

**BOARD OF LATAH COUNTY COMMISSIONERS’
FORMAL AGENDA AND SCHEDULE OF MEETINGS
MEETING IN ROOM 2B**

(Roll call for Executive Session pursuant to Idaho Code Section 74-206)

MONDAY, SEPTEMBER 19, 2016

- 9:00 AM Elected Officials and Department Heads Monthly Meeting
1. LEVEL Club Update
 2. Timesheet Etiquette – Bill Thompson & Brad Rudley
 3. Department Updates
 4. Items for Future Agenda
- 10:00 AM Civil Counsel
1. Executive Session – Records Exempt from Public Disclosure, Personnel
 2. Department Update
 3. Items for Future Agenda
- 11:00 AM Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- Approval to hire: Landon Kirk, Ad Valorem Appraiser (September 19, 2016)
 - Approval of junior college Certificate of Residency for: Martin Moore, Kendall Guettinger, Hailey Seltenreich (North Idaho College)
 - File notice of Indigent Defense Grant Approval from the Idaho State Public Defense Commission
- Approve/Deny, Sign, and File
1. Consent Calendar Items Continued for Discussion and Decision
 2. Request for Taxpayer’s Adjustment on behalf of Randy Atwood & Mary Jo Knowles, Parcel Number RPM06100040120A
 3. Request to approve and sign a Fiber Optic Lease Agreement with City of Moscow for the County Courthouse and County Annex
 4. Request to approve Employee Benefits for FY2016-2017
 - Appoint Chad Murray of Helbling Benefits Consulting as insurance representative for Latah County
 - Renewal rates with Blue Cross of Idaho, Inc. for major medical coverage and renewal with Business Psychology Associates (BPA) (through Blue Cross of Idaho) for Employee Assistance Program (EAP) services
 - Renewal of vision benefits with Vision Service Plan (VSP)
 - Continuation of Delta Dental or Willamette Dental for dental coverage
 - Continuation of COBRA Administration through Helbling Benefits Consulting
 - Continuation of LifeMap for supplemental/voluntary insurance
 - Continuation of United Heritage Life/Accidental Death & Dismemberment (AD&D) coverage
 - Continuation of Health Reimbursement Arrangement/Volunteer Employee Benefits Account (HRA/VEBA) and authorize payment by County Auditor

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 19, 2016

- Continuation of Flex Plan administration by A.W. Rehn & Associates and continuation of Agreement for participating employee the use of a Visa Debit Card for payment of qualified expenses
 - Continuation of Nationwide Retirement for optional deferred compensation plan
 - Continuation of the Flat Fringe Benefit
 - 5. Request to adopt the Latah County Salary Scales for FY2016-2017
 - 6. Request to approve the L-1 Certificate of County Levies for the Taxing Districts for submission to the State Tax Commission for FY2016-2017
 - 7. Review and Approve Claims Report
- 1:15 PM Meeting with Shelley Magar regarding Syringa Mobile Home Park
- 2:00 PM Request to approve an Application for Hardship by Paul Farley, Parcel Number RP41N03W024847A
- Executive Session – Records Exempt from Public Disclosure

WEDNESDAY, SEPTEMBER 21, 2016

- 9:00 AM Executive Session – Records Exempt from Public Disclosure (Request for Indigent Funds)
Meeting Place: Gritman Federal Building, 220 East 5th Street, Moscow, 2nd Floor Conference Room (#204)
- 10:00 AM Latah County Youth Advocacy Council Regular Meeting
1. Department Update
 2. Items for Future Agenda
- 10:30 AM Planning and Building Regular Meeting
1. Department Update
 2. Items for Future Agenda
- 11:00 AM Parks and Recreation Regular Meeting
1. Department Update
 2. Items for Future Agenda
- 11:30 AM Public Hearing to Adjust the 2015-2016 and 2016-2017 Budgets
- 1:30 PM BOCC Weekly Review
1. Committee and Meeting Reports
 2. Schedule/Calendar Review
 3. Items for Future Agenda
- Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- *File fully executed Exhibit A Schedule of Reimbursement with City of Moscow for Solid Waste Disposal and Program Services*
 - *File fully executed Idaho Department of Parks and Recreation Grant Agreement Form for the Latah Trail Pave 1 Mile of Trail project*
 - *File fully executed Agreement for Maintenance Services with Valence Inc. dba Valence Wireless & Communications for the Sheriff's Office*
 - *File Separation From Employment for Brett Jarvis, Clerk of the Court Legal Intern/Extern (August 8, 2016)*
 - *Approval of junior college tuition aid Certificate of Residency for: Bryce Barlett, Sophia Raasch (College of Western Idaho), Brookelyn Carpenter (College of Southern Idaho and College of Western Idaho),*

LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF SEPTEMBER 19, 2016

Abigail Blum, Rachael Wallen, Rylee Chambers (College of Southern Idaho)

Approve/Deny, Sign, and File

1. Request to approve and sign a Idaho Public Safety Communications Commission Grant Award Document
2. Request to approve and sign a Memorandum of Agreement with Nez Perce County for juvenile detention
3. Request to approve and sign a Memorandum of Understanding with University of Idaho for 4-H Extension Educator position
4. Review and Approve Claims
5. Discussion and Decision regarding Idaho Department of Water Resources Water Rights application protests for Idaho Department of Lands / i-Minerals

2:15 PM *Executive Session – Personnel
Motion to amend the agenda*

2:45 PM *Executive Session – Acquisition of an Interest in Real Property, Records
Exempt from Public Disclosure
Motion to amend the agenda*

FRIDAY, SEPTEMBER 23, 2016

10:00 AM *Executive Session – Acquisition of an Interest in Real Property
Motion to amend the agenda for:
Request to approve and sign Computer Arts Inc. Master Agreement Software
& Support License and associated Addenda*

OTHER MEETINGS

TUESDAY, SEPTEMBER 20, 2016

12 NOON SMART Transit Board, Intermodal Transit Center – Commissioner McGraw
5:30 PM Planning Commission, Room 2B, Courthouse

WEDNESDAY, SEPTEMBER 21, 2016

12 NOON Moscow Chamber of Commerce General Membership Lunch, Fairfield Inn,
Moscow – Full Board
5:30 PM Zoning Commission, Room 2B, Courthouse

THURSDAY, SEPTEMBER 22, 2016

8:30 AM Clearwater Management Council, Orofino – Commissioner McGraw
10:00 AM Employee Benefits Fair, Room 2B, Courthouse
– 2:00 PM
1:30 PM Board of Health, Lewiston – Commissioner McGraw

FRIDAY, SEPTEMBER 23, 2016

7:30 AM Latah County Youth Advocacy Council (LCYAC) Board, Gritman Federal
Building Conference Room
12:15 PM Board of Community Guardians, Room 2B, Courthouse – Commissioner
McGraw

9/19/2016 1:15 PM PROPOSED Amended Agenda