

COMMISSIONERS' PROCEEDINGS
Week of September 12, 2016

Commissioners Richard Walser, David McGraw, and Thomas C. Lamar met in regular session on Monday, September 12, 2016, and again on Wednesday, September 14, 2016 the following actions were taken:

By Motion and Order, approved the consent calendar items as published on the agenda:

- Approval of the Commissioners' Proceedings for the week of September 5, 2016.
- Approval to hire Skylar Pierson, Patrol Deputy; Sheriff, Operations; Department 04B, Line 17, effective September 7, 2016.
- Approval to hire Cheyenna McCurry, Deputy Clerk, Elections; Election Consolidation; Department 01E, Line 02, effective September 20, 2016.
- Approval to hire Terrie LeClaire, Deputy Clerk, Elections; Elections; Department 01C, Line 04, effective September 19, 2016.
- Approval of a 6 month incremental increase for Mathew Pickar, Detention Deputy; Sheriff, Detention; Department 04E, Line 12, effective September 1, 2016.
- Approval of a 1 year incremental increase for Kiri Alldredge, Detention Deputy; Sheriff, Detention; Department 04E, Line 08, effective September 1, 2016.
- Approval of a 6 month incremental increase for Kaitlyn Nipper, Detention Deputy; Sheriff, Detention; Department 04E, Line 11, effective September 1, 2016.
- Approval of a 1 year incremental increase for Lucas Southern, Detention Deputy; Sheriff, Detention; Department 04E, Line 10, effective October 1, 2016.
- Approval of a 1 year incremental increase for Tamra Smith, Deputy Clerk, Elections; Elections; Department 01C, Line 02, effective October 1, 2016.
- Approval of a 4 year incremental increase for Steve Hansen, Patrol Deputy, Sheriff; Sheriff, Operations; Department 04B, Line 10, effective September 1, 2016.
- Approval of a 6 month incremental increase for James Logan, Fairgrounds Manager; BOCC, Fairgrounds Management; Department 05D, Line 01, effective September 1, 2016.
- Approval of junior college tuition aid Certificate of Residency for Dylon Sneve (College of Western Idaho).

- Approval of junior college tuition aid Certificate of Residency for Carson Sass (North Idaho College).
- Filed fully executed Idaho Office of Emergency Management 2016 Subrecipient Agreement and Memorandum of Understanding for the State Homeland Security Grant Program.
- Filed fully executed Idaho Office of Emergency Management 2016 Subrecipient Agreement for the 2016 Emergency management Performance Grant.
- Approval to surplus equipment – Prosecuting Attorney.
- Filed fully executed Accela Legislative Management Order Schedule for Boards & Commissions software.
- Filed Notice of Application and Notice of Modified Procedure before the Idaho Public Utilities Commission in the matter of Avista Corporation’s application to change its natural gas rates and charges (2016 purchased gas cost adjustment).
- Filed Public Defender hours for August 2016 by D. Ray Barker.

By Motion and Order, ratified Commissioner McGraw’s signature on a Moscow Chamber of Commerce Leadership Moscow 2016 Application for Jim Logan, Fairgrounds Manager. Further, the Board authorizes that a portion of the \$750 cost be expended from the County budget due to the benefit this program will bring to the County through Jim’s participation.

By Motion and Order, approved and signed a Fixed Price Construction Contract between Latah County and Johnson Excavation Services, Inc. for the Robinson Park RV Area Improvement project to be completed by October 22, 2016 in an amount not to exceed \$10,800.

Approved, signed and filed a Solid Waste Exemption by Robert Simmons, Account Number 2115, Parcel Number MH39N03W065245A; hardship for 2016.

By Motion and Order, approved the request for a renewal of a Temporary Second Dwelling, pursuant to § 4.04 of the Latah County Land Use Ordinance, for Nancy Swanson for the residence located at 1213 W Mt. Deary Creek Rd., Deary on parcel #RP40N02W211261A. This renewal is for one year, beginning August 16, 2016 and ending August 16, 2017.

Approved, signed and filed a Development Permit Fee Waiver for Idaho Department of Fish and Game for a culvert replacement project.

Approved, signed and filed a Development Permit Fee Waiver for Idaho Transportation Department for the Mill Road Turn Bay project.

By Motion and Order, approved a request by Clearwater County Sheriff’s Office for additional funding support for repairs to their 2007 Customweld I/O Patrol Boat. Latah County previously approved \$3,000 from the Latah County Waterways budget (Fund 38) be contributed as a match to the Waterways Improvement Fund Grant for Clearwater County. Due to the increased cost for the necessary repairs, the Board grants an additional \$5,000 be contributed, for a total of \$8,000.

By Motion and Order, approved and signed a Codification Contract between Latah County and Sterling Codifiers, Inc. for the codification of Latah County Ordinances in the amount of \$7,200 for the base price for initial services and ongoing services as outlined in said Contract; effective October 1, 2016.

Adopted, signed and filed Resolution 2016-15 to purge Social Services Records.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b) & (d), convened in executive session at 10:02 a.m. on September 12, 2016, to consider personnel and records exempt from public disclosure; attorney-client communication, personnel issue. Adjourned at 10:45 a.m.

By Motion and Order, having published an Invitation for Bids for Improvements to Latah Trail on August 27, 2016 and September 3, 2016, opened and publicly read said bids on September 12, 2016 the Board accepts the proposal from Quality Contractors, LLC for the project as described in the plans, specification and bidding materials in an amount not to exceed \$259,000. The Board shall execute whatever documents necessary to implement the contract and bid award. Parks Director Andy Grant to be the project manager.

Reviewed and Approved Monthly Claims Report.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 3:28 p.m. on September 12, 2016, to consider personnel matters; personnel issue. Adjourned at 4:10 p.m.

By Motion and Order, pursuant to Idaho Code 74-204, amended the agenda to hold an executive session (personnel) at 10:00 a.m. as the matter is time sensitive and cannot wait until the next meeting of the Board.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (a)&(b), convened in executive session at 10:01 a.m. on September 14, 2016, to consider personnel matters; personnel issue. Adjourned at 10:10 a.m.

By Motion and Order, pursuant to Idaho Code 74-206 (1) (d), convened in executive session at 11:03 a.m. on September 14, 2016, to discuss records that are exempt from public disclosure, Indigent. Adjourned at 11:20 a.m.; no cases were approved and one case was denied.

Approved, signed and filed a Proclamation for Latah County Recovery Day to be October 1.

By Motion and Order, pursuant to Idaho Code 74-204 amended the agenda to include items #2 & 3 (contract and notice to proceed) on the Approve/Deny, Sign and File agenda as they are time sensitive for completion of the project and therefore cannot wait until the next meeting of the Board.

By Motion and Order, approved and signed a Contract between Latah County and Quality Contractors LLC for the Improvements to Latah Trail Project in the amount of \$259,000. Project scheduled to be completed by October 21, 2016.

By Motion and Order, approved and signed a Notice to Proceed to Quality Contractors LLC for the Improvements to Latah Trail Project.

Reviewed and approved Claims Report.

Filed information presented by I-Minerals for meeting regarding protested Idaho Department of Water Resources water rights applications.

All documents are available for inspection in the office of the Clerk/Auditor/Recorder. The proceedings may also be viewed at [Http://www.latah.id.us/Dept/BOCC/Agenda.htm](http://www.latah.id.us/Dept/BOCC/Agenda.htm).

Henrienne K. Westberg
Clerk/Auditor/Recorder

By: Kara Egan
Deputy Clerk for the Board of Latah County Commissioners