

**COMMISSIONERS' PROCEEDINGS**  
**Week of August 1, 2016**

Commissioners Richard Walser and David McGraw met in regular session on Monday, August 1, 2016, and Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met again on Wednesday, August 3, 2016 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of July 25, 2016.
- Approval of junior college tuition aid Certificate of Residency for: Justin Neglay (North Idaho College).
- Approval to hire Clive Lindsay, Housekeeper; BOCC, Fairgrounds Management; Department 05D, Line 04, effective August 3, 2016.
- Filed US Department of Transportation – Federal Highway Administration Environmental Evaluation for improvement to Latah Trail near Troy, Idaho.

Approved, signed and filed a request by Amy Rozelle to bid on surplus auction item.

Signed and filed Compensation Committee Minutes dated July 26, 2016.

Approved, signed and filed Compensation Committee Review and Recommendations dated July 26, 2016; Veterans Services Deputy Clerk, and Director of Social Services/Deputy Clerk job descriptions.

By Motion and Order, authorized the Board's signature on the Kibbie Dome Facilities Use Agreement between Latah County and the Kibbie-ASUI Activity Center. County will pay approximately \$205.00 to use the facility for the Latah County Elections on November 8, 2016; facility will be used as the Polling Place for Precincts 1, 2, 8, 14, 16, and 18 for both the General and any possible Consolidated Elections; each election will be under the direct supervision of County Clerk Henrienne K. Westberg.

By Motion and Order, approved and signed a Washington State University – University Recreation Program Agreement for Organizations External to WSU between Latah County and Washington State University (through its University Recreation Department) for the Latah County Probation and Youth Services for a two hour Challenge Course Programming in an amount not to exceed \$13.50 per person for up to 15 participants.

By Motion and Order, approved and signed Ordinance No. 343 – Parks and Trails Ordinance continuing the establishment of a county Parks and Recreation Department; continuing the appointment of a Parks and Recreation Director; establishing rules and regulations for park use, user fees, and penalties for violations; repealing prior ordinances (Ordinance No. 244); continuing the organization of the Parks and Recreation Board; and establishing an effective date of this ordinance upon publication as stated in the Ordinance.

By Motion and Order, approved, signed and filed the Summary of Ordinance No. 343 – Parks and Trails Ordinance for publication.

By Motion and Order, approved certification of 2016 and 2015 delinquent (90 days or more) solid waste fees for residential and commercial accounts to the 2016 tax bill. All accounts not paid by September 15, 2016 will be assessed a late fee of \$20.00, solid waste fees for October-December 2016, extra bag fees (if applicable) and a \$2.00 Latah County certification fee. If it becomes necessary to send a certified mailing notice the owner will be billed the certified mailing fee. The amounts due are subject to change if payments are received and fees to be applied. Please see the attached list.

Adopted, signed and filed Resolution 2016-11 Records Destruction Order for Auditor's Office Election Records.

Reviewed and approved Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 10:12 a.m. on August 1, 2016, to discuss records that are exempt from public disclosure; attorney-client communication. Adjourned at 10:24 a.m.

Approved, signed and filed a Solid Waste Exemption for Carlton Brown, Account number 1596-1, Parcel Number MH07CT00007A; hardship for 2017.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 1:19 p.m. on August 3, 2016, to consider personnel matters; annual evaluations, personnel issues. Adjourned at 2:50 p.m.

Reviewed and Approved Claims Report.

By Motion and Order, approved and signed a Contractor Agreement between Latah County and Rugged Cut Custom Metal Works, LLC for purchase and installation of railing at Almon Building to be completed by September 1, 2016 in an amount not to exceed \$5,074.00. Further, accept and sign the Proposal dated July 20, 2016 for the project (Exhibit A of the Agreement).

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at <http://www.latah.id.us/Dept/BOCC/Agenda.htm>.

Henriette K. Westberg  
Clerk/Auditor/Recorder

By: Kara Egan  
Deputy Clerk for the Board of Latah County Commissioners