

**BOARD OF LATAH COUNTY COMMISSIONERS’  
FORMAL AGENDA AND SCHEDULE OF MEETINGS  
MEETING IN ROOM 2B**

**(Roll call for Executive Session pursuant to Idaho Code Section 74-206)**

**MONDAY, OCTOBER 10, 2016**

Latah County Offices will be closed  
in Observance of Columbus Day

**WEDNESDAY, OCTOBER 12, 2016**

- 9:00 AM Executive Session – Records Exempt from Public Disclosure (Request for Indigent Funds)  
*Meeting Place: Gritman Federal Building, 220 East 5<sup>th</sup> Street, Moscow, 2<sup>nd</sup> Floor Conference Room (#204)*
- 10:00 AM Civil Counsel
1. Executive Session – Records Exempt from Public Disclosure, Pending/Imminently Likely Litigation
  2. Department Update
  3. Items for Future Agenda
- 11:00 AM Latah County Youth Advocacy Council Regular Meeting
1. Department Update
    - Vacancy Hiring Discussion
  2. Items for Future Agenda
  3. Executive Session – Personnel
- 1:15 PM Monthly Bills
- 1:30 PM Juvenile Probation Regular Meeting
1. *Request to approve a Memorandum of Agreement with Department of Juvenile Corrections for Mental Health funds*
  2. Department Update
  3. Items for Future Agenda
- 2:00 PM Executive Session – Personnel
- 2:30 PM BOCC Weekly Review
1. *Review Water Right Application to Idaho Department of Water Resources by Abraham Adams*
  2. Committee and Meeting Reports
  3. Schedule/Calendar Review
  4. Items for Future Agenda
- Consent Calendar:
- (Being regularly considered by the BOCC, these items will be enacted by one motion unless requested by a Commissioner that one or more items be removed for separate discussion.)*
- Approval of the Commissioners’ Proceedings for the week of October 3, 2016
  - Approval of an incremental increase for: Terry Odenborg, Chief Deputy Court Clerk (25 year); Maureen Coleman, Deputy Court Clerk III (25 year)
  - Approval of a change in position title and pay grade for Amy Miller, Assessor Data Abstract Analyst (October 1, 2016)

## LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF OCTOBER 10, 2016

- File Separation From Employment for: Trevor Kauer, Extension Nutrition Advisor (UI Employee – June 1, 2016); Annamarie Jayo, Extension 4H Afterschool Program Assistant (UI Employee – June 1, 2016)
- Approval to add to the Table of Organization: Christy Johnson, Extension Nutrition Advisor (UI Employee – June 1, 2016); Lindsey Hurd, Extension 4H Afterschool Program Assistant (UI Employee – September 10, 2016); Cassie Hettinga, Extension 4H Afterschool Program Assistant (UI Employee – September 10, 2016); Kristi Hoopes, Extension 4H Afterschool Program Assistant (UI Employee – September 10, 2016)
- File Court Assistance Office Monthly Tally through September 2016
- File Public Defender hours for September 2016 by: Catherine M. Mabbutt, ***D. Ray Barker***
- File Notice of Application and Notice of Intervention Deadline before the Idaho Public Utilities Commission in the matter of the Application of Avista Corporation for a finding of prudence for 2014-2015 expenditures associated with providing electric energy efficiency service in the State of Idaho
- File fully execute Memorandum of Agreement between Nez Perce County and Latah County for juvenile detention
- File fully executed Idaho Department of Parks and Recreation Grant Agreement Form for the Phillips Farm Park Trailhead restroom project
- *File Amended Personnel Change Request Form for Mark Steele, Fairgrounds Maintenance to correct the budget line from which employee is paid*

Approve/Deny, Sign, and File

1. Consent Calendar Items Continued for Discussion and Decision
2. Request to approve Fiscal Year 2016-2017 Pay increases for:
  - Elected Officials
  - District Court
  - Auditor/Recorder
  - Social Services
  - Sheriff
  - BOCC, Museum
  - BOCC, Disaster/LEPC Coordinator
  - BOCC, Weed Control
  - Coroner
  - Prosecuting Attorney
  - ***Planning and Building / GIS***
3. Request to approve a Parks & Recreation Volunteer Camp Host Agreement with Eric Baunach for Spring Valley Park
4. Request to approve a Parks & Recreation Volunteer Camp Host Agreement with Richard Bishop for Moose Creek Park
5. Motion to amend the Motion and Order dated October 3, 2016 for the Idaho Public Safety communications Commissioner Idaho Office of

**LATAH COUNTY COMMISSIONERS' AGENDA FOR THE WEEK OF OCTOBER 10, 2016**

Emergency Management IPSCC Grant Award Document to correct the amount stated in said Motion

6. Request for funding assistance by the Deary Rural Fire Department
7. *Request to approve Change Order #1 to Fixed Price Construction Contract with Quality Contractors, LLC for additional paving on the Latah Trail project*
8. *Request to approve a Casualty Loss Application by Deborah Howerton, Parcel Number RPM05600050050A*

**3:00 PM** *Executive Session – Acquisition of an Interest in Real Property*

**OTHER MEETINGS**

**TUESDAY, OCTOBER 11, 2016**

- 9 AM – Idaho Local Government Economic Development Summit, Boise –  
4 PM Commissioner Lamar  
7:30 AM Moscow Chamber of Commerce Board, Best Western Plus University Inn –  
Commissioner Walser  
10:00 AM Courthouse Security Committee, Room 2B, Courthouse

**THURSDAY, OCTOBER 13, 2016**

- 8:30 AM Palouse Knowledge Corridor, Pullman-Moscow Airport Firehouse Conference  
Room – Commissioner Lamar  
9:00 AM Local Emergency Planning Committee (LEPC), Room 2B, Courthouse  
9:00 AM Fire Recovery Meeting, Orofino – Commissioner Walser  
1:30 PM Behavioral Health Board, Lewiston – Commissioner Lamar

**FRIDAY, OCTOBER 14, 2016**

- 12:15 PM Board of Community Guardians, Room 2B, Courthouse – Commissioner  
McGraw  
1:30 – Employee Flu Shot Clinic, Room 2B  
3:00 PM

**10/7/2016 5:19 PM**

***Amended Agenda***