

**COMMISSIONERS' PROCEEDINGS**  
**Week of July 25, 2016**

Commissioners Richard Walser and David McGraw met in regular session on Monday, July 25, 2016, and Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met again on Wednesday, July 27, 2016 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of July 18, 2016.
- Approval of a 10 year incremental increase for Amy Miller, Data Entry Clerk; Assessor, Revaluation; Department 02A, Line 17, effective July 1, 2016.
- Approval to change name on the Table of Organization for Jennifer Treib to Jennifer Henrichs, Deputy Auditor/Elections/Commissioners Minutes, Auditor/Recorder, Department 01B, Line 07, effective July 1, 2016.
- Approval to change name on the Table of Organization for Shawna Hopple to Shawna Meyers, Problem Solving Court Coordinator; Clerk of the Court, Department 01AA, Line 03, effective July 1, 2016.
- Filed Separation From Employment for Kevin Christopher, Housekeeper; BOCC, Fairgrounds Management; Department 05D, Line 05, effective July 29, 2016.
- Approval to surplus equipment – District Court.
- Approval to surplus equipment – Auditor's Office.
- Approval to surplus equipment – Fairgrounds.
- Approval of junior college tuition aid Certificate of Residency for Aarohn Beyer (North Idaho College).
- Filed May 17, 2016 Election Costs.

Filed Compensation Committee Minutes dated July 19, 2016.

Approved, signed and filed a request to approve presentation of duty weapons and badge to Sheriff Rausch upon retirement.

By Motion and Order, approved and signed the General Admissions Application to Department of Homeland Security Federal Emergency Management Agency for the following training for Michael Neelon, Disaster Services Coordinator: L489 – Management of Spontaneous Volunteers in Disasters to be held in McCall, ID on September 20, 2016.

By Motion and Order, approved and signed a letter to Kootenai County/District 1 Juvenile Detention Center to renew agreement for juvenile detention for Latah County.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 10:02 a.m. on July 25, 2016, to consider personnel matters; annual evaluation. Adjourned at 10:18 a.m.

Budget Presentation information for Clearwater Economic Development Association (CEDA); no action taken at this time.

By Motion and Order, approved and signed an Idaho Emergency Communications Commission FY2017 Dedicated Enhanced Emergency Communications Grant Fee Fund Application on behalf of the Latah County Sheriff's Office in the amount of \$125,100.47 for upgrading to Text to 911 Service and ProQa Emergency Medical Dispatching software as detailed in said Application. Sheriff's Office to administer said grant if awarded.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 11:16 a.m. on July 27, 2016, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 11:58 a.m.; no cases were approved and three cases were denied.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 1:03 p.m. on July 27, 2016, to consider personnel matters; annual evaluation, personnel issue. Adjourned at 1:45 p.m.

Budget Presentation information for Snowmobile Groomer Board; no action taken at this time.

By Motion and Order, having held a public hearing as provided by Idaho Code 31-1605, shall adjust the 2015-2016 Budget to establish Parks and Recreation RV Grants 212-00 Fund Budget (with the following budget lines for expenditures) and Revenue Fund in the amount of \$355.626 – revenue Idaho Parks and Recreation:

212-00-0818-0010	Robinson Park Improvements	\$24,793
212-00-0818-0011	Spring Valley Improvements	\$292,278
212-00-0818-0012	Moose Creek Improvements	\$38,555

These funds are unscheduled revenues and the expenditure of these funds will be at no additional cost to the taxpayers of Latah County. The Board authorizes and directs the County Auditor to make the necessary adjustments.

Reviewed and approved Claims Report.

Budget Presentation information for Potlatch Senior Meals; no action taken at this time.

Budget Presentation information for Palouse Knowledge Corridor; no action taken at this time.

Budget Presentation information for Humane Society of the Palouse; no action taken at this time.

By Motion and Order, pursuant to Idaho Code 74-204, amended the agenda as follows: to consider a corrected grant application to the Idaho Emergency Communications Commission as well as a request for a letter of support for Nez Perce County as the items are time sensitive in order to meet the grant submission deadline so cannot wait until the next meeting of the Board.

By Motion and Order, approved the Chair's signature on the Development Agreement between Craig Greenwalt and Latah County for the rezoning (RZ#982) of an approximately 11-acre parcel from Agriculture/Forest (A/F) to Rural Residential (RR), referenced as Assessor's Parcel Number RP39N05W138410A, subject to conditions as stated in said Development Agreement.

By Motion and Order, approved and signed an Indigent Defense Grant Application Form to the Idaho State Public Defense Commission (PDC) in an amount to be determined by the PDC if approved.

By Motion and Order, approved and signed a corrected Idaho Emergency Communications Commission (ECC) FY2017 Dedicated Enhanced Emergency Communications Grant Fee Fund Application on behalf of the Latah County Sheriff's Office in the amount of \$119,144.47 for upgrading to Text to 911 Service and ProQa Emergency Medical Dispatching software as detailed in said Application. This Application will replace the one approved on July 25 (for the amount of \$125,100.47), which had not yet been submitted to the ECC. Sheriff's Office to administer said grant if awarded.

Approved, signed and filed a request for letter of support for Nez Perce County for inclusion in a grant application to the Idaho Public Safety Communications Commission.

Approved, signed and filed a Taxpayer's Adjustment on behalf of Robert Hassholdt, Parcel Number RP38N02W162391A; cancellation in the amount of \$642.84 due to office error.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Henrienne K. Westberg  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners