

COMMISSIONERS' PROCEEDINGS
Week of June 27, 2016

Commissioners David McGraw and Thomas C. Lamar met in regular session on Monday, June 27, 2016, and Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met again on Wednesday, June 29, 2016 the following actions were taken:

By Motion and Order, opened as a Board of Equalization at 9:04 a.m. on Monday, June 27, 2016 (through Monday, July 11, 2016).

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of June 20, 2016.
- Approval of junior college tuition aid for Tawasi Halpern (North Idaho College).
- Filed fully executed Partnership for Economic Prosperity (PEP) Latah County Goals & Deliverables.
- Filed fully executed 1st Amendment to Addendum A to the Service Level Agreement for Electronic Transaction and Access to Latah County Assessor with Idaho Information Consortium, LLC dba Access Idaho.
- Filed Certificate of Liability Insurance for Latah Sanitation, Inc.
- Approval of a 1 year incremental increase for Myranda Westerman, Legal Assistant, Deputy Prosecuting Attorney; Prosecuting Attorney; Department 07, Line 12, effective June 1, 2016.
- Filed Amended approval to transfer Adam Noorani to Resource Officer, Probation Services, Department 08C, Line 03 to correct the date of hire to June 15, 2016.

By Motion and Order, approved and signed a First Amendment to the License Agreement between Intermountain Listing Service, Inc. (IMLS) and Latah County to permit IMLS use of treasurer property tax information.

By Motion and Order, approved and signed an Idaho Department of Parks and Recreation Grant Agreement for the Moose Creek Campground RV Improvements project for a grant in the amount of \$36,625 with a match in the amount of \$1,930 for the total project amount of \$38,555; project period to be July 1, 2016 through June 30, 2017. Parks Director Andrew Grant to be the project and grant administrator.

Approved, signed and filed a Solid Waste Exemption by Albert Carrillo, Account Number 1519-1 on Parcel Number MH24CT00321A; hardship in the amount of \$110.70 for 2016.

By Motion and Order, approved and signed an Idaho Department of Parks and Recreation Grant Agreement for the Robinson RV Park RV Park Improvements project for a grant in the amount of \$23,553 with a match in the amount of \$1,240 for the total project amount of \$24,793; project period to be July 1, 2016 through June 30, 2017. Parks Director Andrew Grant to be the project and grant administrator.

By Motion and Order, approved and signed an Idaho Department of Parks and Recreation Grant Agreement for the Spring Valley Construct RV Area project for a grant in the amount of \$289,278 with a match in the amount of \$3,000 for the total project amount of \$292,278; project period to be July 1, 2016 through June 30, 2017. Parks Director Andrew Grant to be the project and grant administrator.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:01 a.m. on June 27, 2016, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:34 a.m.

Signed and filed Planning and Building information for May and June, 2016.

Signed and filed an Appeal of Property Assessment by Rafco7 LLC, Parcel Number RPT1570004001AA; withdrawn by Appellant.

Continued the Casualty Loss Application by Empire Mobile Home Park, Parcel Number MH06CT00007A.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Jeffrey Weber, Parcel Number RP01830002013BA upheld the Assessor's Valuation of \$96,443 for 2016.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Kappa Phi Alpha - Phi Delta Theta, Parcel Number RPM0130003009AA granted the Property Tax Exemption for 2016 pursuant to Idaho Code 63-602C.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment and Application for Property Tax Exemption by Delta Zeta, Parcel Number LRM1050002010AA upheld the Assessor's Valuation of \$500,000 for 2016, and therefore deny the Application for Property Tax Exemption as it was not timely filed by April 15, 2016.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Stephani Spencer, Parcel Number RPP15200270090A granted the Homeowner's Exemption for 2016.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Zeta Delta Trust Co. (Sigma Nu), Parcel Number RPM1050002007AA granted the Property Tax Exemption for 2016 pursuant to Idaho Code 63-602C.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Epsilon Gamma Zeta of Lambda Chi Alpha, Parcel Number RPM1150001005BA upheld the Assessor's Valuation of \$600,000 for 2016 affirming the denial of the Application for Renewal of Property Tax Exemption dated April 25, 2016.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 9:07 a.m. on June 29, 2016, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 9:41 a.m.; four cases were approved and no cases were denied.

By Motion and Order, having opened Qualifications for Design Services for the Spring Valley RV Park project on Wednesday, June 29, 2016, accept the highest ranked firm of Hodge & Associates, Inc. and shall direct Parks Director Andy Grant to proceed to negotiate a contract for Services.

By Motion and Order, approved and signed a Fixed Price Construction Contract between Latah County and A & R Construction, Inc. for the Latah County Fairgrounds Men's & Women's Restrooms Remodel project to be completed by September 1, 2016 in an amount not to exceed \$14,319. Fairgrounds Director, Jim Logan to be the project manager.

By Motion and Order, approved and signed a Fixed Priced Construction Contract between Latah County and A & R Construction, Inc. for the Poultry/Rabbit barn project to be completed by September 1, 2016 in an amount not to exceed \$10,532. Fairgrounds Director, Jim Logan to be the project manager.

Approved, signed and filed requests to surplus equipment – Fairgrounds.

By Motion and Order, approved and signed a Grant Agreement between Latah County and the Idaho Office of Drug Policy (ODP) for the Latah County Youth Advocacy Council in the amount of \$94,000 for the grant period of July 1, 2016 through June 30, 2017. Youth Advocacy Council Prevention Coordinator to be the Grant Administrator and Project Director.

Reviewed and Approved Claims Report.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Beta Chi Fraternity, Inc. (Delta Tau Delta), Parcel Number RPM0760001014AA: granted the Property Tax Exemption for 2016 pursuant to Idaho Code 63-602C.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Omega Phi Alpha (Pi Beta Phi), Parcel Number RPM0130003001AA: granted the Property Tax Exemption for 2016 pursuant to Idaho Code 63-602C.

Continued the Appeal of Property Assessment by Todd Bloomfield, Tracy Paine, Laura Bloomfield, and Samuel Bloomfield, Parcel Number RP40N02W201300A.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Delta Sigma Phi Fraternity, Parcel Number RPM0190001001AA: granted the Property Tax Exemption for 2016 pursuant to Idaho Code 63-602C.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Petersen Trust, Bruce & Sheri Petersen Trustees, Parcel Number RP41N05W201200A: upheld the Assessor's Valuation of \$135,174 for 2016. Commissioners Walser and McGraw vote yes, Commissioner Lamar votes no.

By Motion and Order, sitting as a Board of Equalization, in the matter of an Appeal of Property Assessment by Holly F McCollister Living Trust, Parcel Number RP39N05W266442A: granted the Homeowner's Exemption for 2016.

Continued the Appeal of Property Assessment by Cindy Hadley, Parcel Number RP01770000004DA.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 9:52 a.m. on June 29, 2016, to consider personnel matters; personnel issue, annual evaluations. Recess at 11:09 a.m. Reconvene at 4:34 p.m., and adjourned at 4:50 p.m.

Approved, signed and filed an Alcohol Beverage Catering Permit for CD's Smoke Pit LLC DBA CD's Smoke Pit, for the University of Idaho College of Agriculture Limagrain Cereal Seeds Field Day, at Parker Farm, 1025 Plant Science Road, Moscow on July 6, 2016, 11am – 2pm.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners