission on CUP 976. The Commissioners find that the decision is not supported by substantial evidence on the record as a whole with reasons stated on the record and directed staff to prepare Findings of Fact and Conclusions of Law to modify the following conditions and decision: to allow four cabins and not RV's and strike condition #4 (expiration date removed). Commissioners Walser and Lamar voted in favor, Commissioner McGraw voted against.

Signed and filed request from City of Kendrick regarding Swimming Pool Pass Scholarships. Board to contribute to Kendrick, Potlatch, & Moscow pools at same levels as prior year.

Budget Presentation information by Probation Services Department; no action taken at this time.

Budget Presentation information for Veterans Services Department; no action taken at this time.

Reviewed and Approved Monthly Claims Reports.

Budget Presentation information by Planning & Building Department/GIS; no action taken at this time.

Budget Presentation information by Coroner's Office; no action taken at this time.

Signed and filed Palouse Ice Rink presentation dated June 14, 2016.

Signed and filed Benefit Renewal Summary from Helbling Benefits Consulting for FY 2016-2017.

Signed and filed Employee Benefits Committee FY2016-2017 Recommendations.

Budget Presentation information for Treasurer's Office; no action taken at this time.

Budget Presentation information for District Court Office; no action taken at this time.

Reviewed and Approved Claims Report.

Budget Presentation information for Sheriff's Office; no action taken at this time.

Budget Presentation information for Prosecuting Attorney's Office; no action taken at this time.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder.  
The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners