

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 74-206)**

**MONDAY, OCTOBER 3, 2016**

9:00 AM Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- Approval of the Commissioners’ Proceedings for the week of September 12, 2016
- Approval of junior college tuition aid Certificate of Residency for: Koalten Glessner (North Idaho College), Blair Anderson, Steven Thompson, Layton Paul, Garrett Thompson (College of Southern Idaho), Zachary Dockins, *Audrey Prather* (College of Western Idaho)
- File public defender hours for August 2016 by: Jay Johnson (Conflict)
- File notice dated September 21, 2016 from the Idaho State Public Defense Commission regarding amended Indigent Defense Grant Approval (\$62,342.63)
- Approval of a change in pay grade for Katherine Mecham, Prosecuting Attorney Sr. Legal Assistant/Victim-Witness Coordinator (October 1, 2016)
- Approval of an incremental increase for: Bradley Rudley, Deputy Prosecutor B (3 year)
- File Separation from Employment for: Alexis Knowles, Prosecuting Attorney Clerical Assistant (September 22, 2016)
- File Certificate of Liability Insurance for Ivy Medical, PLLC
- File Notice of Filing and Notice of Modified Procedure before the Idaho Public Utilities Commission in the matter of the filing of Avista Corporation DBA Avista Utilities’ 2014 Natural Gas Integrated Resource Plan
- *Approval to hire: Eric Robbins, Building & Grounds Housekeeper (October 6, 2016)*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. *Request to adopt Resolution 2016-16 to declare an annexation to the Troy Rural Fire District*
3. Request to adopt Resolution 2016-17 record destruction order for Auditor’s Office Vault Records
4. Request to approve and sign a Idaho Public Safety Communications Commission Grant Award Document (corrected award amount from document approved on September 21)
5. Request to approve and sign an Amendment to Memorandum of Agreement with the Idaho State Historical Society for work to be done by the Historic Preservation Commission
6. Request to approve and sign a Canon Solutions America Purchase and Maintenance Agreement for a copier for the Social Services Department

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF OCTOBER 3, 2016**

7. Request to surplus equipment – Auditor's Office, Assessor's Office
  8. *Approval of a letter to Idaho Department of Water Resources to withdraw protest of water right applications by Idaho Department of Lands (I-Minerals)*
  9. Review and Approve Claims Report
- 10:00 AM Civil Counsel
1. Executive Session – Personnel, Records Exempt from Public Disclosure, *Acquisition of an Interest in Real Property*
  2. Department Update
  3. Items for Future Agenda
- 11:00 AM ITS Regular Meeting
1. Department Update
  2. Items for Future Agenda
- 11:30 AM Fairgrounds Regular Meeting
1. Department Update
  2. Items for Future Agenda
- 1:15 PM Extension Regular Meeting
1. Department Update
  2. Items for Future Agenda
- 2:00 PM Request to approve an Application for Hardship by Greg Glinski, Parcel Numbers RPM9685000010A & RPM96850000120A  
Executive Session – Records Exempt from Public Disclosure (as needed)
- 2:30 PM Parks & Recreation Regular Meeting
1. Review bids and Award bid for the Phillips Farm Park Trailhead Restroom project
  2. Motion to approve the closure of a portion of the Latah Trail south of Troy October 3 – 22, 2016
  3. Department Update
  4. Items for Future Agenda
- 3:00 PM Executive Session – Personnel

**WEDNESDAY, OCTOBER 5, 2016**

- 9:30 AM Executive Session – Records Exempt from Public Disclosure (Request for Indigent Funds)  
*Meeting Place: Gritman Federal Building, 220 East 5<sup>th</sup> Street, Moscow, 2<sup>nd</sup> Floor Conference Room (#204)*
- 10:30 AM Solid Waste Regular Meeting
1. Request for Solid Waste Exemption by Brigitte Reynolds, Account Number 2722, Parcel Number MH09CT00007AA
  2. Department Update
    - Moscow Rate Study Discussion
    - Solid Waste Fees Discussion
    - Bulky Waste Sites Discussion
  3. Items for Future Agenda
- 11:00 AM Building and Grounds Regular Meeting
1. Department Update
  2. Items for Future Agenda
- 1:30 PM Executive Session – Personnel

## LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF OCTOBER 3, 2016

2:00 PM Review Idaho Counties Risk Management Program (ICRMP) Policy Renewal for FY2017 – Shawn Sullivan

2:30 PM BOCC Weekly Review

1. Request for letter of support for the Latah Recovery Center
2. Request for comment by Department of Environmental Quality for the draft biennial status report on water quality in Idaho's rivers, streams, lakes and reservoirs
3. Lock Box for County Annex Discussion
4. Committee and Meeting Reports
5. Schedule/Calendar Review
6. Items for Future Agenda

Consent Calendar:

*(Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*

- Approval of the Commissioners' Proceedings for the weeks of September 19 & 26, 2016
- *Approval of a change in position title and paygrade for: Jennifer Bryant, Sheriff Administrative/Property & Evidence Assistant (October 1, 2016)*
- *File Separation From Employment for: Clive Lindsey, Fairgrounds Housekeeper (September 30, 2016)*
- *Approval of a change in status for Mark Steele, Fairgrounds Maintenance (October 1, 2016)*
- *Approval to surplus equipment – Prosecuting Attorney, Planning & Building*

***Motion to Amend the Agenda for item #4***

Approve/Deny, Sign, and File

1. Request to approve the Latah County Polling Places and Precinct Workers for the General Election to be held on November 8, 2016
2. Request to approve the Chair's signature on the Wilson Short Plat (SP#991)
3. *Discussion and Decision regarding writing a letter of support for I-Minerals, Inc.*
4. ***Motion to correct a clerical error on Resolution 2016-16 (adopted on October 3, 2016) to declare an annexation to the Troy Rural Fire District***
5. Review and Approve Claims

4:00 PM *Executive Session – Personnel*

### OTHER MEETINGS

#### MONDAY, OCTOBER 3, 2016

5:30 PM Fair Board, Fairgrounds – Commissioner Walser

#### TUESDAY, OCTOBER 4, 2016

5:30 PM Planning Commission, Room 2B, Courthouse

#### WEDNESDAY, OCTOBER 5, 2016

7:30 AM Regional Quarterly Breakfast, Events On Main, Colfax – Commissioners McGraw and Lamar

12 NOON Historical Society – BOCC Lunch, McConnell Mansion – Full Board

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF OCTOBER 3, 2016**

4:30 PM Palouse Basin Water Summit, Schweitzer Event Center– Commissioner Lamar  
5:30 PM Zoning Commission, Room 2B, Courthouse

**THURSDAY, OCTOBER 6, 2016**

7:00 AM Moscow Urban Renewal Agency (MURA) Board, Moscow City Council  
Chambers – Commissioner McGraw  
5:00 PM Parks Board, Room 2B, Courthouse

**FRIDAY, OCTOBER 7, 2016**

3:00 PM Employee Wellness Activity, Room 2B, Courthouse  
6:30 PM *Community Emergency Response Team (CERT), Room 2B, Courthouse*

**SATURDAY, OCTOBER 6, 2016**

7:30 AM Community Emergency Response Team (CERT), Room 2B, Courthouse

**10/4/2016 1:38 PM**

***PROPOSED Amended Agenda***